



CAO Report

2016 FOURTH QUARTER

Laurie Wilgosh, LGA | January 23, 2017

Highlights

- 2016 Housing Needs Assessment – Completed
- Attendance at Chamber Awards of Excellence
- 2017/18 Operating Budget passed = 1% tax increase in 2017, 2% in 2018
- Received presentation of Motivation’s Child Care Needs Assessment
- 2017 Pool admission and general pool passes suspended for 2017 in honor of Canada’s 150 birthday!

Other Pertinent Resolutions

- Fortis proposal received and approved – LED street light conversion
- Alberta Health Services contract re-assigned to Pincher Creek Emergency Services Commission

Bylaws

- 1313-A – North Hill Area Structure Plan Amendment – re: new mapping and recognition of section rezoned to R4 Multi Family Residential and realignment of Highway 507 proposed access
- 1538-16 Cemetery Bylaw
– re: Schedule A – fees,
re: new columbarium rates
- 1547-AB – Land Use Bylaw Amendment – re: rectify split zoning on Pineridge Way, from Municipal Reserve to Residential
- 1584-16 – Fee Structure Bylaw Amendments

BYLAWS & POLICIES

Policies

- Water Stewardship Policy # 401-16
- Tangible Capital Asset Policy Revision – 152-16

Council Delegations

- RCMP Sergeant Mark Harrison – quarterly report
- Southern Alberta Weed Coordinator – Kelly Cooley – annual report
- ORRSC Senior Planner – regular monthly planning meeting
- Andy Cummings and Stephanie Fleck, NRCB, Natural Resources Conservation Board
- Residents: Tom Judd, Gary and Delphine Crayford - Landfill
- Motivation – Child Care Study – Launa Clark and Lavonne Rideout
- SASCI – David Green, Celesa Horvath; SHELL Waterton – Peter Argument, Rod Sinclair – Re: Socio Economic Impact Study Funding
- Community Futures – Tony Walker
- Resident Business Owner – BMT Construction, Trevor Birkmann – re: Town’s tendering process
- Alberta Environment and Parks – Julie MacDougall, Travis Sjovold – re: Castle Wildland area and park
- Pincher Creek Golf Club – Ray Reid, and Gord McMullen – repairs and upgrades
- Stantec Engineering – Karen Iwaasa, re: Cllr. Thornton – donation to foodbank

CAO Meetings, Webinars and Courses

- 2017/18 – Budget meetings – operating and capital
- AUMA Convention – Edmonton
- Legal Counsel – locally and in Calgary
- AEMA – Alberta Emergency Management Agency – Stakeholder Summit – Calgary
- AEMA – Community Emergency Management Plan – hazard identification processes
- REMO – Regional Emergency Management Organization – table top exercise
- Pincher Creek Housing Committee meetings, with various outside organizations
- Regular Staff and Management meetings
- Town Day Care Committee
- Meetings with Livingstone Range School Division and Holy Spirit School Division
- Regular Staff and Management Health and Safety meetings



Staff Safety Topics

October – Fire Prevention – presented by Administration Dept. and Deputy Chief Pat Neuman

November – Eye Wash Stations – proper usage – Recreation Dept. Adam Grose

December – Christmas Safety Quiz – Library, Janice Day

Upcoming Projects and Priorities

- New proposed Transit systems – Green Trip and MARD (Medically at Risk Drivers)
- Day Care services – expansion and relocation
- REMO – continue with staff training and position designation
- Wayfinding program/signage
- Humane Society Harboring of Animals Agreement
- 2017 Election procedures, scheduling, etc.
- Housing Committee/Projects
- Review of new MGA Amendments
- Planning (ORRSC) and Development Projects



Summary

2016 was a very busy year for the Town Staff and Council. We were all working very hard to deliver the standard services to our residents, and to provide or work towards accomplishing the additional projects that Council has identified and prioritized, many of which are listed above. In addition to what's listed, we have many more public works and recreational projects planned or underway. We will continue to work diligently with the appropriate stakeholders, consultants and members of the public to move these new programs forward, recognizing that the regular daily business of running a municipality must continue. If at any time we miss someone in our communications, please feel free to contact us via the iWorq program on our website, entitled Citizen Request.

I want to thank the Town Council and Town Staff for their continual hard work and commitment to providing our services to the residents of Pincher Creek,

and to the residents for their continued support.