



**TOWN OF PINCHER CREEK COUNCIL
MEETING AGENDA
Monday, February 26, 2024 at 6:00 p.m.
Council Chambers, Town Hall
Zoom Link**

- 1. Call to Order**
- 2. Scheduled Public Hearing**
- 3. Agenda Approval**
- 4. Scheduled Delegations**
- 5. Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on February 12, 2024 (Page 2)
- 6. Business Arising from the Minutes**
 - 6.1 Disposition of Delegation - STARS Air Ambulance (Page 8)
 - 6.2 Disposition of Delegation - Allied Arts Society – Stacey McRae (Page 10)
- 7. Bylaws**
 - 7.1 Land Use Bylaw Amendment 1547-AS (Page 14)
- 8. New Business**
 - 8.1 Property Taxes Late Payment Penalty (Page 26)
- 9. Council Reports**
 - 9.1 Upcoming Committee Meetings and Events
- 10. Administration**
 - 10.1 Distribution List (Page 30)
- 11. Closed Session Discussion**
 - 11.1 Priority Action Items Update – FOIP s. 24
 - 11.2 Council Code of Conduct – FOIP s. 24
- 12. Notice of Motion**
- 13. Adjournment**

The next Regular Council Meeting is scheduled for March 11, 2024 AT 6:00 p.m.



REGULAR MEETING OF COUNCIL
Held on Monday February 12, 2024
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, G. Cleland, and S. Nodge

With Regrets: B. Wright

Staff: D. Henderson, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Goss, Legislative Services Manager; A. Grose, Recreation Manager and K. Green, Executive Assistant

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

2.1 Land Use Bylaw Amendment 1547-AS

Present: Mayor Anderberg
Councillor Barber
Councillor Cleland
Councillor Nodge
Councillor Green
Councillor Oliver

Staff: D. Henderson, Chief Administrative Officer
K. Green, Executive Assistant
L. Goss, Legislative Manager
W. Catonio, Director of Finance and Human Resources

1. CALL TO ORDER

The Mayor called Public Hearing for Land Use Bylaw Amendment 1547-AS at 6:00pm on February 12, 2024 to order.

2. ADOPTION OF AGENDA

GREEN:

That Council for the Town of Pincher Creek approves the February 12, 2024 Public Hearing for Land Use Bylaw Amendment 1547- AS agenda as presented.

CARRIED PH24-03

3. PURPOSE OF PUBLIC HEARING

The purpose of the public hearing is to present Bylaw No. 1547- AS, to re-designate the lands located at 655 & 659 Main Street, and 656 Charlotte Street, and legally described as Lot 13, Plan 552LK & Lot 103, Plan 460B from "Transitional Commercial – C4" to "Direct Control

DC"; and Lot 14, Plan 552LK & Lot 102, Plan 552LK from "Downtown / Retail Commercial – C1" to "Direct Control – DC".

4. CONFIRMATION OF NOTICE

The Notice of Public Hearing was advertised in the January 24th and 31st, 2024 editions of the local weekly newspaper the Shootin' the Breeze.

5. REPORT FROM OLDMAN RIVER REGIONAL SERVICES COMMISSION SENIOR PLANNER

Comments were received from Oldman River Regional Services Commission Steve Hardy

6. REPORT FROM THE TOWN'S MANAGEMENT STAFF

No comments received from Emergency Services
No comments were received from Operational Services

7. WRITTEN SUBMISSIONS

No written submissions received as of 12: 00PM Noon, February 7, 2024.

8. PERSONS WISHING TO BE HEARD

Andre VanZandwijk – 648 and 622 Main Street – has indicated his wish to be heard on January 18, 2024.

No other persons indicated their wish to be heard as of 12: 00 Noon, February 7, 2024.

The Mayor asked if there were any persons wishing to be heard. (First Time)
The Mayor asked if there were any persons wishing to be heard. (Second Time)
The Mayor asked if there were any persons wishing to be heard. (Third and Final Time)

9. CLOSURE OF PUBLIC HEARING

CLELAD:

That this Public Hearing on February 12, 2024 be hereby adjourned at 6:05 p.m.

CARRIED PH24-04

3. AGENDA APPROVAL

GREEN:

That Council for the Town of Pincher Creek approves to the February 12, 2024 Regular Council meeting agenda as presented.

CARRIED 24-063

4. DELEGATIONS

- 4.1 Allied Arts – Stacey McRae
- 4.2 STARS – Glenda Farnden

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on January 22, 2024

BARBER:

That Council for the Town of Pincher Creek approves the Minutes of the Regular Meeting of Council held on January 22, 2024 as presented.

CARRIED 24-064

5.2 Minutes of the Special Meeting of Council held on January 29, 2024

GREEN:

That Council for the Town of Pincher Creek approves the Minutes of the Special Meeting of Council held on January 29, 2024 as presented.

CARRIED 24-065

5.3 Minutes of the Joint Council Meeting held on January 30, 2024

NODGE:

That Council for the Town of Pincher Creek approves the Minutes of the Joint Council Meeting held on January 30, 2024 as presented.

CARRIED 24-066

5.4 Minutes of the Committee of the Whole held on February 7, 2024

OLIVER:

That Council for the Town of Pincher Creek approves the Minutes of the Committee of the Whole held on February 7, 2024 as presented.

CARRIED 24-067

6. BUSINESS ARISING FROM THE MINUTES

6.1 Lebel Mansion Historical Status and Window Project

NODGE:

That Council for the Town of Pincher Creek accept the historical background regarding the Designation of Lebel Mansion as a Municipal Historic Resource as information.

CARRIED 24-068

NODGE:

That Council for the Town of Pincher Creek direct administration to apply for an extension to the Municipal Heritage Grant to upgrade the Lebel windows and bring back to a future Council meeting for decision on whether to proceed with Phase 1 of the Lebel Windows project.

CARRIED 24-069

NODGE:

That Council for the Town of Pincher Creek direct administration to bring back information on energy improvement on the Lebel Mansion windows.

CARRIED 24-070

6.2 Community Hall Request Letter

GREEN:

That Council for the Town of Pincher Creek agrees to provide \$6360 to the Community Centre Hall Society to support hall operations regarding utilities, based on the Joint Funding Committee formula of Town 53% and Municipal District 47%.

CARRIED 24-071

CLELAND:

That Council for the Town of Pincher Creek discuss potential for future Community Centre Hall Society funding be set as a budget line item.

CARRIED 24-072

ANDERBERG:

That Council for the Town of Pincher Creek send a letter to the MD to ask consideration in funding the other portion of the community hall request.

CARRIED 24-073

6.3 Bloom Session Follow Up

BARBER:

That Council for the Town of Pincher Creek direct Administration to hold a workshop in May 2024.

CARRIED 24-074

6.4 Deputy DEMs Budget

CLELAND:

That Council for the Town of Pincher Creek supports the Pincher Creek Regional Emergency Management Organization (PCREMO) to budget for Regional Deputy Directors of Emergency Management (RDDEM's) costs associated with training and skill maintenance.

