

Town of Pincher Creek
COMMEMORATIVE BENCH PROGRAM



Purpose of Program

- To enhance and beautify the community, parks and open spaces.
- To offer an opportunity to individuals, groups etc. to commemorate, celebrate or honor in a meaningful way.

Cost of Commemorative Bench:

- Donation includes bench, bronze plaque, installation, maintenance costs and administrative costs.
- Donation amounts are included in the Town Fees & Charges Bylaw. *Subject to change.



Payment and Terms for Bench Program:

- Donation payable to the Town of Pincher Creek.
- A receipt for income tax purposes will be issued by the Town for the bench cost (excludes plaque cost).
- Payment due upon signing of agreement and confirmation of plaque wording by applicant.
- Term is for **15** years. Option to extend for another 5 years if bench is in good condition.
- At the end of 15 years (or 20 years if extended), the bench will be available for renewal at the cost of a new purchase. The original applicant will be given first right of refusal to renew. If not renewed, the bench will become available for a new applicant.

Locations:

- Two to three styles of benches selected by the Town will be offered.
- Town to provide designated locations for bench installation.
- If there is a specific location requested for a bench, the Town will determine if the area is suitable (must be on public land).
- An on-site meeting may be held with Town staff to confirm location with applicant.
- Bronze plaque size to be 3" high X 7" long. Maximum 32 characters/line including spaces which can be on 2 – 3 lines. Wording to be approved by Town and sponsor to sign off on the wording. Dates are discouraged and wording should have an uplifting or inspirational theme.

Maintenance and Liability:

- Town of Pincher Creek is not liable for damages or losses resulting from theft, vandalism or natural causes.
- If an item is damaged or destroyed to the extent that in the opinion of the Town, replacement is required, the Town will do so at its own expense within the term.
- The Town will do it's best to maintain the bench however items will not receive priority treatment.



TOWN OF PINCHER CREEK RECREATION OFFICE
895 Main Street (Box 159) Pincher Creek, AB T0K 1W0
Phone 403 627 3156 Fax 403 627 4784
rec@pinchercreek.ca www.pinchercreek.ca

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- If circumstances arise where an item needs to be replaced or relocated, every effort will be made to contact the donor and advise purchaser of situation. The Town would cover costs for relocation.
- The Town reserves the right to remove the item for maintenance or snow removal and to make the final determination on maintenance or replacement etc.
- The placement of wreaths, flowers, pictures or other items on the bench or at the site is not permitted and will be removed and discarded without notice.
- The purchase of an item does not constitute ownership of the item or the lands surrounding. The Town retains the right to use the lands adjacent to amenities as they deem appropriate.

Process:

- Fill out an application form and return to Town of Pincher Creek, c/o the Recreation Department Office, 895 Main Street Pincher Creek. To be reviewed by Director of Operations as per Maintenance of Public Areas Policy #701-05.
- Town to confirm location of bench and wording of plaque with applicant.
- Applicant to sign off on bench type and plaque wording before bench order is placed.
- Payment in full is required once order is placed.
- Town to order plaque – allow 6-8-week delivery.
- Town to order or arrange bench – allow 8-12-week delivery of benches.
- Installation in the agreed upon location between May and September depending on availability of resources and as weather or ground conditions permit.

Donation Amount:

For 2018:

BENCH	Donation Amount
Wide Angled Bench	2400
Straight Bench	2200



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