



# First Quarter Accomplishments

## January 1 – March 31, 2013

### General Departmental Summary

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The Town of Pincher Creek's Public Works Department under direct supervision of the Director of Operations Consists of four working Coordinators, four available outside workers and one Administrative Assistant. Throughout the summer months the department see's the addition of generally six or seven temporary summer staff members. The Operations department is in possession of six pieces of snow maintenance equipment, these being a grader, loader, skid steer, backhoe, sterling sand truck and john deere equipped for trail and sidewalk snow removal.

Snow removal and winter street maintenance continued to be a major priority for Operations staff throughout the first quarter of 2014. During these snowfall events all drivers throughout the Town of Pincher Creek are faced with deteriorating driving conditions. Within budget constraints, manpower and equipment availability, Operations staff do their best to consistently meet residents expectations for cleared roadways and safe driving conditions within the shortest possible period of time. Rapidly cleared streets are important, not only for safe travel, but are also required to facilitate the handling of emergencies by fire, ambulance and police operations. The economic life of the Town is also affected when the transportation of people and goods are hampered by unclear roadways. It is the Town of Pincher Creek's objective that all roads within the boundaries of the Town be maintained relative to safe winter driving conditions.



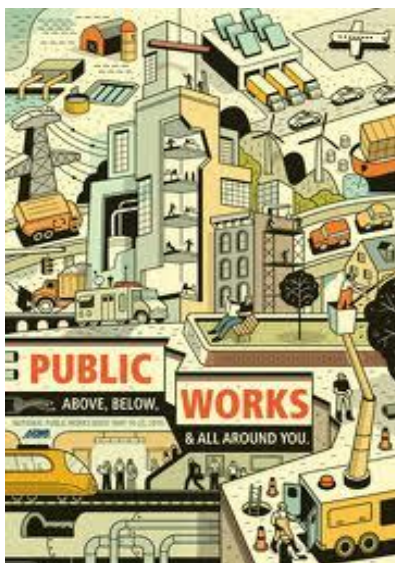
In addition to maintaining street and sidewalk conditions throughout these weather events, Operations staff have also been tending to the conditions created by warmer temperatures as the snow melts and creates a runoff effect along the streets. Staff have been clearing catch basins of built up winter debris which is accumulated this time of year and the melting snow flows to the catch basins carrying the debris with it where it builds up and can prevent proper drainage.

As always, staff members within the operations department are involved in ongoing training opportunities both internally and externally.

The first quarter has seen major progress on many of the Town's Capital Projects for 2014, the parks and open spaces department has also begun preparations for our summer season which will include the Town of Pincher Creek hosting the Southern Alberta Summer Games. Staff has also begun preparations for the 2014 external safety audit which is expected to be conducted by the audit team from the County of Forty Mile sometime throughout the second quarter of 2014.

As of the end of the first quarter, the majority of our summer time temporary staff have been interviewed and hired with many of them anticipated to start early in the second quarter for employment throughout our summer season.

With regards to our citizen's request system, we have noticed a significant year over year decrease in the number of external requests being submitted for our solid waste collection program. This can be attributed to a number of factors, one of them being that both citizens and businesses are becoming more familiar and comfortable with the system and its guidelines. Having moved to a coordinator driven system where concerns that are being received are being addressed almost immediately by our Solid Waste Coordinator helps to educate the public in real time and resolve any questions clearly so that moving forward they have a clear understanding. The request tickets that are still being received are primarily internal and for communication purposes only, for example; if there is a vehicle parked too close to a bin for it to be collected, our driver will call it in so that reception staff in the office can respond immediately and knowledgeably with a clear understanding of the situation when the property or business owner call in to see why their garbage was not collected.



## Streets and Water Distribution

Jan/Feb/Mar/2014

- snow removal
- drainage issues and repairs
- water main repair at 1140 Albert
- sewer service repair at 1137 Albert
- water service repair at 440 Pineridge Way
- street sign replacement and repair
- inventory

Apr/May/June/2014

- update and implement Unidirectional flushing route
- sewer flushing
- street sweeping
- continue with sign repair and replacement
- locate, repair, and document water shut offs(cc's)
- culvert cleaning and repair



## Facilities and Open Spaces

### January 2014

- Snow Removal on Sidewalks and Trails
- Took down Christmas decorations
- Trail Garbage's
- Playground Checks
- Check Lebel Mansion heater
- Dug two graves
- Cut up trees from wind storm
- Fixed two street lights

### February 2014

- Snow removal from trails and sidewalks
- Plowed graveyard
- Playground checks
- Heater check at Lebel Mansion
- Checked Town Office furnace's, exit lights, and defibrillators
- Serviced Green Machine
- Contracted Sonny's Lock and Key to fix Lebel Mansion's doors after an attempted break in
- Contracted Hurricane plumbing and heating for RCMP chimney repairs
- Checked and flushed sewer traps in RCMP building
- Called out for malfunctioning furnace at RCMP, Contracted Andre's Heating and Cooling to replace

### March 2014

- Dug one grave
- Cleaned sidewalks and trails
- Checked furnaces and Emergency lights
- Checked Lebel Mansion
- Checked squash courts and bowling alley
- Built Picnic tables
- Checked new trees and found some dead ones from the cold weather
- Started getting lawn mowers ready
- Checked playgrounds
- Trail Garbage's
- Hung New cemetery maps at the Fairview cemetery

## Solid Waste and Fleet Services

### Fleet

- Ongoing repairs from break downs
- Scheduled Provincial Inspections
- Inventory control system in the works
- Getting vehicles out of storage for summer workers
- Sweeper maintenance for spring cleaning

### Solid Waste

- Change out on going garbage can changes.
- Deal with ongoing lworqs complaints
- Reuse Fair planning

## Water Treatment and Projects

- Sanitary wastewater approval #95-MUN-080 January 1 – March 31, 2014  
total volume flows = 169,922M3
- Water treatment filtered and treated water for distribution January 1- March 31, 2014  
total volume flows = 164,778 M3
- The usual water testing and general maintenance was carried out in the first quarter
- The original chlorinators have been replaced with new ones
- Repairs were done on a broken water main at 1137 Albert ave. and also at 440 Pineridge way.
- RFP's for the water treatment plant upgrades were issued and the site meeting was Mar. 25
- A new chlorine scale has been purchased and will be replacing the existing one
- Phase one upgrades at the old water plant have been completed and RFP's are out for Phase 2
- The application for the new Approval for the WTP is completed and is in the hands of AENV.



Public Works: Serving You and Your Community