CARRIED 24-075

Mayor Anderberg called a recess at 7:55pm

Mayor Anderberg called the meeting back at 8:05pm

7. BYLAWS

8. NEW BUSINESS

8.1 Council Resolution Spreadsheets

GREEN:

That Council for the Town of Pincher Creek accept the October 2023 to January 2024 resolution spreadsheets report as information.

CARRIED 24-076

9. COUNCIL REPORTS

9.1 Upcoming Committee Meetings and Events

CLELAND:

That Council for the Town of Pincher Creek accept the Upcoming Committee Meetings and Events as information.

CARRIED 24-077

10. ADMINISTRATION

10.1 Council Information Distribution List

GREEN:

That Council for the Town of Pincher Creek accepts the February 12, 2024 Council Information Distribution List as information.

CARRIED 24-078

10.2 Operations Fourth Quarter Report

NODGE:

That Council for the Town of Pincher Creek accept the Operations fourth quarter report as information with thanks.

CARRIED 24-079

11. CLOSED MEETING DISCUSSION

CLELAND:

That Council for the Town of Pincher Creek agree to move into closed session of Council on February 12, 2024 at 8:22 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance and Human Resources in attendance.

CARRIED 24-080

GREEN:

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on February 12, 2024 at 8:23 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 24-081

11.1 Development Agreement for Plan 1728F, Lot 14 – FOIP S.16 & 24

CLELAND:

That Council for the Town of Pincher Creek approve and authorize the Development Agreement between the Town of Pincher Creek and 898845 Alberta Ltd. O/A Link Builders for Plan 1728F, Lot 14, 1093 Beverley McLachlin Drive, the Development Area.

CARRIED 24-082

12. NOTICE OF MOTION

13. ADJOURNMENT

BARBER:

That this meeting of Council on February 12, 2024 be hereby adjourned at 8:23 pm.

CARRIED 24-083

MAYOR, D. Anderberg

CAO, D. Henderson

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 26th DAY OF FEBRUARY 2024**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY FEBRUARY 26, 2024 AT 6:00 P.M.**



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Disposition of Delegation - Glenda Farnden STARS	
PRESENTED BY: Doug Henderson, Chief Administrative Officer	DATE OF MEETING: 2/26/2024

PURPOSE:

To dispose of the delegation from Glenda Farnden representing STARS

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the STARS delegation report as information.

BACKGROUND/HISTORY:

The delegation reported that within the boundaries of the MD of Pincher Creek, including the Village of Cowley and Town of Pincher Creek, 62 residents have used the service since 2010. Two STARS bases served these residents. Forty three were picked up in Pincher Creek and 19 residents were flown from 10 other locations.

The Town of Pincher Creek Council supports STARS for a fixed amount of \$7,300 based roughly on \$2 per capita.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct Administration to research the need for an increase in funding for STARS.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

One of Council's Strategic Priorities & Initiatives for 2022-2026 states Assist our residents in attaining a good quality of life.

FINANCIAL IMPLICATIONS:

Annual budget amount is \$7,300.

PUBLIC RELATIONS IMPLICATIONS:

Health and wellness of Town residents is important and STARS provides a service to support those in need during emergency or crisis situations.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports the current level of funding for STARS.

Signatures:

Department Head:

Doug Henderson

CAO:

Doug Henderson



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Disposition of Delegation - Allied Arts Council – Stacey McRae	
PRESENTED BY: Doug Henderson Chief Administrative Officer	DATE OF MEETING: 2/26/2024

PURPOSE:

To dispose of the delegation by Stacey McRae on February 12, 2024 on behalf of the Allied Arts Council.

RECOMMENDATION:

That Council for the Town of Pincher Creek encourage the Allied Arts Council to apply for Community Facility Enhancement Program and other grants to support improvements to the Historic Lebel Mansion.

And,

That Council for the Town of Pincher Creek review deer fencing and other control options at the March 25 Council Meeting.

BACKGROUND/HISTORY:

Council is very supportive of not-for-profit organizations operating Town facilities. The Allied Arts Council has a lease with the Town to operate the Historic Lebel Mansion. While volunteerism is very important at keeping operating costs low for these facilities, another significant advantage is that the independent societies can apply for grants that are not available to the municipality. Accessing these many grants benefits the facility, especially from a capital perspective. One of these grants in Alberta is the Community Facility Enhancement Program grant (CFEP). There are no recent motions asking the Allied Arts Council to refrain from CFEP funding applications.

Council passed at least eight motions in 2023 regarding deer control options including fencing, hazing and culling. It started with a letter from a concerned citizen in January. Administration has been assembling reports on the topic and expects to have a big-picture summary for an upcoming Council meeting.

A meeting with the CEO of the Allied Arts Council and Town Administration is scheduled for March 13.

ALTERNATIVES:

That Council for the Town of Pincher Creek receive the delegation for the Allied Arts Council as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

One of Council's Strategic Priorities for 2022-2026 is to Promote and support community sustainability through partnerships. A stated initiative is to manage our relationships with key stakeholders, and communicating well with them.

FINANCIAL IMPLICATIONS:

None currently, but grants help reduce the costs of operating and improving Town community facilities into the future.

PUBLIC RELATIONS IMPLICATIONS:

Supporting volunteers in the community makes them feel valued and this encourages them to continue to keep the Town facilities vibrant.

ATTACHMENTS:

Town Council Delegation Feb - 3345

CONCLUSION/SUMMARY:

Administration supports not-for-profit groups like the Allied Arts Council applying for grants to reduce Town costs for upkeep of community facilities.

Signatures:

Department Head:

Doug Henderson

CAO:

Doug Henderson

Town Council Delegation Feb. 12, 2024

Update on the Year's Activities for the Allied Arts

We understand that many of the general upkeep and building maintenance projects were not included in this year's budget. We understand the need to cut funding where possible, however it's my job to advocate for the AAC. In the Lebel, we experience significant fluctuations in interior temperatures.

During the January Deep Cold, the boiler in the building could not keep up and we were running at least 13 space heaters to keep the building from freezing. Frequently blowing breakers as our electrical capacity was maxed out.

During the summer, the building, with increased frequency, is too hot to be in. Last summer we had a tenant with a Physio patient who fainted from heat exhaustion.

The building has no cooling capacity. Our only option to cool the building is to leave windows open overnight, which comes with its own set of security risks.

We are seeking funding for blinds to help mitigate the temperature fluctuations from Private Funding Bodies, to use as insulation and to filter light.

We would like to continue working with the town to ensure the Lebel can be hospitable to everyone who uses it. If our tenants start to move out because of an inhospitable building, our operations are highly at risk as rent provides the majority of our operating funds.

ASK: I would ask that the AAC be allowed to apply for capital grants to keep the building running again. In the recent years past, we were told by town administration that we shouldn't apply for CFEP funding to ensure other town projects would have a greater success of receiving funding.

There are other options we can pursue, arts and culture federal funding to maintain the building and we would like to ask for permission to move forward in submitting applications for building upgrades as they arise.

As for programming, we are here to update the Council that because of the unresolved Lebel Grounds fencing discussion that has come up during the last year, with accusations being directed toward the AAC staff personally, we are not planning on hosting Balcony Concerts until the issue is resolved by Council.

