



# Community Services Quarterly Report

April – June 2022

## Community Services – La Vonne Rideout



### PCCELC Board

April - June 2022

The Pincher Creek Community Early Learning Centre board welcomed a new advisory board position, Bob Spitzig has joined the board to represent Holy Spirit School Division. Lacey Poytress from Livingstone Range School Division also holds an advisory position on the board. This has been a huge benefit to the board with regards to continuing a good working relationship and exchange of information with both school divisions.

COVID policies and protocols have stayed top of mind for both April and May at both Early Learning Centre's and the board worked diligently to keep open and timely communication with both families and staff. The masking mandate stayed in place until June 1st, upon which time it was lifted for employees and adults entering the centers.

The board submitted a CFEP (Community Facility Enhancement Program) in May as well as a few other grant applications made to support the continued enhancement of our outdoor play spaces at the Sage and Canyon Early Learning Centre's.

The PCCELC Board also attended a group Strategic Planning session facilitated by Bob Dyrda on June 27th to collaborate further as a team on a unified vision and opportunities for our world class childcare centers.

Financially, the Early Learning Centre's have been met with some shortfalls due to the federal affordability grant and timing of disbursement. A new fee schedule was discussed for families in order to meet the provincial childcare fee average. This will need to be approved by the ministry before it can be implemented. Staffing shortages and recruitment/retention of ECE staff have been challenging due wage levels for Early Childhood Educators and considerable lack of housing in the community.

We celebrate the Centre directors and their team for their dedication and incredible fortitude for the youngest citizens in our community.

## Sage Childcare

- Successful Professional Development training for the team in trauma-informed care. This is a significant if not crucial piece for our team in order to better support and understand challenging behaviours, especially as we do care for several children who have had traumatic experiences in their young lives.
- Successful re-Development of a comprehensive orientation process to complement the procedures. This will be provided to the full team during our training week as part of our re-set.
- Successful Recruitment of a fully Qualified Assistant/co-Director who also carries a Bachelor of Education. Support and coaching continues to encourage a long term tenure.
- Staffing challenges - we are/were fortunate to have two stellar summer student educators with us. One is working with toddlers, the other preschool. They both depart in August (with replacements now in place)
- The greatest challenge with staffing is general lack of education and understanding of child development. With this, it has required on average 65% of the Director team to be working on the floor with coaching and modeling. The plans for summer training are vital in order to have the team gain knowledge. Secondary challenge for staff and education is costs - although they can access up to \$1500/year in government funding for courses towards Levels 2 & 3, they must pay upfront, then wait a couple of months for reimbursement. Our board is working out a plan to support the team in this way.
- Finding educators with a background in front line child care is an equal challenge. It can take a significant amount of time to support someone new to the field while working with children and meeting their needs.
- Jumping ahead - successful bridging with parents as an advisory group launched this month (July)!
- Future goals - establishing a nutrition program (a potential cook has been found); progressing towards the Flight curriculum; building bridges in the community (outings have renewed - stalled due to staffing/training and challenging behaviours)
- Parent communication has been re-launched through Storypark, communication books for the youngest children are in development
- We are in the slow process of parent credits being used up. These came about due to the cap being raised on income and subsidized care approvals. Therefore, parents who did not previously qualify now do and had already paid full parent portions. Multiple back claims (adjustment requests) had been processed which resulted in multiple accounts being credited. My estimate is that by the end of September, all credits should be cleared. Due to the same reason, we are issuing refunds to some families who have moved on from care.

## Fred Huddlestun Seniors Centre

The Fred Huddlestun Seniors Centre elected an all-new executive and working together with David Green (Town Council rep) and LaVonne Rideout (Director of Community Services) are developing activities of interest for our 55+ Activity Centre.

The Centre has been painted, purged and regular executive meetings to get things going are being held throughout the summer. Watch for our Parade float!

Bridge and Crib games are on Wednesday and Thursday afternoons.

Music Bingo is Wednesday morning and weekly coffee will begin in September (day to be announced later).

New activities are being planned and will be announced in our monthly calendar, beginning in September. Ideas are always welcome and you can share your ideas by contacting Judy Lane, President at 403-627-6681.

Yoga, dancing, Whist card game, Needlework evening and public speakers are tentative activities the executive are planning.

Notices will be posted on the door at the Centre, on Facebook and in our monthly calendar.

COVID has affected all of us... come out and join in the fun!



