

JOB DESCRIPTION – SUPPORTED CHILD DEVELOPMENT

Title: Supported Child Development Assistant

Location: Pincher Creek, Alberta

Job Summary

Will be an integral part of the team that provides and coordinates the necessary support, resources, supervision and leadership that ensures the provision of nurturing care and education in a group setting, in accordance with the goals and curriculum plans of the Center, the philosophy and policies of the Program, Accreditation, the Curriculum Framework (FLIGHT) and in strict compliance with the Alberta Childcare Licensing Act/Regulations, as well as fire and health regulations. The Supported Child Development Assistants will be paired with a child(ren), whom may have a varying degree of physical and intellectual abilities and behavioral and/or other learning difficulties, The Supported Child Development Assistants will report to the Program Lead, Program Director and the Program Administrator.

Principle Duties & Responsibilities:

- Works as part of a collaborative and integrated team
- Facilitates and encourages the development of the child(ren)'s self-esteem and independence through established interactions, activities and techniques deemed appropriate for the individual child.
- Encourages children to develop and maintain positive interaction.
- As required, provides personal care including toileting, diapering, feeding, dressing, grooming, etc. ensuring that the child's dignity is maintained.
- Attends to physical needs including lifting, positioning and range of motion
- Ensure quality childcare in program and assist with the implementation of Licensing and Accreditation Standards.
- Provide input into the set up of inclusive, equitable and responsive environments with consideration to time, space, materials and participation.
- Ensure the safety and welfare of each child and support staff
- Treat children with respect, compassion and honor established relationships while encouraging new ones
- Ensure that proper child guidance methods are used, communicated and enforced.
- Maintain all appropriate records and documentation, and ensure that it is complete and up to date
- Display and promote a positive attitude and helpful approach with parents and caregivers.
- Perform duties as required by the Program Lead and Director

Hand in Hand Childcare Services

609 18th Street Fort Macleod, Alberta T0K 0Z0 403 553 3022



Qualifications

Child Care Supervisor Certification (formally Level 3) – would consider Worker/Assistant

Education or training and/or experience working with children with varying abilities an asset

Current Standard First Aid (Childcare) with - Level C CPR

Current or ability to pass a Criminal Records Check with vulnerable sector

Current or ability to pass an Intervention Record Check

Minimum 2 - 3 years' experience working in child care or with children

Application:

Please send resume (CV) and cover letter with a minimum of two (2) references to daycare@pinchercreek.ca

Application Deadline: Monday August 6 at 4:00 p.m.

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