Our organization can't risk putting time and money toward a project that will cause such community division and may not be viable. We'll try our best to compensate with indoor events and keep our focus more contained for now. We are not interested in pursuing publicly contentious events. We brought Fred Penner to Pincher to create a Joyous community event,

not cause community conflict. It was a highly community fed initiative and the staff were targeted for causing harm to the grounds in past council delegation packages and I am here to tell you that everyone at the event respected the grounds very well and did not harm a thing.

Moving forward, we are spending casino funds, and seeking community donations to update the boardroom to host indoor concerts during the off season to compensate, but not have our momentum go to waste. We've worked extremely hard at growing our reputation in the performing arts community as a spectacular venue for musicians. We would love to revisit the Balcony Concert Programming when there is a decision made by the Council.

ASK: We ask that if fencing the grounds is still on the radar, please consider the ramifications including public access, human safety and snow removal if blocking off wildlife corridors.

We have a large list of activities planned for the year, with a wide scope, we will keep you updated throughout the year and Cassandra does an incredible job at marketing our operations.



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Land Use Bylaw Amendment 1547-AS	
PRESENTED BY: Lisa Goss, Legislative Service Manager	DATE OF MEETING: 2/26/2024

PURPOSE:

For Council to consider second and third reading of Land Use Bylaw Amendment 1547-AS rezoning 655 and 659 Main Street and 656 Charlotte Street (Plan 552LK, Lots 102, 13 and 14 and Plan 460B Lot 103) to Direct Control.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree and give second reading to Land Use Bylaw Amendment 1547-AS amending the Land Use Bylaw to redesignate lands located at 655 and 659 Main Street and 656 Charlotte Street, and legally described as Lot 13, Plan 552LK and Lot 103, Plan 460B from "Transitional Commercial - C4" to "Direct Control - DC", and Lot 14, Plan 552LK and Lot 102, Plan 552LK from "Downtown/Retail Commercial - C1" to "Direct Control - DC".

That Council for the Town of Pincher Creek agree and give third and final reading to Land Use Bylaw Amendment 1547-AS amending the Land Use Bylaw to redesignate lands located at 655 and 659 Main Street and 656 Charlotte Street, and legally described as Lot 13, Plan 552LK and Lot 103, Plan 460B from "Transitional Commercial - C4" to "Direct Control - DC", and Lot 14, Plan 552LK and Lot 102, Plan 552LK from "Downtown/Retail Commercial - C1" to "Direct Control - DC", and that a copy of which be attached hereto forming part of the minutes.

BACKGROUND/HISTORY:

At the February 13, 2023 regular Council meeting direction was given to administration to proceed with demolition of the Old RCMP Building located at 659 Main Street.

On June 7, 2023 the motion was rescinded, so that prospective developers would be able to view the property from the perspective of being able to submit proposals for purchase and renovation of the building, in a manner which may suit the Town's needs. Further on June 7, the Committee of the Whole agreed to advertise for request for proposals for redevelopment at at 659 Main Street (Lot 102, Plan 552LK) 655 Main Street (Lot 13, Plan 522LK) 656 Charlotte Street (Lot 14, Plan 552LK) for housing and mixed use. In order to facilitate this direction the land could be rezoned to Direct Control to accommodate various types of uses as per Council directives.

Direction from Council was required for administration to create the Direct Control Bylaw with regards to regulation and control of the lots, what uses would be permitted and prohibited and any other information Council would like to see in the Bylaw which would assist administration in ensuring that the overall site is developed in a manner that is suitable for its location and how it will interact with the immediate neighbouring sites.

At the August 2, 2023 Committee of the Whole meeting direction was given to administration to prepare a Land Use Bylaw Amendment rezoning four parcels to Direct Control for Council consideration. The samples provided to the committee at that meeting were amended reflecting the discussion.

Once the Direct Control bylaw is passed it will provide the information needed to advertise, review proposals for the subject property and lots, to ensure that proposals meet the requirements for development set out by Council.

At the November 1, 2023 Committee of the Whole meeting direction was given to administration to present Land Use Bylaw Amendment rezoning 655 and 659 Main Street and 656 Charlotte Street (Plan 552LK, Lots 102, 13 and 14 and Plan 460B Lot 103) to Direct Control to Council for first reading.

Land Use Bylaw Amendment 1547-AS received first reading on January 8, 2024 and a subsequent Public Hearing was held on February 12, 2024. The Notice of Public Hearing was advertised in the January 24 and 31, 2024 editions of the local weekly newspaper Shootin' the Breeze. One adjacent property owner submitted a written request to be heard at the public hearing.

ALTERNATIVES:

That Council for the Town of Pincher Creek defeat Bylaw 1547-AS amending the Land Use Bylaw 1547 at second reading.

That Council for the Town of Pincher Creek direct administration to bring back Bylaw 1547-AS with amendments for consideration.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The December 1993 Downtown Pincher Creek Area Redevelopment Plan (Section 3.1(b) Sub-area 2B, with 21 lots, contains a mixture of retail, office, residential and public and institutional development....Although there is some potential for land assembly, any redevelopment is more likely to be incremental, given the large number of land owners.

Section 70 of the Municipal Government Act states that "If a municipality proposes to transfer or grant an estate or interest in land for less than its market value...the proposal must be advertised."

FINANCIAL IMPLICATIONS:

Advertisement and adjacent property owner notification. In addition, the Land Use Bylaw is to be updated accordingly.

PUBLIC RELATIONS IMPLICATIONS:

In addition to the Towns' Departments referral comments, the adjacent property owners were notified in accordance with the Municipal Government Act (MGA) Sections 216.4, 606 and 692.

ATTACHMENTS:

DRAFT Town Pincher Creek LUB 1547 Amendment - Bylaw 1547-AS Direct Control - 3341

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek agree and give second and third readings to Land Use Bylaw Amendment 1547-AS.

Signatures:

Department Head:

Lisa Goss

CAO:

Doug Henderson

**TOWN OF PINCHER CREEK
BYLAW NO. 1547-AS**

BEING a bylaw of the Town of Pincher Creek in the Province of Alberta, to amend Bylaw No. 1547, being the municipal Land Use Bylaw;

WHEREAS the Council of the Town of Pincher Creek wishes to provide a means whereby Council may regulate and control the use, development or subdivision on a lands within its corporate limits to allow for higher to medium-density housing and potential mixed-use commercial development as a secondary use in a form acceptable to Council, while also allowing development that conforms to Council's goals of supporting the viability of downtown through a mix of innovative housing, affordable housing, retail use, and professional or business services with multi-unit housing development being the main priority with the district regulations as outlined in Schedule B of the amending bylaw.

AND WHEREAS the purpose of proposed Bylaw No. 1547-AS is to redesignate the following lands:

Lot 14, Plan 552LK – (current address 656 Charlotte Street)

Lot 13, Plan 552LK - (current address 655 Main Street)

Lot 103, Plan 460B - (current address 659 Main Street)

Lot 102, Plan 552LK - (current address 659 Main Street)

from "Downtown/Retail Commercial – C1" and "Transitional Commercial – C4" to "Direct Control" accommodate the said use;

AND WHEREAS the said lands are shown on the map in Schedule A attached hereto;

AND WHEREAS the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Pincher Creek in the Province of Alberta duly assembled does hereby enact the following:

1. Lands legally described as

Lot 14, Plan 552LK – (current address 656 Charlotte Street)

Lot 102, Plan 552LK - (current address 659 Main Street)

from "Downtown/Retail Commercial – C1" to "Direct Control" as shown on the map in Schedule A.