## Manager of Recreation Services – Adam Grose

### Arena

- The arena fire alarm project is slated to be completed in early July.
- Trade show took place in the arena on April 29<sup>th</sup>-30<sup>th</sup>, 2022.
- The new score clock was installed on June 17<sup>th</sup>, 2022.
- A brine leak under the concrete was located by our refrigeration repair company and was repaired with minimal disturbance to the concrete pad.
- The CNP Ravens Lacrosse Team hosted their practices at the MCC arena on Tuesday and Thursday evenings, with year-end games taking place on June 18<sup>th</sup>, where several other teams came from across southern Alberta to play here.
- Minor Hockey started hosting Ball hockey in late June.
- Nerf Wars and Boredom Busters will be hosted out of the arena in the summer months during the day.
- Working on getting some more detailed pricing for the potential of hosting a new Junior team out of the MCC Arena. Upgrades would include the addition of a new dressing room, upgrades to the sound system and extending the players benches.

### Pool

- Staffing levels at the Pincher Creek Pool continue to remain low and as such the pool is needing to close in the morning(s) and most of the weekends. This is not isolated to Pincher Creek, and it seems to be an industry wide issue with several pools having lifeguard shortages. The Covid-19 pandemic has partially contributed to this issue as training for lifeguarding virtually stopped for well over a year.
- There is a full bronze cross class starting up in early July, we are currently working with the Lifesaving Society and creating an assistant lifeguard position, these staff members can assist in lifeguarding, slide monitoring and cleaning, to allow for a higher patron to lifeguard ratio. This assists the pool in increasing the number of patrons allowed at one time.
- Hydrochloric Acid room is 75% complete, it is anticipated this project will come in slightly over budget, once final numbers are determined, this will come back to Council for decision.
- The old Pool demolition of the old mechanical room has been completed; this project will be completed under budget.

### Southern Alberta Summer Games

- Pincher Creek is hosting a Disc Golf Tournament July 9<sup>th</sup>, 2022.
- Pincher Creek is assisting in hosting a Kite Boarding Demo on July 23<sup>rd</sup>, 2022.
- Adaptable Outdoors is hosting several events in the Pincher Creek region in the Month of July including adaptive paddling and adaptable fishing.
- The local swim club athletes will also be competing in the Summer Games swim meet in Fort Macleod.

### **Irrigation Update**

- The MHHS football field leak was located and repaired. Irrigation to the field is now running properly. This is only a short-term solution, and the recommendation is to tie into potable water for the irrigation at this site. This will also affect the MPF facility irrigation, and it will need to be tied into the potable water supplying the Spray Park.
- The Dog Park Irrigation is going to have to be investigated further, as originally there was thought to be a 2" line running to the West of the Cemetery, however, this is only a 1" line and will not have sufficient pressure to run irrigation at the Dog Park.
- Irrigation and landscaping at the Child Care Centre(s) was awarded to a local contractor, and construction is expected to start in Early July.

### **Parks and Sportsfields**

- Minor Soccer utilized the following fields for their soccer – Sproule Field, Agricultural Grounds, MPF (Pool) Field, and St. Mike's Track.
- The Tennis courts have seemed extremely busy this Spring with both Tennis Players and Pickleball players. The Pickleball group volunteered to paint their own lines on the Tennis Courts to accommodate this.
- There is a growing increase in requests to have a wind screen installed at the Tennis Courts, this will be brought forward in the 2023 budget discussions.
- The swing set at Castlevue Park has been contracted out to a local contractor to repair. The issue was the main post frame for the swing came out of alignment and needs to be dug-up and re-cemented into the ground in the proper position.

### **Aquatics Manager – Blake Edwards**

- Onboarding of 1 new lifeguard and 1 front desk & assistant lifeguard staff members
- Continued training with new assistant lifeguards to prepare for summer
- Dolphins Swim Club – started up for the 2022 season after 2 years absence due to covid
  - Pincher Creek hosted its first swim meet of the season since covid. Large turn out from clubs in Southern Alberta.
- School Lessons & School Programs – We had 6 schools for swim programs this spring. All of Canyon schools brought all elementary grades to the pool. We had one new school francophone school from the Pass come for the first time.
- Summer Swimming Lessons – registrations opened in May. By the middle of June the majority of classes have been filled. Very few spots left.
- Kayaking program finished up for another season and the Pinch-O-Creekers headed back on the rivers for the summer.
- Spray Park opened for the season with a little later start up and went smoothly.
- Weekly schedule publishing for more flexible utilization of the pool space and time.

- Staff training – held a staff in service in June. We were able to cover lifeguard skills, fitness skills, communications, public relations and team updates.
- Facility energy efficiency project continues, temperature adjustments,

### Goals – next 3 months

- Prepare for more leadership courses including babysitting, first aid and national lifeguard
- Seek out more lifeguard staff and/or solutions to the shortage
- Continued staff training especially for new staff
- Complete Oxygen Admin training for staff team
- Plan coordinated training with Pincher Creek Emergency Services
- Plan and prepare for the transition from the Red Cross Swim program to the Lifesaving Swim for Life program. Staff have completed certification transition and we will host an instructor trainer to provide in person training in the fall.

