

Assessment Appeal Information

Corrections to the name and/or address of the assessed person(s) or their school support status may be made without filing a complaint. To have any of these corrected, please contact The Town of Pincher Creek at phone number 403-627-3156 or reception@pinchercreek.ca

Prior to filing a written complaint, you are encouraged to fill out the assessor's inquiry form at <http://www.kcl-consulting.com/inquiry-form/> or contact the Town of Pincher Creek at phone number 403-627-3156 to request that the designated Assessor Review your property assessment. If the Assessor determines that an error has been made, your assessment may be revised.

Copies of the *Complaint Form* and the *Agent Authorization Form* are available at the Town office. You can also download the forms directly from Municipal Affairs website at <https://www.alberta.ca/Property-assessment-complaints-and-appeals.aspx> there is also a link to this website as well as additional information regarding property assessment and taxation on our website www.pinchercreek.ca

Complaint Fees In Accordance with the "Matters Relating to Assessment Complaints" regulations, Schedule 2

Type of Property	Amount
Single Family Residential	\$50 per appeal
Multi-Family Residential (more than 3 units)	\$500 per appeal
Non-Residential (Commercial)	\$500 per appeal

M.G.A sec 299 (1) and 300 (1)

An assessed person is entitled to see or receive sufficient information about the person's property in accordance with section 299 of the Act or a summary of an assessment in accordance with section 300 of the Act or both

Assessed persons or taxpayers have the right to request information under section 299 & 300 of the Municipal Government Act at any time of the year. This request must be submitted in writing to the office along with proof of identification. This may include a requirement for his or her representative to provide proof of agency or representation. The municipality must provide the information within 15 days of the request.

An assessment review board has no jurisdiction to deal with complaints about assessments for linear property; these complaints must be heard by the Municipal Government Board.