2. Lands legally described as

Lot 13, Plan 552LK - (current address 655 Main Street)

Lot 103, Plan 460B - (current address 659 Main Street)

From "Transitional Commercial – C4" to "Direct Control" as shown on the map in Schedule A.

3. The Direct Control district as provided for in the attached Schedule B is hereby adopted for the aforementioned lands.

4. Bylaw No. 1547, being the municipal Land Use Bylaw, is hereby amended.

5. The land use district map shall be amended to reflect this change.

6. This bylaw shall come into effect upon third and final reading hereof.

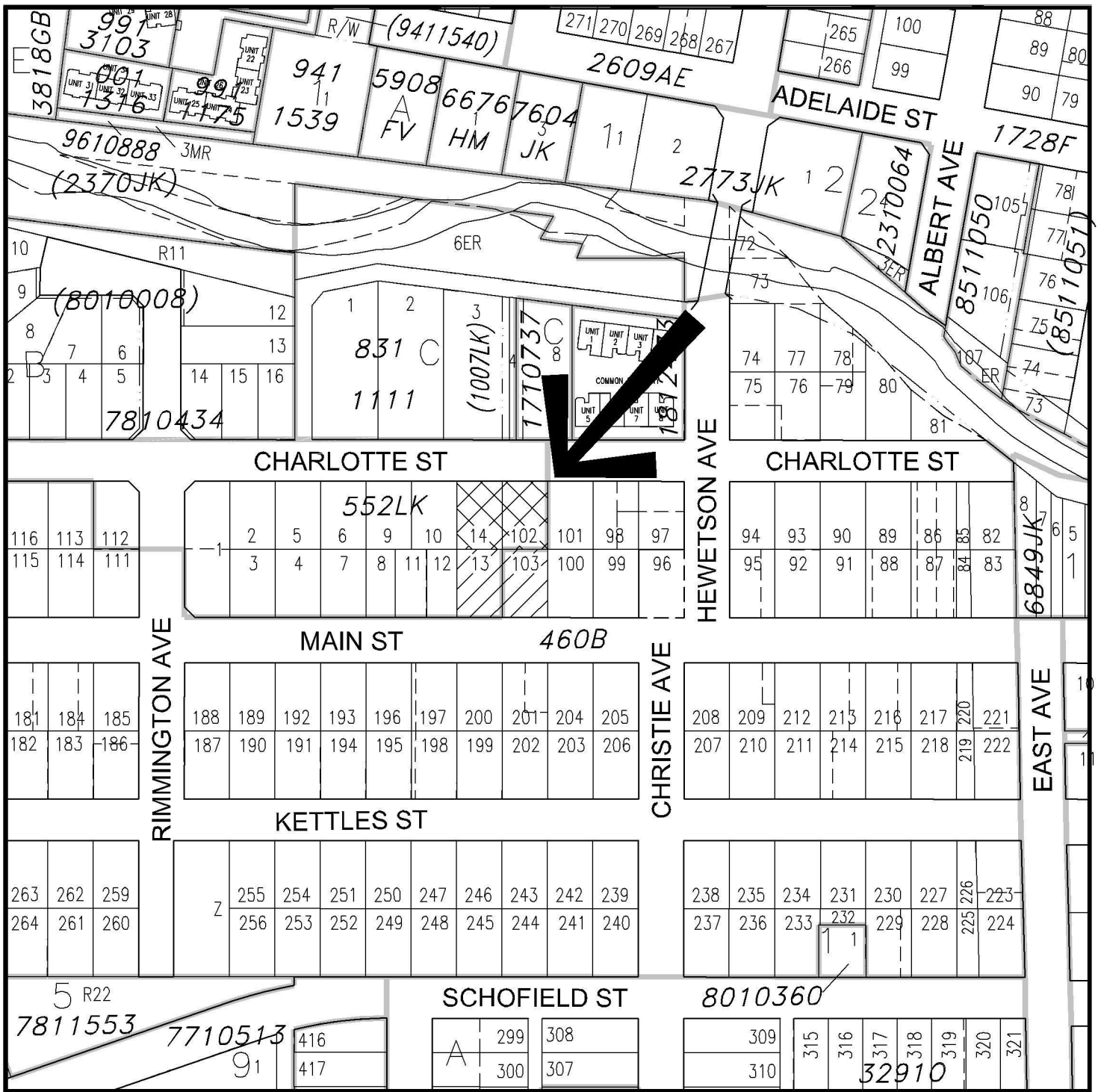
READ a **first** time this 8th day of January, 2024.

READ a **second** time this 26th day of February, 2024.

READ a **third** time and finally passed this 26th day of February, 2024.

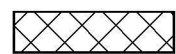
Mayor, Don Anderberg

CAO, Doug Henderson



LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'

LOTS 14 & 102, PLAN 552LK



FROM: Downtown/Retail Commercial C-1
TO: Direct Control DC

LOT 13, PLAN 552LK AND 103, PLAN 460B



FROM: Transitional Commercial C-4
TO: Direct Control DC

WITHIN SE 1/4 SEC 22, TWP 6, RGE 30, W 4 M

MUNICIPALITY: TOWN OF PINCHER CREEK

DATE: JULY 25, 2023

Bylaw #: _____

Date: _____

MAP PREPARED BY:

OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



SCHEDULE 'B'

DIRECT CONTROL – DC BYLAW NO. 1547-AS

INTENT: To provide a means whereby Council may regulate and control the use, development, or subdivision on a site-specific basis to the following lands:

Lot 14, Plan 552LK – (current address 656 Charlotte Street)

Lot 13, Plan 552LK - (current address 655 Main Street)

Lot 103, Plan 460B - (current address 659 Main Street)

Lot 102, Plan 552LK - (current address 659 Main Street)

as shown on Schedule 'A', for the purposes of allowing opportunity for higher to medium-density housing and potential mixed-use commercial development as a secondary use in a form acceptable to Council, while also allowing development that conforms to Council's goals of supporting the viability of downtown through a mix of innovative housing, affordable housing, retail use, and professional or business services with multi-unit housing development being the main priority.

The development allowed is based on plans as approved by Council in consideration of the constraints of the site, compatibility with adjacent public, institutional, and commercial land uses, and on the basis the development must align with Council's vision and goals for the development of the site and the downtown area in general.