### Swim Attendance

LANE	1115
PNT	172
AQUAFIT	990
OPEN	1624
FAM/FIT	1465
RENTAL	207
THERAPY	49
JLC	0
MASTERS	2
FITNESS	102
KAYAKING	0
DOLPHINS	881

### Registration for Programs and Courses

BRONZE MEDALLION AND CPR C	12
BLENDED SFA	15

### Private Lesson registration

12 registered

### Total Private Lesson Attendance

51 x

### School Lessons

### Total Lesson Attendance

#### **Piikani Nation Secondary School**

21 Students Registered

91 x attended

#### **Standoff Colony School**

13 Students Registered

52 x attended

#### **Canyon School**

219 Registered

838 x attended

#### **Livingstone School**

24 Registered

100 x attended

### School Open Swims School Open Swim Attendance

École Des Grands-Vents	10 Attendances
St. Michaels	57 Attendances
Livingstone School	104 Attendances
Piikani Nation Secondary School	16 Attendances
Canyon School	90 Attendances

## **MPF Coordinator – Alex Shenton**

### **Old Pool Basement Demolition + Change to Expanded Parking**

Moved and disconnected all the unnecessary and abandoned utilities from the old pool basement space. Changed out the inefficient and defunct lighting and switched the fixtures over to LED. The basement building was then disconnected and cut from the existing structure and collapsed. The rubble was trucked away and the hole was filled with clean fill. The site was then capped with recycled asphalt crumb to create an expanded overflow parking area for the arena.

### **HCL Mechanical Addition Walls and Floors**

Current project status – concrete floors poured, doors and hardware installed, walls erected. Currently at roof landing phase. Sourcing roof decking material. Project budget will be able to get us into lockup but will not be sufficient to take it all the way to completion.

### **Lebel Ceramic Studio Repaint Walls and Patch Failing Drywall**

As per the request of the allied arts and the pottery guild we assessed some failing drywall in the Lebel ceramic studio ceiling. We cut out and replaced anything that had water damage or failing tape and replaced it. Following mudding and sanding we applied one coat of primer and two coats of paint to the entire space.

### **Spray Park Repairs**

Worked in conjunction with a water play contractor to develop a strategy to increase spray park utility and efficiency.

Problem 1 – When the spray park water is under high demand, the c02 system is not fast enough to keep up. Solution is to add an inexpensive chemical pump to deliver acid on demand. No instrumentation required – just a pump, tubing, and valve port install required. Currently sourcing materials.

Problem 2 – When left to cycle overnight, the pump would pressure fault, causing circulation to stop. Therefore required a staff to manually start the park everyday as well as correct the chemistry before allowing users in. Solution was to allow the contractor to upload and implement a few software changes to allow for greater pump control through the computer. Has been working much better.



Problem 3 – Pump pressure seemed lacking on some features; they seem to not be working as intended. Problem seems to be the design layout of the pump feed run. Two solutions may be to shorten the length of the inlet pipe to the pump as well. No decision made on this yet.

### Temporary Power Panels for Events

Had the trade fair event panels switched from hard-wired into the arena into mobile units. They are now compatible with 30 amp plugs which are generally the size used for generators. This was an inexpensive solution which gives us the capability to provide easy power for our events without running miles of cord from the buildings.

### Shot Clock Change-Out

In cooperation with minor hockey we took down the tired old shot clock and replaced it with a newer more reliable/ efficient model. At the same time we were able to streamline and increase the efficiency of the wiring allowing us to free up some circuitry for more event plug ins as well.

### Arena Cooling Floor – Brine Leak Repair

Worked with Startec Refrigeration to assess, locate, and repair a leak in the arena cooling floor. By the end of our arena season we had been losing a substantial amount of brine. Working with the technicians we isolated and pressure tested the loops near where we suspected it was leaking. We located a pretty large split in a line. We cut and jackhammered (very carefully) enough room in the concrete to splice and repair the line. Pressure testing revealed that the repair was good and holding, however the true test will be during startup, when things really start cooling down.

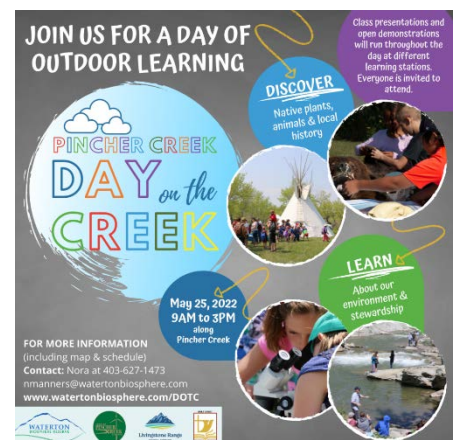
## Recreation Programmer- Rhonda Oczkowski

Recreation Programmer is a new position with a start date on May 6, 2022.

