
2014 CAO – Third Quarter Report

Highlights: AUMA Convention – Most of the Town Council, plus the CAO and the Director of Operations attended this year's Alberta Urban Municipalities Association annual Convention in Edmonton. Various pre-convention sessions were attended by some of Council and administration. Those being a session on communications and media relations, and legal perspectives on interest to municipalities. Presentations and networking opportunities were available over the whole week, but of particular note are the sessions that Council had with members of the Provincial Government departments over issues of concern to Pincher Creek and area.



Minister Wayne Drysdale – Dept. of Transportation; Discussions entailed confirmation of future Hwy. 3 and Hwy. 6 Interchange Location, Hwy. 3 and 6 intersection safety, and community transportation.

Minister Diane McQueen – Alberta Municipal Affairs – Pincher Creek Emergency Services Commission Update, Senior and Community Housing, and Crestview Lodge Funding Application

Minister Kyle Fawcett – Environment and Sustainable Resources – Wetland and Pre-development flow management, the South Saskatchewan Regional Plan, and Provincial Parks Maintenance/ Management

Minister Jeff Johnson – Seniors – Crestview Lodge Rebuild Funding Application status, Seniors and Community Housing

All meetings and discussions seemed to be positive and well received. Council felt optimistic that their inquiries and concerns would be given serious consideration.

The AUMA Convention gives excellent opportunity for networking with our sister communities to identify similar issues and potential solutions. Again I feel very fortunate in having the opportunity to attend this convention each year. In addition, Cllr Wayne Elliott was fortunate to win the grand prize of the convention, donated by Atco Energy Corp. It was a trip for two, anywhere on the North American Continent that Air Canada flies. I too won a lovely City of Edmonton BBQ set at the City Hall Reception.

Other Highlights: The “system” worked for some concerned residents on James Ave and Frederick St. regarding the approved move of the former Turcott Bldg. onto the KBPV grounds. Residents addressed council regarding the proposed location, resulting in the Museum personnel working with the neighbours to find a more suitable and acceptable location for the building placement. The happy result is that a beautiful old heritage building has been preserved as part of Pincher Creek’s history.

The Town Council’s 2014 Strategic Plan was formally adopted, maintaining the plan to concentrate on housing needs, public transportation options and community facilities.

A new Operations Committee was recently formed with two Councillors assigned, and the Director of Operations as lead administration. This committee is off to a productive start, and will work together to identify resident/council/operations dept. issues and processes.

I am happy to report that two staff members received long term service awards: Director of Community Services – Diane Burt Stuckey was awarded for 35 yrs. of dedicated service to the Town of Pincher Creek, and Public Works Coordinator – Terry Oczkowski was congratulated on 30 yrs. of hard work and service to the community. I feel very fortunate to work with great people like Diane and Terry who have an excellent work ethic and care about the people and community they serve!

Bylaws: Land Use Bylaw Amendment # 1547-T – re: wording changes to Schedule 4 – engineered drainage plans – pending third reading and final approval
LUB amendment # 1547-U – re: adding Business Park Zone to LUB – approved
LUB Amendment # 1547-V – re: designating location of Business Park Zone – approved
Signing Authority Bylaw # 1567-14 – housekeeping – change from names to positions – approved
Transportation of Dangerous Goods # 1534 – 5 yr. extension
Road/Land Closure # 1616-14 – 1st reading, pending Public Hearing on Nov. 10, 2014



Policies: Not applicable – no policy changes or reviews during the third quarter

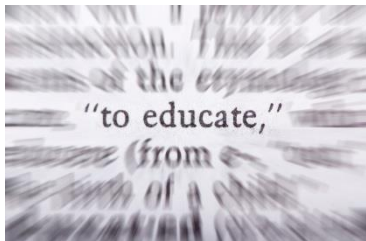
Council Delegations:

James Ave/Frederick St. residents – Turcott Bldg. location
Scott Korbett/Cliff Elle – Rotary Club – support for grant application
Hawkin Everett – Grumpy’s Greenhouse –proposal for round about landscaping
Colleen Cyr/Trisha Carleton – update on Kootenay Brown Pioneer Village
Jeff Kaupp – Pincher Creek Huskies – reduced ice rental request
Marie Meckelborg – Children’s World Day Care – flooring upgrade
Trevor Birkman – Business owner’s concerns/perspective
Resident – sewer line back-up

Other Pertinent Decisions:

- Day Care Flooring Request – approved
- Pincher Creek Huskies request – approved
- Rotary Club Letter of Support – approved
- 2013 Operating Surplus to fund the following: Arena Concession cooking equipment upgrades, Multi-Purpose Facility – barrier free access to change rooms, increased landscaping and irrigation at the RCMP Building on Hunter St., and new signage/wayfinding project for community.
- A new bus loading pull off was created on Victoria Cres. to help with Canyon School vehicle congestion.
- Chinook Arch Library 4 yr. budget request for increased funding was approved – additional \$3112.34 by 2018
- The Alta Gas Franchise Fee and Fortis Alberta Franchise Fee, both charged on distribution rates to area customers have been increased by 5%. Increase will help to offset taxation revenue increases and will be more widely distributed among Town properties – exempt and taxable
- Council reviewed the Economic Development Committee work plan and have advised the EDC that the signage project is top priority at this time

CAO meetings, Webinars, Courses, etc.:



- Meeting with local developer representative
- Safety Committee – Audit review
- Twist Marketing – Alberta SW project
- Joint Emergency Management Agency/Committee Meetings
- Local resident – drainage/ground water concerns
- Rose Garden Grand Opening
- Canada Winter Games Committee mtgs.
- Joint Health and Safety
- MDSA Meetings
- Regional CAO's – Regional Services Study
- Staff Appreciation Lunch
- Alberta SW – Bringing Investment Home
- Trade Show Booth
- Chamber of Commerce Lunch Meeting
- Economic Development Meetings
- AUMA Convention

Staff Monthly Safety Topics:

July – UV Index – and protecting ourselves from the sun – Recreation Dept.

August – Occupational Health and Safety Violation Tickets – Public Works Dept.

September – Bedbugs – Dept. Library – Presenter – Mike Swystun – Public Health Inspector

Each month the staff convene for the Safety Talk. Each department takes turns choosing a topic, and either present information and often a video themselves, or they choose the presenter. It is also used occasionally as an opportunity to share other information, i.e. Policy Changes with staff. We almost always have the majority of staff except for those whose schedules don't jive with the meeting.

Upcoming Projects and Priorities:



2015/16 Operating Budget

Re-structuring of Economic Development Position

Assistance to Council with new committees and related projects

Start on Land Use Bylaw review with ORRSC Planner

In addition, after reviewing the workload for the Development Dept. administration has made the decision to maintain the status quo. This means that myself, along with the Manager of Legislative Services and the Administration Manager will process development applications, with the assistance of the Operations Director, front line administrative staff and the ORRSC Planners. We will however, look at designating specific days of the week for receiving development applications, which will help to prevent ongoing interruptions.