



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
November 1, 2017 – 8:00 AM  
Council Chambers – Town Office

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**ATTENDANCE:**

Mayor: D. Anderberg

Councillors: M. Barber, S. O'Rourke, L. Jackson, W. Elliott, S. Korbett and B. McGillivray

Staff: L. Wilgosh, Chief Administrative Officer; A. Roth, Director of Operations; D. Burt Stuckey, Director of Community Services; W. Catonio, Director of Finance and Human Resources; A. Kollee, Legislative Services Manager; A. Grose, Recreation Manager; M. Everts, Events, Marketing and Economic Development Officer; D. Green, Family and Community Support Services Coordinator and L. Goss, Administrative Manager

**1. Call to Order**

The meeting was called to order at 8:12 am.

**2. Agenda Approval**

**BARBER:**

That the Committee of the Whole for the Town of Pincher Creek approves the November 1, 2017 agenda as presented.

**CARRIED COTW 2017-206**

**3. Department Review**

- Chief Administrative Officer
- Director of Finance and Humane Resources
- Director of Operations
- Director of Community Services
- Legislative Services Manager
- Administrative Manager
- Events, Marketing and Economic Development Officer
- Family and Community Support Services Coordinator/Special Projects

**Korbett:**

That the Committee of the Whole for the Town of Pincher Creek receives the Department Review information as presented.

**CARRIED COTW 2017-207**

*M. Everts joined the meeting at 8:30 am.  
Mayor Anderberg called a recess at 9:24 am.  
Councillor Barber left the meeting at 9:24 am.  
Mayor Anderberg called the meeting back to order at 9:35 am.  
Mayor Anderberg called a recess at 11:33 am.  
Mayor Anderberg called the meeting back to order at 11:42 am.*

**4. Department Projects in Progress**

- Chief Administrative Officer
- Director of Finance and Humane Resources
- Director of Operations
- Director of Community Services
- Legislative Services Manager
- Administrative Manager
- Events, Marketing and Economic Development Officer
- Family and Community Support Services Coordinator/Special Projects

**McGillivray:**

That the Committee of the Whole for the Town of Pincher Creek receives the information regarding Department Projects in Review as presented.

**CARRIED COTW 2017-208**

*Councillor O'Rourke left the meeting at 2:12 pm.*

**5. Project Funding – M.D.**

Postponed

**6. In Camera Agenda Items**

**ELLIOTT:**

That the Committee of the Whole for the Town of Pincher Creek receives the In-camera Discussions of Council information summary as information and that administration be directed to include In Camera Agenda Items on the December 6, 2017 Committee of the Whole meeting.

**CARRIED COTW 2017-209**

**7. AUMA Resolutions Review**

Postponed

**8. Review of Town Website/What is iWorqs**

Postponed

**9. Third Quarter Financial Report**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek receives the Third Quarter Financial Report as information.

**CARRIED COTW 2017-210**

*Mayor Anderberg called a recess at 2:42 pm*

*D. Green, A. Grose, D. Burt Stuckey and M. Everts left the meeting at 2:42 pm.*

*Mayor Anderberg called the meeting back to order at 2:56 pm.*

**10. Council – Remuneration, Travel Policies, Computer Choice**

**McGILLIVRAY:**

That Committee of the Whole for the Town of Pincher Creek receives the Council Remuneration, Travel Policies and Computer Choice information as presented.

**CARRIED COTW 2017-210**

*Councillor O'Rourke joined the meeting at 3:02 pm.*

**11. Strategic Planning Options**

**O'ROURKE:**

That Committee of the Whole for the Town of Pincher Creek direct administration to research options for a facilitated strategic planning session.

**CARRIED COTW 2017-211**

**12. Future Agenda Items**

Postponed

*W. Catonio and G. Kollee left the meeting at 3:16 pm.*

**ELLIOTT:**

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, November 1, 2017 at 3:16 pm with the Chief Administrative Officer, Director of Operations and Administrative Manager in attendance.

**CARRIED COTW 2017-212**

**JACKSON:**

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, November 1, 2017 at 4:01 pm.

**CARRIED COTW 2017-213**

**13. Legal – Contract Update – In Camera**

**ELLIOTT:**

That Committee of the Whole for the Town of Pincher Creek receives the Contract Update information as presented.

**CARRIED COTW 2017-214**

**14. Legal – Water Licensing – In Camera**

**McGILLIVRAY:**

That Committee of the Whole for the Town of Pincher Creek receives the Water Licensing information as presented.

**CARRIED COTW 2017-215**

**15. Land – ORRSC (Oldman River Regional Services Commission)**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek refer the Land – Oldman River Regional Services Commission information to a Special Committee of the Whole Planning Meeting, date to be determined.

**CARRIED COTW 2017-216**

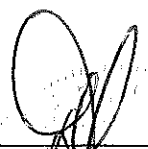
**16. Adjournment**

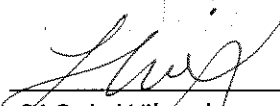
**ELLIOTT:**

That this session of Committee of the Whole be adjourned at 4:02 pm.

**CARRIED COTW 2017-217**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 14<sup>th</sup> DAY OF NOVEMBER, 2017**

  
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Mayor, D. Anderberg

  
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CAO, L. Wilgosh

**NEXT REGULAR COMMITTEE OF THE WHOLE MEETING WILL BE DECEMBER 6, 2017 AT 8 AM**