Spring is the busiest time of year in the Recreation Department and coming into the position late saw myself quickly organizing and prepping upcoming events, celebrations, and activities.

**Bike to Work Day** – May 20. Was a rainy day but good piece of awareness for active transportation.

**Day on the Creek** – May 25. Well attended by Canyon School, St Michaels School, Matthew Halton High School, Spring Glen, Home School group and community members. Estimated about 700 people in attendance. 30 learning stations, 78 presenters and volunteers. Stations were school curriculum based and ranged from bugs, trees, history, archeology and much more. Stations were set up at Agriculture Grounds, Dillmer Park and Lions Park.



**Seniors Week** was well attended with many activities being offered in recognition of their contribution to our community.

## Celebrate Seniors' Week

June 6 - 9

Monday	Tuesday	Wednesday	Thursday	Friday
Line Dancing 10 am Free 55+ Activity Centre Free Sr. Swimming at Pool Pickleball-Town Hall Gym 1-3 pm	Free Ice Cream all day Pick up your coupon for a free cone today at the Pool Free Sr. Swimming at Pool	Coffee with Councilors 10 am 55+ Activity Centre Free Sr. Swimming at Pool Pickleball-Town Hall Gym 1-3 pm	Yoga 10 am 55+ Activity Centre Bring a mat or towel, for a great stretch to your day! FREE Free Sr. Swimming at Pool	Music BINGO 10 am 55+ Activity Centre Can you guess that 50's, 60's, 70's music? Prizes Free Sr. Swimming at Pool Pickleball-Town Hall Gym 1-3 pm

55+ Activity Centre - 867 Main Street (Huddellstun Senior Centre)  
Town Hall Gym - 962 St John Ave  
Swimming Pool - 895 Main Street More info 403 627 4322



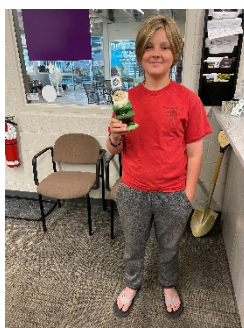
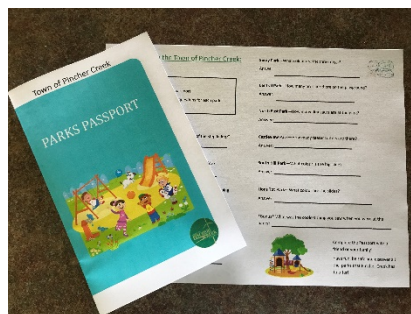
- ❖ Seniors Line Dancing at the 55+ Activity Center – 4 in attendance
- ❖ Free Ice Cream cones in partnership with Dairy Queen – 100 cones served
- ❖ Coffee with Council – approx.. 30 in attendance
- ❖ Free Yoga at the 55+ Activity Center – 6 in attendance.
- ❖ Music Bingo at the Activity Center – 6 in attendance.



We will be hosting this event again in July and August as requested by attendee's

- ❖ Free Swimming at the pool for the week and was very well attended and resulted in seniors coming back to access the pool programming for the duration of June.

## June is Parks and Recreation Month.



## Indigenous Peoples Day – June 21

The swimming pool hosted a free family swim with 19 people in attendance

**Skateboard Day 21** - in celebration of this annual event, we provided hot dogs and drinks at the skate park after school. 35 hot dogs were given out.

**Town Hall gym** wrapped up activities in the gym.

- ❖ Community Keep Fit – actively saw an average of 12 – 15 people on its Monday and Wednesday
- ❖ Afternoon Fitness Break – has a committed participants of 9 people on Monday and Thursday
- ❖ Gym walk continues to be available is utilized by especially during inclement weather.

**Sports Field Usage** by organizations

- Minor Soccer – 158 players
- Minor Baseball – 101 players
- Mustang Football – 42 for the Stamps Camp

## Events and Meetings

### Anniversary Celebrations

Pincher Planters and Old Man Rose Society- Celebration of these 2 groups of volunteers for 25 years for Pincher Planters and 15 years for the Old Man Rose Society. A tea was held on June 18 at Cenotaph Park. 30+ volunteers attended the event.

### Downtown Historical Signage

A committee of community members, Farley Wuth of Kootenai Brown Museum and the Town are working on creating permanent historical signage for significant buildings located on Main Street. Specific buildings have been identified and their history gathered. Grants/funding will be looked at. In the early stages of looking at building agreements, signage types and cost.