1. DEVELOPMENT CONTROL REGULATIONS

While this bylaw is in effect the following development control regulations shall apply and no development other than that prescribed for the following lots shall be undertaken unless otherwise approved by Council:

- (1) Lot 103, Plan 460B and Lot 102, Plan 552LK - The existing two-storey building (former RCMP office) constructed in 1970 can be renovated to accommodate the uses authorized by Council or may be demolished if more residential housing units can be provided than what the current building may be retrofitted for.
- (2) Lot 13, Plan 552LK and Lot 14, Plan 552LK - The land uses, buildings and structures as stipulated in Section 2, Permitted and Discretionary Uses, or as otherwise authorized by Council, may be considered in accordance with this bylaw. These may be considered in conjunction with a comprehensive development and site plan designed in combination with the existing 1970 two-storey building (situated on Lot 103, Plan 460B and Lot 102, Plan 552LK) as part of a multifaceted parcel development, or part of a larger site development if the existing building is removed.
- (3) Any of the land uses, buildings and structures as outlined in Section 2, Permitted and Discretionary Uses, or as otherwise authorized by Council may be considered in accordance with this bylaw and shall be approved by Council unless otherwise subdelegated.
- (4) Demolition of the existing two-storey building constructed in 1970 located on Lot 103, Plan 460B and Lot 102, Plan 552LK shall require Council's approval.
- (5) As the main purpose is to provide for higher to medium-density housing, the discretionary uses such as retail, offices, financial institutions, medical and dental clinics, and personal services are to be minor secondary uses and are to only occur in combination with residential use or as a

mixed-use development and should not exceed 30% of the gross floor area or building space unless otherwise authorized by Council.

2. PERMITTED AND DISCRETIONARY USES

Only those uses associated with the development of the lands as approved by Council and that are deemed by Council to meet the intent of the Direct Control bylaw are to be allowed.

In addition to those prescribed below, any use Council considers suitable may be considered and approved by Council.

PERMITTED USES

Accessory structures
Signs (in accordance with Schedule 5)
Solar collectors individual, roof-mount or wall mount, (see Schedule 4)

PROHIBITED USES

- ◆ *No change of use or conversion of residential units to other uses without Council approval.*
- Any use which is not listed as either a Permitted or Discretionary Use or not otherwise authorized by Council is a Prohibited Use.*

Note: Minor secondary use means it is not the principal or main use of the lot or building and is incidental to the principal use.

DISCRETIONARY USES

Accessory buildings
Accessory uses
Boarding Houses
Cluster housing
Financial institutions (as a minor secondary use)
Medical and dental clinics (as a minor secondary use)
Mixed-use: Commercial with residential
Multi-unit residential dwellings:

- Apartment buildings
- Fourplexes
- Five or more unit dwellings

Multi-unit residential additions
Offices (as a minor secondary use)
Parking Lot (as a minor secondary use)
Personal Services (as a minor secondary use)
Retail stores (as a minor secondary use)
Short term rentals Type 1 (as a minor secondary use)

3. MINIMUM LOT SIZE

The minimum lot size shall be as the existing lot titles for Lot 13, Plan 552LK; Lot 14, Plan 552LK; Lot 102, Plan 552LK and Lot 103, Plan 460B, or **0.06 ha (0.14 acres)**, unless otherwise approved by Council.

Depending on the development proposal and if it will include on or more of the adjacent Direct Control lots, Council may require the individual lot titles involved in the proposal to be consolidated together as one title.

4. MINIMUM YARD SETBACK REQUIRMENTS

As authorized by Council.

5. DENSITY AND SITE COVERAGE

- (1) The minimum number of dwelling units shall be 64 units per ha (or 4 units per 606 m²), unless Council specifies or approves otherwise. Council may require a higher density based on the proposal and type of multi-unit residential dwelling.
- (2) The maximum number of dwelling units or other buildings on the parcel, and the maximum parcel site coverage, is as authorized by Council.
- (3) The minimum floor area of any individual dwelling unit shall be: 46.5 m² (500 sq. ft.)

6. ACCESSORY BUILDINGS AND STRUCTURES

- (1) Any accessory buildings or structures shall not be located in a front yard or in an easement or utility right-of-way.
- (2) An accessory building or structure shall only be constructed after or in conjunction with an approved principal use or building on the parcel.

7. STANDARDS OF DEVELOPMENT

- (1) Any development standards as Council, being the Development Authority, considers necessary having regard to but not bound by [Schedule 4](#) of the land use bylaw.
- (2) **Parking** must be provided as required by Council and delineated on site, with Council having regard to, but not bound by, the parking standards of the Land Use Bylaw outlined in [Schedule 9](#).
- (3) **Building Height** – The maximum building height of principal or accessory buildings or structures shall be as authorized by Council.
- (4) **Amenity Space** - The type, size, and number of indoor or outdoor amenity space or areas (e.g., balconies, recreation rooms, patios, yards, etc.) for residential uses must be provided as required by Council.
- (5) Council, may request the following standards and requirements be applied for any development permit application or approval in this district:
 - (a) **Site, Layout, and Grading Plan** – that shows the property dimensions, building size and locations (setbacks), outdoor storage areas, parking areas, utility easements, elevations, and servicing areas.
 - (b) **Landscaping Plan** – that shows the front yard landscaping and any fencing (height and type) on the property.
 - (c) **Stormwater Drainage Plan** – prepared by a qualified engineer to address runoff and storm water management of the entire site as it relates to the development proposal and neighbouring lots. An engineered stormwater management plan shall be provided to the specifications of the town’s Municipal Operations department who shall advise Council on the suitability of the storm water plan submitted.
 - (d) **Refuse or Garbage** – shall be located and kept in a municipally approved waste receptacle container as per the Town of Pincher Creek Garbage Utility bylaw.
 - (e) **Servicing** – the developer shall be responsible for ensuring all required municipal servicing is provided for the development, including water, sewage, and drainage.

- (a) Shallow utilities (e.g., gas, electricity, fibre optics, phone) as required shall also be provided by the developer to the municipality's or utility agencies' standards.
- (b) Any utility right-of-ways or access easements as required shall be provided by the developer to the satisfaction of the Town of Pincher Creek.
- (f) **Development Agreement** – the developer shall enter into a development agreement with the Town of Pincher Creek to satisfy any servicing requirements or standards as stipulated by the Town when required to do so by Council. All servicing and maintenance of the site shall be the responsibility of the owner which is to be stipulated in the development agreement as deemed necessary.
- (g) **Site Plan Conformity** – If Council has requested a site plan be provided, the development may only proceed in accordance with overall conformity to an associated site plan as approved by town Council.

8. SIGNS

Only those signs associated with the formal name of a housing development, business name, addressing, or directional signage as Council, or the Development Officer acting as the Development Authority, considers necessary and compatible, having regard to [Schedule 5](#).

9. APPLICATION PROCESSING PROCEDURE

- (1) All submitted development permit applications shall be made to the Development Officer who shall refer them to Council as stipulated unless the use has been delegated to the Development Officer to make a decision.
- (2) Before Council, or the Development Officer acting as the Development Authority as assigned by Council, considers an application for a use in the Direct Control district, they shall:
 - (a) cause notice to be issued by the Development Officer in accordance with [Section 21](#) of the land use bylaw; and
 - (b) hear any persons who claim to be affected by a decision on the application.
- (3) As part of the development application review process, the application shall be circulated to municipal administration and planning staff to provide input and recommendations to Council on any proposal.
- (4) Council, or the Development Officer acting as the Development Authority as authorized, may then approve the application with or without conditions, or refuse the application.
- (5) Council delegates to the Development Officer the duty to issue a refusal notice or a municipal development permit approval on Council's behalf with any conditions as imposed by Council.

