



Town of Pincher Creek Emergency Management Bylaw

Bylaw No. 1590-16 Of the Town of Pincher Creek

Bylaw of the Town of Pincher Creek, in the Province of Alberta for The purpose of establishing an Emergency Management Committee, An Emergency Management Agency, and Emergency Response Protocol

Whereas the Council of the Town of Pincher Creek is responsible for the direction and control of its emergency response and is required under the Emergency Management Act, Chapter E-6-8, Revised Statutes of Alberta 2000, to appoint a municipal Emergency Advisory Committee and to establish and maintain a municipal Emergency Management Agency;

And Whereas it is in the interest of public safety that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

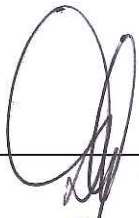
Now Therefore the Council of the Town of Pincher Creek, duly assembled, hereby enacts as follows:

1. This Bylaw may be cited as the Municipal Emergency Management Bylaw.
2. In this Bylaw:
 - a) **Act** means the Emergency Management Act Chapter E-6-8, Revised Statutes of Alberta, 2000,
 - b) **Agency** means the Emergency Management Agency established by this bylaw,
 - c) **Minister** means the Minister determined under Section 16 of the Government Organizations Act as the Minister responsible for the Act,
 - d) **Committee** means the Emergency Management Committee established by this bylaw,
 - e) **Council** means the Council of the Town of Pincher Creek,
 - f) **Director** means the Director of the Agency,
 - g) **Emergency** means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property,
 - h) **Emergency Advisory Committee** means the committee established under this Bylaw,
 - i) **Emergency Management Agency** means the agency established under this Bylaw,
 - j) **Municipal Emergency Plan** means the emergency plan prepared by the Director of Emergency Management to co-ordinate response to an emergency or disaster,
3. The Council shall appoint elected officials to serve as members of the Emergency Advisory Committee.
4. The Council, upon recommendation of the Emergency Advisory Committee appoint a Director of Emergency Management and one or more Deputy Directors of Emergency Management who shall do those things required of the Director in that person's absence.
5. The Council shall approve the Municipal Emergency Plans and Programs.


6. There is hereby established a municipal **Emergency Advisory Committee**. The Committee will be comprised of two members, alone or in conjunction with the Regional Emergency Management Organization to advise Council on the status of the Municipal Emergency Plan and related plans and programs, as least once each year. The Committee will recommend an annual budget to carry out the function and training for Emergency Management for Council approval.
7. There is hereby established a **Municipal Emergency Management Agency**. The Agency will act as the agent of the Council to carry out their statutory obligations under the Act. This does not include the power to declare, renew or terminate a state of local emergency. The Agency shall consist of:
 - a) The Director of Emergency Management / Deputies
 - b) The Chief Administrative Officer of the Town of Pincher Creek
 - c) The Administrative Head of the following Departments or agencies or their identified representatives for emergency management purpose:
 - Pincher Creek Royal Canadian Mounted Police
 - Emergency Medical Services
 - Fire Department
 - Director of Community Services
 - Director of Operations
 - Director of Finance
 - Public Works Coordinator(s)
 - Family and Community Support Services Coordinator
 - Information Technology
 - All others deemed necessary by the Director of Emergency Management to assist in the preparation or implementation of the Municipal Emergency Plan, such as:
 - Alta Gas
 - Alta Link
 - Fortis
 - Alberta Environment and Parks
 - Shell Canada
 - Pincher Creek Humane Society
 - Pincher Creek Interfaith Agency
 - Livingstone School Division
 - Holy Spirit School Division
 - Pincher Creek Health Centre
 - Alberta Emergency Management Agency/Field Officer
8. The Agency and Director may:
 - a) Conduct public information programs relating to emergency preparedness
 - b) Provide training for agency members, elected officials, public, municipal staff, mutual aid responders and volunteers.
9. The Director of Emergency Management shall be appointed by resolution of Council
10. The Director of Emergency Management shall;
 - a) Prepare and coordinate the Municipal Emergency Plan, and related plans and programs

- b) Act as Director in an emergency or ensure that someone is designated under the plan to coordinate Emergency response
 - c) Coordinate all Emergency services and other resources used in an emergency
 - d) Implement and follow the Municipal Emergency Plan when an emergency is declared
 - e) Submit to Council annually, a report on the status of emergency preparedness
11. The Councils' representatives on the Emergency Advisory Committee may at any time when they are satisfied that an emergency exists or may exist for their jurisdiction make a declaration of a State of Local Emergency for their individual jurisdiction on behalf of their Council. In the event that the Council's representatives are unavailable, any two members of Council are given the same authority to declare a State of Local Emergency in their jurisdiction. Any declaration must be accompanied by recommendation from the Director of Emergency Management.
12. When a State of Local emergency is declared, the person or persons making the declaration shall:
- a) Ensure the Declaration identifies the nature of the Emergency and the area of the Municipality in which it exists.
 - b) Cause the details of the Declaration to be published immediately by such communication to be considered most likely to notify the population of the area affected.
 - c) Notify the Alberta Emergency Management Agency as soon as reasonably practicable.
 - d) Forward a copy of the said declaration to the Minister forthwith.
13. When in the opinion of the person or persons declaring the State of Local Emergency, an emergency no longer exists in relation to which the Declaration was made, they shall terminate the declaration.
14. A Declaration of a State of Local Emergency is considered terminated and ceases to be of any force or effect when;
- a) A declaration of a state of local emergency lapses 7 days after its making by the local authority unless it is earlier cancelled by the Minister or terminated by the local authority or unless it is renewed by the local authority.
15. When a Declaration of a State of Local Emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected and shall notify Alberta Emergency Management Agency as soon as reasonably practicable.
16. Bylaw No. 1590-12 passed on April 10, 2012 and amendments thereto is hereby rescinded.
17. This bylaw comes into full force and effect upon the date of the third and final reading.

Read a first time this 25th day of April 2016, A.D.




Mayor, Don Anderberg




CAO, Laurie Wilgosh

Read a first time this 9th day of May 2016, A.D.




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