### Moonshadow Run

The first meeting was held to discuss the run for September 10. The plan is to have a entire event and go back to the previous run routes including a 10 km, 5 km and 2.5 km. Sponsorship will be sought this year to cover the cost of t-shirts. This allows registration fee's to go towards KidSport



### **Yard of the Week**

The start of selecting the Yard of the Week has begun. The yard is selected by a community member and that winner then selects the next yard. Winners receive a gift pack sponsored by Miracle Grow. This program will run until the end of August.

### **Pincher Planter's Annual Perennial Plant Exchange**

The Pincher Planters volunteers were out in full force on May 27 Providing plants and their extensive gardening knowledge. The Exchange was set up in the Library parking lot with the majority of Plants being picked up to go to new homes.



## **Family and Community Support Services – Andrea Hlady**

### **Highlights:**

FCSS provided support to the following events:

- Volunteer Appreciation Event: April 27, 2022. FCSS worked with Marketing, Events & Economic Development to host the many local people that showed up to received recognition for their contributions to the community!
- National Indigenous Peoples Day: June 21, 2022. FCSS provided \$1,000 in funding to strategies to increase awareness of this community issue. It was a historic day as this was the first time the Blackfoot Confederacy flag has flown in Pincher Creek! Many thanks to both Mayor Anderberg and Reeve Lemire for providing thoughtful messages on behalf of the Town of Pincher Creek and the M.D.
- Kimmapiiyipitassini: The Meaning of Empathy film screening and community dialogue: June 26, 2022. FCSS coordinator was on the organizing committee of this event. The event was financially supported by the Town of Pincher Creek, Windy Slopes Health Foundation, and Pincher Creek Associate Clinic. 58 guests attended the screening, and the community dialogue was facilitated by Abby Morning Bull and included panelists Dr. Esther Tailfeathers, Teddi Ironshirt, Martin Ironshirt, and Dr. Cathy Scrimshaw.

### **Projects (next few months):**

FCSS website work and recruiting FCSS Board members is ongoing; supporting the Chamber of Commerce with Famers Market non-profit table promotion is ongoing as well.

FCSS Applications for the 2023 funding year will be advertised August 2022 with an application deadline of Sept 14, 2022.



### Committee Reports/Updates:

Committees of Council include:

- Police Advisory Committee - working on committee member recruitment;
- Community Housing Committee – updating Terms of Reference and creating a online depository of related documents for all to access;
- Emergency Social Services - organizing ESS Branch. Organizing 2 training sessions for the fall; ESS Basics and ESS Tabletops exercises.



### Municipal Energy Lead – Tristan Walker

April to June was an eventful time for energy efficiency with a projected 76.5 tonnes of greenhouse gasses and \$11,300 saved per year through a variety of upgrades described below! A major reason for the continued energy conservation has been the buy in from staff and excellent work from top to bottom of the organization in being energy conscious, including leaders in our maintenance department going above and beyond.

#### Project Updates

Several projects were closed out this quarter to improve energy efficiency at our facilities, and the wheels have been set in motion to start projects to benefit the community. Energy efficiency measures completed were the installation of a REALice resurfacing device, LED retrofit in the Multipurpose Facility gym, a new score clock in the Arena, and some great work from our maintenance staff in finding and adjusting inefficiencies in mechanical equipment. The savings from these measures are shown below.

*Table 1: Recreation projects, along with their associated annual emissions and cost savings*

Project	Annual emissions savings (tCO2e)	Annual savings (\$)
REALice	41	5,800
LED retrofit	2.6	390
New score clock	1.4	250
Resolving Inefficiencies	31.6	4,868
<b>Totals</b>	<b>76.6</b>	<b>11,308</b>

The community benefit projects include applications for funding to install EV chargers, development of a bylaw to enroll in the Clean Energy Improvement Program, and initial phases of applying for a grant towards a climate risk assessment and adaptation report.

More information about the projects identified can be found below;

#### REALice

The REALice device allows our arena to be flooded and resurfaced using cold water instead of having to use energy to heat water. Generally, water is heated in order to remove air bubbles and impurities trapped within the molecules. The REALice system uses a proprietary vortex technology that has the same

result. Reports from communities who have already implemented the REALice system say that it provides clearer, and harder ice. We are excited to do our first flood this fall and see the results for ourself!

### **LED Retrofit at the Multipurpose Facility Gym**

The old and failing light fixtures in the gym were replaced by LED equivalent fixtures that have lifetimes up to 3x longer and use less than half the electricity!

### **Score Clock Replacement**

Now, we can't claim that the score clock replacement was solely for energy efficiency, as the old one was at the end of its life and needed to be replaced anyways. But we are always excited to see new installations having a positive effect on sustainability!

