



**TOWN OF PINCHER CREEK
ORGANIZATIONAL MEETING AGENDA
Monday, October 24th, 2011 at 5:30 p.m.
Council Chambers, Town Hall
962 St. John Avenue**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Meeting Times and Dates: Regular and Committee of the Whole**
4. **Deputy Mayor Appointments**
5. **Council Appointments to Committees and Boards**
6. **Adjournment**



**ORGANIZATIONAL MEETING
Monday October 24, 2011 at 5:30p.m.
Council Chambers, Town Hall**

IN ATTENDANCE:

Mayor	E. Olsen
Councillors	D. Anderberg; L. Jackson; M. Lauder; R. Smyth; S. Nodge
Absent with Regrets	W. Oliver
Staff	L. Wilgosh, CAO; C. Alexander, Administrative Assistant

1. CALL TO ORDER

Mayor E. Olsen called the meeting to order at 5:35 p.m.

2. ADOPTION OF AGENDA

LAUDER:

That the Council for the Town of Pincher Creek approves the October 24, 2011 agenda as presented.

CARRIED ORG 11-001

**3. MEETING TIMES AND DATES: Regular and Committee of the Whole
JACKSON**

That Council for the Town of Pincher Creek agree to keep the current schedule and time for Regular Council Meetings

CARRIED ORG 11-002

JACKSON

That Council for the Town of Pincher Creek agree to keep the current scheduled date for the Committee of the Whole meetings; and that the time of the meeting, AM or PM is determined based on availability of Councillor's and scheduled delegations.

CARRIED ORG 11-003

4. DEPUTY MAYOR APPOINTMENTS

NODGE

That Council for the Town of Pincher Creek agree to appoint Councillor L. Jackson as Deputy Mayor from November 1, 2011 to April 30, 2012.

CARRIED ORG 11-004

NODGE

That Council for the Town of Pincher Creek agree to appoint Councillor R. Smyth as Deputy Mayor from May 1, 2012 to October 31, 2012.

CARRIED ORG 11-005

*Organizational Meeting
October 24, 2011*

5. COUNCIL APPOINTMENTS TO COMMITTEES AND BOARDS

ANDERBERG:

That Council for the Town of Pincher Creek approve Council Member Appointments to Council Committees and Boards as listed on Schedule A and that Schedule A be attached and form part of the minutes hereto.

CARRIED ORG 2011-006

6. ADJOURNMENT

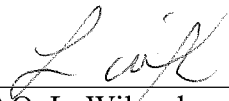
SMYTH:

That this Organizational Meeting of Council on October 24, 2011 be hereby adjourned at 5:59 p.m.

CARRIED ORG 2011-007



MAYOR, E. Olsen



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14 DAY OF Nov., 2011**

S E A L

SCHEDULE "A"
COUNCIL APPOINTMENTS
OCTOBER 24, 2011 TO OCTOBER 29, 2012

NOTE: ALL MEMBERS OF COUNCIL SHALL SERVE AS ALTERNATES ON ALL COMMITTEES AND BOARDS

1. AIRPORT COMMITTEE

2011-2012

- Committee deleted

2. ALBERTA SOUTHWEST REGIONAL INITIATIVE

Regional Partnership for cooperation and collaboration.

Staff Lead: Open

2011-2012

- Ernie Olsen

3. ASSESSMENT REVIEW BOARD

Required pursuant to bylaw #1544-05 and the Municipal Government Act, Part II. Held yearly if assessment appeals are received.

Staff Lead: Director of Corporate Services

2011-2012

- 3 members

4. CEMETARY COMMITTEE

Comprises of one representative from the Town and MD Council and a member of the Public. Deals with various issues concerning the Town cemeteries.

Staff Lead: Al Roth

2011-2012

- Wayne Oliver

SCHEDULE "A"
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OCTOBER 24, 2011 TO OCTOBER 29, 2012

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5. ECONOMIC DEVELOPMENT COMMITTEE

To advise the Town Council on various economic development issues.