10. OTHER APPLICATION REQUIREMENTS (AS MAY BE REQUIRED BY COUNCIL)

Prior to decision being made upon receipt of a development application proposal, Council may request any information, plans or studies be provided that it determines are necessary to make an informed decision on the application in addition to what is outlined in section 7 of this bylaw.

11. SUBDIVISION

- (1) Notwithstanding the provisions of this bylaw, subdivision is limited to the form of the four existing titles, each 0.06 ha (0.14 acres) in size, unless Council otherwise grants permission for lots to be further subdivided or for building condominium unit titles to be created.
- (2) If Council required the lots to be consolidated together as one title as part of an approval for a Development Permit application, then subdivision of the lots (or title separation) is not permitted, with the exception of building condominium unit titles being created.
- (3) The Municipal Development and Subdivision Authority, acting in the capacity of the Subdivision Authority, shall make decisions on subdivision applications in accordance with the Direct Control bylaw and as directed by Council.

12. DELEGATION OF AUTHORITY

- (1) Council shall be the Development Authority to decide on development permit applications for the discretionary uses or application for waivers of development standards. Council may also choose to decide on development permit applications for permitted uses.
- (2) Council delegates to the Development Officer, pursuant to section 641(3) of the Municipal Government Act, to act as the Development Authority and receive and decide upon development permit applications for permitted uses, provided they conform to the standards of the bylaw and any direction given by Council.

13. APPROVAL PROCEDURE

- (1) Before consideration of a development permit application for a proposal requiring waivers or discretionary use on the subject property, Council shall:
 - (a) cause a notice to be issued by the Development Officer to any person likely to be affected;
 - (b) ensure that the notice contains the date and time that Council will hear the application for discretionary uses or application for waivers of development standards;
 - (c) hear any person that claims to be affected by the decision on the application.
 - (d) Council may then approve the development application with or without conditions or refuse the application with reasons.
- (2) Where Council has decided on a development permit application, the Development Officer acting on behalf of Council, shall cause a notice of the decision to be issued to the applicant and those persons likely to be affected who were originally notified of the application, and post a copy of the decision in the lobby of the town office or be published online on the Town's website or in an online news-site for the community.
- (3) Where the Development Officer as the Development Authority has been delegated the authority to decide upon development permit applications for permitted uses and has done so, then immediately upon issuance of the development permit the Development Officer shall cause a notice of the decision to be issued to the applicant and post a notice to be published online on the Town's website or in an online news-site for the community stating the location of the property for which the application has been made and the use approved.

14. APPEAL PROCEDURE

- (1) Pursuant to section 685(4)(a) to the Municipal Government Act, if a decision with respect to a development permit application is made by Council, there is no appeal to the Subdivision and Development Appeal Board.
- (2) If the Development Officer has been delegated the authority to decide upon development permit application as the Development Authority, then the appeal to the Subdivision and Development Appeal Board is limited to whether the Development Officer followed the direction of Council.



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Property Taxes Late Payment Penalty	
PRESENTED BY: Doug Henderson, Chief Administrative Officer	DATE OF MEETING: 2/26/2024

PURPOSE:

A property owner would like Council to refund the penalty she was charged on unpaid 2023 taxes.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the request for tax payment penalty refund on Roll #800800 for information.

BACKGROUND/HISTORY:

On January 16, 2024, the owner of 1210 Wentworth Avenue requested that the penalty for late payment of 2023 property taxes be forgiven. Her attached letter, via email, provides many reasons she feels the request is justified. She was offered the opportunity to speak to Council as a delegation and declined.

The Penalty on Unpaid Taxes Bylaw #1395-20 states that a penalty of 12% shall be applied on any taxes unpaid as of the first business day after June 30.

The Municipal Government Act states: Section 347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions: (a) cancel or reduce tax arrears;

ALTERNATIVES:

That Council for the Town of Pincher Creek refund the tax payment late penalty charge of \$333.41 to Roll #800800.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Council's Strategic Priorities & Initiatives 2022-2026, #5 states: Manage the financial resources of our Town wisely. Refunding this tax penalty may lead to many other requests for forgiveness.

The Tax Installment Payment Plan Bylaw #1462-17 is an option for the taxpayer, so the taxes will always be paid on time.

FINANCIAL IMPLICATIONS:

July Penalty - \$333.41. The penalty was paid December 30, 2023, prior to the next penalty of 10% being applied on the first business day after December 31, 2023.

PUBLIC RELATIONS IMPLICATIONS:

Not refunding the penalty amount will show that the tax payment deadline of June 30 is firm.

ATTACHMENTS:

2023 Response Letter for not waiving penalties - 3343
RE penalty of 311 on 1210 wentworth taxes - 3343

CONCLUSION/SUMMARY:

Administration supports the bylaw and not refunding the tax penalty.

Signatures:

Department Head:

Doug Henderson

CAO:

Doug Henderson

Dear Property Owner:

The Town of Pincher Creek mails the property assessment notices every year in February/March and property tax notices in April/May with the property tax payment deadline being June 30 or the first business day after June 30 if June 30 falls on a non-business day for the Town of Pincher Creek. Once the notices have been mailed, the Town advertises that the notices have been sent. As per the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26 (MGA) section 311 (2), all assessed persons are deemed, as a result of the advertisement, to have received their assessment notices; and as per section 337, a tax notice is deemed to have been received 7 days after it is sent.

Administration for the Town of Pincher Creek works diligently to ensure all property assessment notices and property tax notices are mailed to the appropriate property owner. If a property owner has not received their property assessment notice or their property tax notice, they are obligated to contact the Town to obtain a copy. Property owners require a copy of their property assessment notice as it provides important information for the property owner to appeal their property assessment if they so choose. Property owners require a copy of their tax notice as it contains information concerning the deadline to pay the property taxes without incurring a penalty.

As per Bylaw No. 1395-19 Penalty on Unpaid Current Taxes and Unpaid Arrears Taxes, a 12% penalty is levied on the next business day following the due date printed on the property tax notice for any current unpaid taxes and an additional 10% of the total taxes unpaid on December 31 is levied on January 1. If December 31 falls on a non-business day for the Town of Pincher Creek, the 10% penalty is added on the second business day after December 31. The property tax deadline and the numerous methods residents may use to settle their account are extensively advertised through newspaper, radio, social media, newsletter and the Town website to name a few. These advertisements indicate that payments can be made by mail, online banking or at any financial institution, also in person by attending the Town office during business hours and/or leaving payments in the mail slot. As well, property owners can pay their property taxes monthly through the Tax Installment Payment Plan (TIPP). This option reduces the risk of missing the property tax deadline due to human error. If this option is of interest to you, please come to the Town Office and enroll.

Although you are faced with an unfortunate situation, Council has consistently upheld Bylaw No. 1395-19 Penalty on Unpaid Current Taxes and Unpaid Arrears Taxes and has not forgiven penalties imposed. Since 2014, property taxes in the Town of Pincher Creek have been due on June 30 with extensive advertising of the deadline and the numerous ways the amount may be paid during business hours or after hours, Council agrees that it would be unfair to residents that ensure their property taxes are paid on time to forgive penalties.