### **Resolving Inefficiencies**

As always, we preach making sure existing equipment is being operated properly and not using more energy than is needed. A great example of this was found this quarter as a pump was found to be running too high for the filtration system, and the HVAC systems at the daycares were not optimized. By changing these, and implementing usage as the equipment was intended, we saved huge amounts of energy, and lengthened the life of the equipment at zero cost to us as an organization. Great job!

### **Clean Energy Improvement Program**

This is a program that allows property owners to take out a low interest loan for the purpose of implementing energy efficiency projects on their property. The benefit of this program is the loan is tied to property tax bill and allows the owner to free themselves of responsibility should they decide to sell the property.

### **Planned Work**

As we continue to progress as a team in our work towards sustainability there are some major milestones coming up. One big project we are excited to develop is a renewable energy showcase at the Lebel mansion that will provide an exhibit to see how solar systems are built and what the benefits are! We are also closing out our building management system funding, developing an agreement to move forward with a climate resiliency action plan, working with industrial partners to trial various energy efficiency projects, and moving forward with the Clean Energy Improvement Program. As always, we are continuing to analyze our energy usage and look for potential areas of improvement.

### **Conclusion**

The Municipal Energy Project Lead with huge help from staff has saved an estimated 76.6 tonnes of CO<sub>2</sub>e/year, and \$11,300/year in the recreation department this quarter, with more savings planned for the near future. We are excited to continue increasing accessibility to the community and reducing our impact on climate change as we pursue innovative solutions to energy efficiency! Finally, if you have an idea for how the municipal facilities could save energy don't hesitate to reach out to [energy@pinchercreek.ca](mailto:energy@pinchercreek.ca)!

## Coordinator of Parks and Open Spaces – Brock Leavins

### Highlights

During this period, most of my highlights are grouped towards coordinating, cleaning-up, repairing, and general maintenance for outdoor Spring facilities and activities. Listed below are my top highlights:

- **Irrigation Systems Startup & Repairs**

- While turning on the irrigation systems for the season, it was made obvious that our irrigation systems were in very poor condition. There were major breaks in some systems, and 18 of the 20 irrigation systems were not operational to some varying degree. During this time, our staff was able to get all the systems running, but they are still in need of much attention and repairs.



- **Irrigation Repairs to Matthew Halton Field**

- With direction given from council, our staff was able to make the significant repair of the golf course line at the top of Matthew Halton Hill. Our staff was also able to adjust the instruments for the system to turn on and off correctly, along with the large amount of time to adjust and repair approximately 50% of the 95 sprinkler heads in Matthew Halton Field.



- **Spring Cleanup of Sports Fields**

- With community user groups using the sports fields as early as April 1<sup>st</sup>, it was important for our staff to make sure that the facilities were in a safe and operational condition. During this time, we made repairs to the grass areas and to the baseball infields by using several levelling and conditioning techniques.



- **Spring Cleanup of Parks**

- With the general public being eager to use the parks during the spring for leisure and play, it was important for our staff to make sure that the facilities were in a safe and operational condition. We focussed on tree maintenance in all park areas, as hazardous branches were the main safety concern.



- **Spring Cleanup of the Veterans Memorial Campground**

- With the campground opening on May 16<sup>th</sup>, our staff was able to do maintenance on the grounds during the weeks prior, which included newly painted site posts and numbers, tree cutting, bathroom benches and hangers, along with general opening procedures of the bathrooms and kitchen.



- **Spring Cleanup of Playgrounds**

- With the early favorable weather during the spring, our staff was able to do a full annual inspection of all the playgrounds, along with higher concern repairs and pea gravel conditioning/levelling.

- **Spring Cleanup of Open Spaces**

- With most grass areas within the community beginning to turn green during the first week of May, it was important to get our new summer staff orientated with all the areas of Pincher Creek that they were responsible for cutting. During this time, the staff were able to spend time doing litter cleanup and doing their first cuts of the season.

- **Beach Volleyball Area Upgrade**

- Our beach volleyball pit at Juan Teran was such a huge opportunity for improvement this season. Our staff was able to freshly condition and boarder the sand pit, paint the net posts, and to install a new net.



- **Matthew Halton Field Bleachers Upgrade**

- With the old bleachers being a major safety hazard, our staff was able to safely disassemble the old bleachers, with some materials being used as recycling for other projects, and they were able to replace those bleachers with two sets that were being stored in the Old Pool/MPF Field.



- **Pincher Planters Gardens & Town Gardens Cleanup & Planting**

- With a fresh season starting, our staff were able to get ahead on the gardening preparation and cleanup, along with the planting of various types of annuals and perennials. During this time, I was also able to coordinate with the Pincher Planters to help them out with their needs, and to meet all contractual obligations.

