

CAO 2015 THIRD QUARTER



10/26/2015

Quarterly Report

This report highlights the Chief Administrative Officers responsibilities carried out during the period as directed by Council and in accordance with the Municipal Government Act and other applicable legislation.

CAO 2015 Third Quarter

QUARTERLY REPORT

HIGHLIGHTS

- AUMA Convention – Four Council members, plus the CAO, the Director of Finance and the Legislative Services Manager attended the Alberta Urban Municipalities Association Convention in Calgary in late September. Various pre-convention sessions were attended by both the Councilors and the Administration. Presentations, education sessions and networking opportunities were available over the three to five days, but of particular interest were the town meetings with members of the new NDP Provincial Government.
 - Minister Deron Bilous – Alberta Municipal Affairs – re: Disaster Recovery and Resiliency Grant Applications, Linear Assessments and Emergency Services Commission update, Broadband funding
 - Minister Shannon Phillips – ESRD – re: Castle Protection Area
 - Minister Brian Mason – Transportation – re: Highway # 3 twinning/safety
 - CEO Peter Woloshyn – NRCB – re: Agricultural development applications/notification process

The meetings above were well received and Council members felt that they were heard by the new government.

The AUMA convention allows for networking with our sister communities, which helps to identify and sometimes resolve various municipal issues. I feel very fortunate to have the opportunity to attend this annual convention.

- Another Pincher Creek Highlight: Our Town is again a national Communities in Bloom Winner! Congratulations to our CiB committee and members, to our recreation dept. and to all of the Town organizations, businesses and residents that take pride and ownership of our community. We truly have something to be proud of!

BYLAWS

- Land Use Bylaw Amendment # 1547-X – received third reading and approval after Public Hearing – this bylaw changed the zoning for a property on MacLeod St. from R1 Residential to R2 Mobile Home Park

POLICIES

- Winter Street Maintenance Policy # 302-13A – reviewed

OTHER PERTINENT DECISIONS

- The roundabout landscaping budget was increased slightly, and the landscaping was completed! The results are very attractive, and will even be more so next year.
- Natural Gas Franchise Agreement – A 10 yr. agreement was approved by Council, allowing Alta Gas exclusive rights to provide and maintain the distribution system to Pincher Creek.
- Joint Funding Agreement Renewal – a three year agreement with the M.D. of Pincher Creek to provide a minimum of \$30.00 per capita for various organizations and service groups in the region.
- Donations to Wild Pink Yonder and the Relay for Life – both are excellent community initiatives in the fight against Cancer.
- Mediation Process – the Town and M.D. Councils participated in a Municipal Affairs sponsored mediation process to resolve issues relating to the delivery of Emergency Management and Emergency Services. The process allowed for candid conversation, and better understanding of each municipalities perspective on the service provision and resulted in a plan to move forward together both with a regional emergency management organization and with the Pincher Creek Emergency Services Commission which will manage both Fire Service and Ambulance Service for the region.
- Council signed two agreements with the province under the Federal Small Communities Funding for two Town projects. A Water Distribution and water treatment plant upgrade component received \$600,000 funding approval, and the Waste Water Treatment Lagoons upgrade was approved for \$333,332.

- The Alta Gas franchise fee was approved at the same rate of 25% on the distribution charges, and the Fortis Alberta franchise fee remains the same at 13%.
- Wendy Catonio, Director of Finance and Human Resources was presented a 10 yr. service award by Mayor Anderberg.
- Town Marketing Message was discussed and will remain as the Service Centre of Southwest Alberta.

COUNCIL DELEGATIONS

- Creekside Village Condos – Tom Halbert and other residents
- Former Councilor Adrian Hartman – service appreciation
- Water Fluoridation and Waste Incinerator presentation – Greg Hession
- RCADE – Regional Centre for Arts, Design and Entrepreneurship – Dan Crawford and James VanLeeuwen
- Sahra Nodge – Alberta Culture Days – at Pincher Creek Regional Library
- Main Street alley maintenance request – Brian Wright
- MLA Pat Stier

CAO – MEETINGS, WEBINARS, COURSES, ETC.

- Participated in Multi-purpose Facility Formal Safety Inspection
- Broadband Committee meetings
- Enel Wind Energy Representatives
- McMan Agency – Food Bank Plans and negotiations
- Bi-Weekly Staff and Managers meetings
- Housing Committee meetings
- Emergency Services meetings
- Fortis Alberta Rep – annual report
- CUPE/Managers meeting
- Joint Health and Safety meetings
- Water Intake Contractor/Engineer meeting
- Municipal mediators with CAO's
- 2 ½ days mediation
- Chamber of Commerce Luncheon meetings
- Human Resources consultant and directors
- Pincher Creek Trade Show Booth
- Taylor Warwick Broadband Consultant

- Union Sponsored Golf Tournament
- AUMA Convention
- LED in Action – grand opening

STAFF MONTHLY SAFETY TALKS:

- July – Recreation Dept. – Sudden Cardiac Arrest – demo/practice of AED
- August – Library – The Thing on the Library Carpet – undetermined substance/safe cleaning practice
- September – Operations Dept. – Ladder Safety

UPCOMING PROJECTS/PRIORITIES:

- Housing Committee projects, research and follow-up
- Bylaw/Enforcement Dept. needs review
- Alley Maintenance Agreement
- Mediation Regional Grant Completion summary
- Resident land concerns
- Housing Needs Assessment
- REMO – Regional Emergency Management Organization Development
- Pincher Creek Emergency Services Commission – bylaws/policies
- Broadband Committee – research of delivery options
- Land Use Bylaw Review

All of the Town's departments had a very busy third quarter in 2015. As always the staff jump in and work hard to provide the very best service we can to the Town of Pincher Creek.

Report provided by CAO – Laurie Wilgosh, LGA