Trusting this information to be satisfactory.

Sincerely,

Angie Lucas, Chief Administrative Officer
Town of Pincher Creek

Kristie Green

To: Doug Henderson
Subject: RE: penalty of 311 on 1210 wentworth taxes

Hello Margaret,

Quick question, do you think the town will forgive my penalty from 2023 if i plead my case?

Here is my case: i was overwhelmed with work, due to the following, and had in my mind that taxes were being paid. In 2023 i was trying to do the following by myself:

take care of my late mothers estate, which she complicated in her last years due to dementia and the Scotia Bank, with horrible service in their estate department.
repair my roof and doors e.g. prevent my metal roof from actually blowing off in the harsh winds..
get quotes on a heating system for my house and shop which I currently heat by hand with wood even via minus 30's
manage my farm manage volunteers to help on my farm care deal with an agricultural disaster, and work to find a solution to the drying up of the creek that flows through my farm.
deal with a neighbour who poisoned ground squirrels on my own land and put my dogs and wildlife at risk completed and implement my environmental farm plan so i can work towards doing the right thing in my agricultural community
work to find funds with ALUS to help rest the grasslands which did not grow this year work to bring the film industry to pincher creek; supported my local chamber of commerce dealt with horrible farm insurance service and expensive rates.
complete regular animal care, marketing, breeding and selling horses, and fence maintenance on the farm care for neighbours cattle (15 for two weeks) once the creek dried up; did not charge for them grazing for 7 AMUs care for neighbours dog, which was lost for almost 3 weeks until it was reunited e.g. indoor, feeding, walking care for neighbours cow, for two weeks, feeding, herding and dealing with broken fence cow caused.
helping capture and bring 3 puppies to SPCA when there is no animal control available for md or town of pincher creek
deal with the town not providing me with accurate or timely information on the caveat on the property I sold in the summer, almost loosing the sale because of it.

You see what I mean, i put out, and at this time, need some help back from my community,.

Oh, and might i add, i am not charging any extra for late rent, board or horse payments. i know we are all trying to eat, and care for our animals and each other in these expensive and challenging times. i hope the town can forgive me for missing my 2023 tax deadline. i am not a money hungry jerk.

i pay every other single bill on time all the time, pretty much my entire life.

i am a good tax payer, one who does not complain about much other than lack of glass recycling. i do wish we had animal control person and by law officer in pincher creek, and I do wish more reminders could be emailed or mailed out before penalties as large as \$311 are added to my tax bill. i

I feel, i should be forgiven this first time only since my mother will never pass away again, and I will not have to deal with estate issues again either. Plus, as a supporter of renewable energy, i know the town benefits from being in an energy creation part of the province, the town does not have to make money, charging late fees from solo women farmers who are doing their best.

Do i need to come in and present this? i will try, but may well be crying near the end of my presentation.

Sincerely, Heidi



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
February 26, 2024**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	Feb 8, 2024	National Police Federation	Budget 2024 Update from the National Police Federation
2.	Feb 9, 2024	Castle Crossing Dental	Exciting Sponsorship Opportunity for Castle Crossing Dental!
3.	Feb 12, 2024	Oldman River Health Advisory	You are invited to the Oldman River Health Advisory Council Zoom Meeting on Monday, February 26 @ 12 - 3 pm
4.	Feb 13, 2024	Infrastructure Canada	Green and Inclusive Community Buildings Program - AP-000002389
5.	Feb 20, 2024	Alberta Municipalities	Webinar Registration - Alberta's 2024 Budget Overview
6.	Feb 21, 2024	TC Energy	NGTL West Path Delivery 2023 Project: Condition 25 Variance
7.	Feb 22, 2024	EPA Drought	FW: Join our telephone town hall on drought preparations in Alberta
8.	Feb 21, 2024	AAPG	Reminder: AAPG Call for Resolutions & Board Nominations!

From: Maryanne King <>
Sent: Thursday, February 8, 2024 8:38 AM
To: Don Anderberg <DAnderberg@pinchercreek.ca>
Cc: April McGladdery <reception@pinchercreek.ca>
Subject: Budget 2024 Update from the National Police Federation

Hello Mayor Anderberg,

I hope that your 2024 is off to a pleasant start.

Over the past few years, the NPF has been advocating for a needed increase into Alberta RCMP resources. Since 2017, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under resourced. Starting in 2022, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to be reinvested in policing, with a priority on increasing core policing.

However, recent policing investments have gone to municipal policing services in Edmonton and Calgary, or the Alberta Sheriffs who do not typically perform policing duties in rural environments like the Alberta RCMP does.

The NPF has submitted to the Government of Alberta our 2024 Pre-Budget Recommendations, which address the issue of needed funding for the AB RCMP. To keep pace with population growth of 10% since 2017, the province needs to fund 400 more RCMP positions to keep pace with current and future needs. I have attached our full 2024 Pre-Budget submission for your review and consideration.

We invite you to consider supporting this crucial ask by writing to the Government in support of hiring additional RCMP officers in your community and across the province. To aid in this endeavour, we have included a template letter that you can use in whole or in part.

If you have any questions on our 2024 Budget submission or should you like to meet to discuss, I welcome inquiries at your convenience.

Thank you in advance for your consideration.

Kind regards,
Maryanne King
Policy Advisor | Conseiller Politique
National Police Federation | Fédération de la Police Nationale
(587) 672-0695

npf-fpn.com



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**



The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.

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2024 PRE-BUDGET SUBMISSION

TO THE GOVERNMENT OF ALBERTA

JANUARY 2024



NPF Contact:

Sarah Nolan | Director, Government Relations & Policy | snolan@npf-fpn.com

INTRODUCTION

The National Police Federation (NPF) represents ~20,000 RCMP Members serving across Canada and internationally. We are the largest police union in Canada. The NPF is focused on improving public safety for all Canadians, including our Members by advocating for much-needed investment in the public safety continuum. This includes investments in police resourcing and modern equipment, as well as social programs including health, addiction, and housing supports to enhance safety and livability in the many communities we serve, large and small, across Canada.

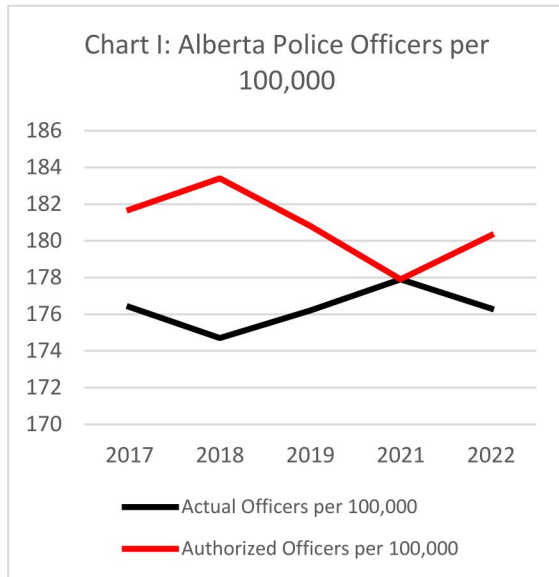
In 2019, the Government of Alberta announced a commitment of \$286m over five years to fund improvements to public safety. This funding would include an additional 300 officer positions across RCMP detachments in Alberta with the support of an additional 200 civilian staff. Under this investment plan, the Alberta RCMP would have increased from the 1,600 officers recorded in 2019 to approximately 1,900 by 2024.ⁱ While this announcement was welcomed, the province had been critically underfunding the Alberta RCMP to this point. This announcement was made concurrently with modifications to the Police Funding Model (PFM) that would result in every Alberta municipality beginning to pay for their policing services. While the province had stated that the revenue from the new police funding model would be reinvested into policing, both promises of additional personnel and increased resources for public safety across rural communities have not been kept.