- **Downtown Planter Box Program**

- Going into the 4<sup>th</sup> year of this program, it was important to continue the overall organization of this program both internally and with program stakeholders. I was able to coordinate with local downtown businesses to rent out the planters and services to all the same businesses last year. Hopefully we can grow the program next year with purchasing more planters.





- **Summer Staff Coordination**

- With this being my first year with the Town of Pincher Creek, I felt that it was imperative that I learn very quickly about the facilities, staff, and general ins-and-outs of how the Town operates. During this spring I was able to coordinate with the Arena Staff and our Summer Staff. We focussed on safety, training, task techniques, and overall responsibilities.



- **Tree Caging, Adjustments, Maintenance**

- During the Spring, it is the most important time to do tree maintenance. Our staff were able to make necessary adjustments to the tree caging on young trees that were planted over the past couple of years. As it was set up, the tree caging was damaging the trees more than protecting them.

- **Coordinating with Community Groups & Stakeholders**

- It has been very beneficial and important for me to connect with community groups to help establish and to also improve the relationships between those groups and the Town. Most notably, connecting with Minor Baseball, Minor Soccer, St. Michael's High School, the Mustangs Football Club, Pincher Planters, and Communities in Bloom, have all resulted in continuing a positive communication line going forward.

## Goals

During this period, most goals are grouped towards establishing a good baseline for maintenance of parks, sports fields, and open spaces. Listed below are my top goals:

- **Improving Parks Maintenance**

- With the aging infrastructure within the parks, which include barriers and playground features, my goal is to maintain these areas and features during the next quarter, but to also become very aware of what is needed in priority regarding safety during the next few years.

- **Improving Sports Field Maintenance**

- With regular maintenance scheduled and knowing that challenges will be rising from specifically irrigation difficulties, my goal is to continue with the development of documents and mapping for the infrastructure within the sports fields.

- **Improving Walking Trail Maintenance**

- During this time regular maintenance of tree trimming and improving the ground conditions will be the main focus. My goal for this next quarter is to continue trimming and removing hazards along 25% of the trail system, along with improving the ground conditions along 75% of the shale portion of the trail system, especially the damaged area behind the Old Pool.

- **To Complete the Hibernaculum Project**
  - During the next quarter, the hibernaculum project will be contracted out and completed. This project will provide a secure habitat for the snake dens closest to the walking trail, which have been negatively impacted by the human traffic in the area.
  -
- **To Complete the Lions Park Retaining Wall Project**
  - The replacement of the retaining wall should take place by the end of the next quarter by our parks staff. With this being a relatively new experience project for our staff, my attention to staff detail is very important.
- **Providing a Safe Environment for Parks Staff and to Lead Skill Improvement**
  - With the arena staff crossing over partially to take on more Parks tasks, along with the arrival of mostly non-returning Summer Parks Staff, it is my goal to have all staff trained and certified in WHMIS and First-Aid, a qualitative measurement of 100% rate of feeling safe in the workplace, along with zero to only a few minor incidents experienced and reported.

### **Significant Future Projects**

With the budget and direction passed to me, listed below are the most significant projects of focus during this year, exempt of normal operating and maintenance responsibilities and projects.

- Hibernaculum Fencing Project
- Lions Ball Park Retaining Wall Project
- Matthew Halton Irrigation Project
- New Garbages along Walking Trail & Parks
- Castlerview Swing Repair Project

### **Committee Reports/Updates**

- **Health and Safety Committee**
  - Over the previous months, I have been involved with the Health and Safety Committee. So far, I have found this time to be more of a learning process about the highlights and difficulties of this specific workplace. Over the next quarter I plan to be more involved and to communicate issues and potential resolutions.

### **Staff Meetings/Trainings**

While my attendance has been recorded at multiple Council Meetings, After Council Meetings, Safety Meetings, and Tailgate Meetings, I feel like I have been successful in the giving and receiving of necessary information and have been able to collaborate in a positive manner with my manager and colleagues. Listed below are mainly training topics of focus for this quarter, and these trainings have taken place in-house for all staff with Parks related duties.

- **Tailgate Meetings Daily**
  - This meeting takes place each morning at 8:05am within the Old Pool, where all Parks Staff meet to coordinate their daily tasks and hazards.
- **WHMIS Training for Staff**
  - This training was provided for all Parks Staff that had not been trained for WHMIS within the Town of Pincher Creek workplace. This training was based online and was offered by worksitesafety.ca.
- **Chainsaw Safety Training for Staff**
  - This training was provided for all Parks Staff that would potentially be working with chainsaw and pole pruner/saw tools. This training was based online and was offered by onlinesafetytraining.ca, as we completed in smaller groups, along with an in-house orientation of all chainsaw and pole pruner/saw tools.

