



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
December 1, 2011 – 8:00 AM  
Council Chambers – Town Office

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ATTENDANCE: Mayor: E. Olsen  
Councillors: D. Anderberg, S. Nodge, L. Jackson, R. Smyth  
Absent with Regrets: W. Oliver, M. Lauder  
Staff: L. Wilgosh; CAO, C. Alexander; Administrative Assistant

1. **Call to Order**

Mayor Olsen called the meeting to order at 8:10am

2. **Agenda Approval**

Following amendments be made to the agenda

- Move Item Number 4 Review of Proposed Procedural Bylaw to Item Number 3
- Add 3b Administrative Structure
- Add 3c EMS Budget

**JACKSON:**

That the Committee of the Whole approves the December 1, 2011 agenda as amended.

**CARRIED COTW 2011-045**

3. **Review of Proposed Procedural Bylaw**

Council and the CAO discussed various amendments in the proposed procedural bylaw as outlined in the Municipal Review.

*W. Catonio, Director of Finance and Human Resources joined the meeting at 8:45 a.m.*

3b. **Administrative Structure**

Council and the CAO discussed the proposed Administrative Structure as outlined in the Municipal Review.

3c. **EMS Budget**

Director of Finance and Human Resources discussed the proposed EMS Budget. Their intent is to purchase a new fire truck and the cost has increased somewhat from previous budget discussions.

**ANDERBERG:**

That the Committee of the Whole recommend that Administration send a letter communicating to the EMS what the Town of Pincher Creek has budgeted for that department in 2012.

**CARRIED COTW 2011-046**

*C. Alexander left the meeting at 10:59 a.m.*

*W. Catonio left the meeting at 10:59 a.m.*

*A. Roth, Director of Operations joined the meeting at 10:59 a.m.*

**4. Regional Water Agreement**

**SMYTH:**

That Committee of the Whole move to an "in-camera" session of Committee of the Whole with the CAO and Director of Operations in attendance at 10:59 a.m.

**CARRIED COTW 2011-047**

**ANDERBERG:**

That the Committee of the Whole revert to an open meeting at 12:30 p.m.

**CARRIED COTW 2011-048**

**SMYTH:**

That the Committee of the Whole recommend that Administration schedule a meeting with Town Council and the Town's Legal Council to review the revised Regional Water Agreement, with additional information as provided by the Director of Operations.

**CARRIED COTW 2011-049**

**5. Adjournment**

**NODGE:**

That this session of Committee of the Whole be adjourned at 12:40 p.m.

**CARRIED COTW 2011-050**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER  
CREEK THIS 12 DAY OF DEC., 2011**

  
Mayor, E. Olsen

SEAL

  
CAO, L. Wilgosh

**NEXT COMMITTEE OF THE WHOLE MEETING WILL BE JANUARY 5, 2012 AT  
8AM**