Staff Lead: Economic Development Officer

2011-2012

- Lorne Jackson

6. EMS OPERATIONAL COMMITTEE

To manage fire and ambulance services.

Staff Lead: Fire Chief

2011-2012

- Sahra Nodge
- Don Anderberg

7. FCSS

Agreement between Her Majesty in Right of Alberta and Town of Pincher Creek.

Staff Lead: David Green

2011-2012

- Murray Lauder

8. FINANCE AND BUDGET COMMITTEE

2011-2012

- All of Council

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9. HIGHWAY #3 ASSOCIATION

Members to this committee must be approved by the Association Board. This is held at the same time as the Mayors and Reeves Meeting

2011-2012

- Ernie Olsen

10. INTERMUNICIPAL DEVELOPMENT COMMITTEE

Bylaw No. 1526, Intermunicipal Development Plan: Town and MD No. 9

Staff Lead: Economic Development Officer

2011-2012

- Lorne Jackson
- Don Anderberg

11. JOINT MUNICIPAL SERVICES COMMITTEE

2011-2012

- Committee deleted

12. LIBRARY BOARD and CHINOOK ARCH

Meets Monthly. Comprised of Town and MD Council representation, Library Staff and members of the public.

Staff Lead: Janice Day

2011-2012

- Lorne Jackson

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13. MUNICIPAL DEVELOPMENT AND SUBDIVISION AUTHORITY (MDSA)

Required pursuant to the Municipal Government Act, Clause 612(1). Bylaw #1543 establishes this Committee and provides for the general rules of the Committee. Held on an 'as needed' basis, when applications for 'discretionary' development permits are received.

Staff Lead: Economic Development Officer

2011-2012

- Lorne Jackson
- Roy Smyth

14. COMMUNITY EMERGENCY MANAGEMENT AGENCY

Required by Disaster Act – ensures that appropriate personnel and resources are available for public safety and working with SASCI and Shell Pilot Project – Public/Private Partnership (P3)

2011-2012

- Ernie Olsen
- Sahra Nodge

15. MUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD (MSDAB)

Required pursuant to the Municipal Government Act, Clause 627. Bylaw #1544 establishes the functions and duties of the committee. Cannot be a member of Municipal Development and Subdivision Authority or Staff. – Held on 'as required' basis.

Staff Lead – CAO

2011-2012

- Sahra Nodge

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16. OLDMAN RIVER REGIONAL SERVICES COMMISSION (ORRSC)

This member will represent the Town of Pincher Creek at the ORRSC meetings held in Lethbridge. Concerns matters of subdivision, planning, etc.

2011-2012

- Don Anderberg

17. OLDMAN RIVER WATER QUANTITY INITIATIVE

2011-2012

- Committee deleted

18. PINCHER CREEK FOUNDATION BOARD

Meets monthly. Manages the Housing Units in Pincher Creek.

Staff Lead – Open

2011-2012

- Ernie Olsen
- Roy Smyth

19. POLICY REVIEW COMMITTEE

2011-2012

- All Council

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20. PROPERTY REVIEW COMMITTEE

This Committee deals with Town-owned properties, and administers land leases and agreements.

Staff Lead – Director of Corporate Services

2011-2012

- Sahra Nodge
- Murray Lauder

21. RECREATION ADVISORY BOARD

Reviews Recreation and Parks issues, makes recommendations and identifies issues

Staff Lead – Dianne Burt Stuckey

2011-2012

- Wayne Oliver

22. RECYCLE COMMITTEE

Manages recycling with MD and Cowley.

Staff Lead - Open

2011-2012

- Wayne Oliver

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**23. REGIONAL LANDFILL – Arms Length Organization Town/MD/
Cowley/Crowsnest Pass**

Required pursuant to landfill Authority bylaws. Meetings are held once a month at Landfill Site.

Staff Lead: Open

2011-2012

- Roy Smyth

24. REGIONAL WATER COMMITTEE

2011-2012

- All Council

25. WASTE MANAGEMENT COMMITTEE

2011-2012

- Wayne Oliver

26. COMMUNITY SAFETY COMMITTEE

2012

- Don Anderberg