## Marketing, Events & Economic Development – Marie Everts

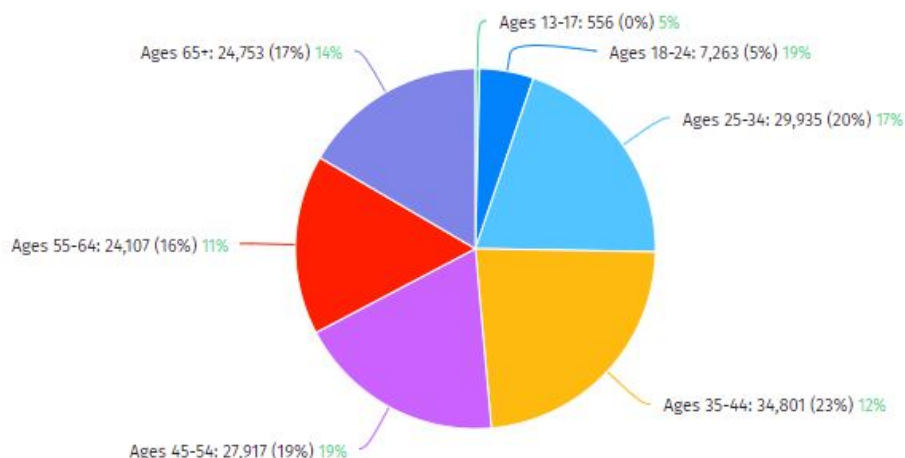
Social Media Communication:

**Town of Pincher Creek Facebook Page**

Reach: 153K

Engaged: 13.5K

Impressions: 326K

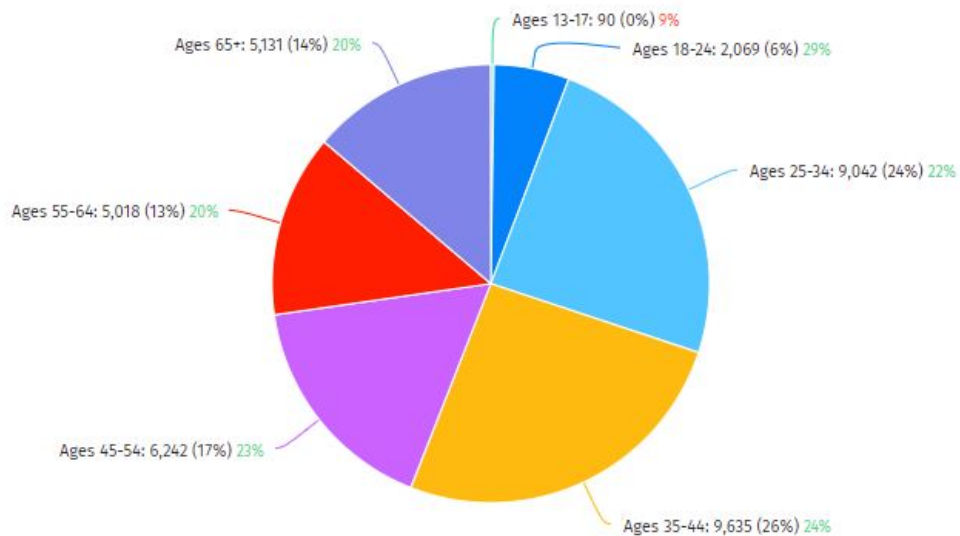


### Pincher Creek Recreation Facebook Page

Reach: 40.3K

Engaged: 1698

Impressions: 62.9K



### Town of Pincher Creek Instagram Account

Reach: 1273

Profile visits: 498

Total followers: 1445

### Town of Pincher Creek Twitter Account

Impressions: 1986

Profile visits: 1040

### Town of Pincher Creek LinkedIn Account

Page views: 115

Unique visits: 58

### Website Communication:

Pageviews: 36 064

Users: 13 195

Average time of page: 1:17

Top pages: (not including home page)

- 1) Multi-purpose facility (pool)
- 2) campground
- 3) Events
- 4) Contact
- 5) Employment
- 6) Minutes
- 7) Bylaws
- 8) Business Directory

## EVENTS!

April 27 – Volunteer Appreciation  
April 28 – Day of Mourning Ceremony  
April 29/30 – Pincher Creek Trade Show  
May 1-7- Emergency Preparedness Week give-a-way  
May 15-21 – Public Works Week  
May 20 – Ride to Work day  
May 26- Women in Business event  
May 29-4 – Rural Health Week  
June 5-11 – Seniors Week & Water Safety Week  
June 18 – Afternoon Tea  
June 21 – Go Skateboard Day  
June 21- National Indigenous Peoples Day  
June 22 – First Farmers Market of the season