Today, rather than invest in areas that could support the rural communities our Members are proud to serve and call home, Budget 2023 saw investments in the Alberta Sheriffs and other programs that largely benefitted Edmonton and Calgary. Polling conducted by the NPF with Pollara Strategic Insights quantifies that half of Albertans agree that the province should focus funding for public safety on existing fully-trained police officers. Additionally, 4-in-5 Albertans in RCMP-served areas are satisfied with the RCMP's policing. The NPF, the Alberta RCMP, many Alberta Mayors and Councils, and Indigenous communities have reiterated to the provincial province that equitable investments must be made across police services in Alberta. Investing in the Alberta RCMP is crucial to demonstrating that the Government of Alberta both understands and is committed to addressing public safety challenges equitably across communities. For Budget 2024, the public safety of all Albertans – both urban and rural – must be upheld by the province through renewed investments from the Government of Alberta toward the Alberta RCMP.

NPF RECOMMENDATIONS

- 1. Invest \$80m over three years to hire 400 RCMP officers to meet population growth and future demand**

From 2017-2022, Alberta's population increased by 9.5%. Over the same period, total police personnel increased by 7%. Actual police personnel in 2022 consisted of 8,007 officers, but the authorized strength had been 8,190 personnel total – thereby leaving Albertans short 183 officers across the province.ⁱⁱ For years, the Government of Alberta has not been ensuring that officer strength has been met and made little investments in ensuring it. Investments must match the needs



of 2024 and beyond to ensure that future needs can continue to be met as the province encourages and promotes Alberta’s population growth. By the province’s stated ideal personnel strength of 180 police personnel per 100,000 population, 400 more officer personnel are needed, constituting a 5% increase in the current amount of police personnel.

Further, while the Alberta Crime Severity Index has decreased by 9.5%, demonstrating the outstanding work of our Members, calls for service continue to rise. Between 2017 and 2021, calls for service increased by 8%, from 650,080 in 2017 to 701,126 in 2021.ⁱⁱⁱ All of these factors indicate that a fully resourced Alberta RCMP continues to be necessary for maintaining this effective response across communities.

Polling conducted by the NPF with Pollara Strategic Insights from September 2023 demonstrated that increasing resources for policing was the top public safety priority for Albertans. Increased resources for policing outranked priorities such as increased response times, increased resources for addressing petty crimes, and increased local autonomy in policing. Continued and sustained investment in the Alberta RCMP is necessary to meet current and future demands.

2. \$4m in grant funding to support the implementation of policing committees

Policing committees are a critical function in delivering community-based needs and priorities to those that contract the RCMP as their municipal police service. Through a policing committee, municipal leadership can represent the interests of Council to the officer in charge of the contracted detachment.

Recent changes to the *Police Act* in 2022 have now made it mandatory for municipalities policed by the RCMP to establish their own policing committees, giving them a role in setting policing priorities. Before this, these committees were not mandatory and many communities never established them, creating a disconnect between the RCMP and the community. These committees are another function of local governance and would require that the municipality put yearly funding towards the success of the committee. Many chose not to establish these committees as a way to save money.

The *Police Act* changes establish that communities served by the RCMP with populations over 15,000 must now create their own policing committee. Additionally, communities with populations under 15,000 can choose to be represented by a regional governance body that will make recommendations on policing priorities in the region, or establish their own local policing committee.

While this function should be considered a core component of ensuring municipalities are best able to provide community-based public safety priorities through the RCMP, these committees do not currently receive any investment from the Government of Alberta to support their implementation. The province should fund the creation of these committees for communities over and under

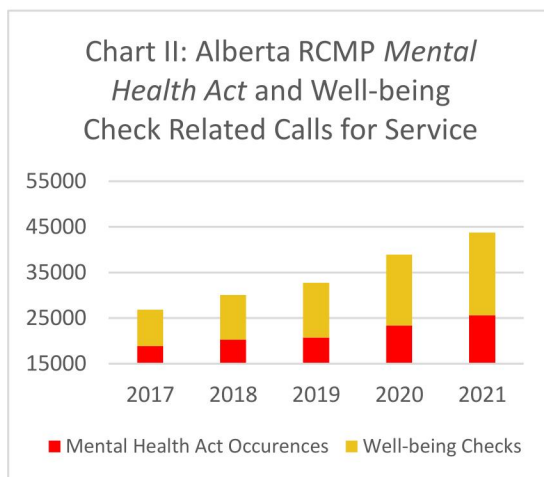
populations of 15,000 who wish to create their own police committee, separate from the regional governance bodies, by providing a commensurate financial investment into these communities.

The Government of Alberta should support the implementation of greater community involvement in their policing services by investing \$4m toward the establishment of policing committees. By investing in municipalities through assisting their launch of these committees, the province can fulsomely demonstrate its commitment to all Albertans having access to policing services that best support their individualized needs.

3. \$4m to expand the Regional Police and Crisis Teams in partnership with Alberta Health Services

The Alberta RCMP have been increasingly called on to fill gaps resulting from significantly decreased funding for mental health and social services. Albertans and our Members want to see more funding for frontline services that help alleviate pressures on vulnerable Canadians and, by extension, the police.

A clear example of this pressure is present in both the increase of mental health calls and well-being checks being done by our Members. In Alberta, from 2017 to 2021, the number of *Mental Health Act* calls and well-being checks have increased by 63% (see Chart II), from a combined total of 26,855 occurrences in 2017 to 43,761 in 2021.^{iv} This means that our Members are spending more time responding to those in mental health crises and less time on core policing duties.



Police calls responding to someone in crisis are not always routine and can vary in complexity. The Alberta RCMP has implemented and expanded the Regional Police and Crisis Teams (RPACT) units across Alberta to address a rising number of calls for service associated with the *Mental Health Act*. RPACT is a collaboration between the Alberta RCMP and Alberta Health Services, pairing Members with mental health professionals to provide a fulsome response to *Mental Health Act* related calls. From its launch in 2011, RPACT has since expanded to various detachments across Alberta, inclusive of Red Deer, Grande Prairie, and Airdrie. Recently, the Alberta RCMP announced that RPACT would be expanding to serve Hinton, Athabasca, Gleichen, Wainwright, and High level in addition to Sundre, Rocky Mountain House, Innisfail, Blackfalds, Rimbey, Sylvan Lake, Drayton Valley, Lake Louise, Banff, Canmore, Cochrane, Airdrie rural, Disbury, Olds, Drumheller, Chestermere, Strathmore, St. Paul, and Coaldale.^v

However, calls for service related to those in crisis are continuing to increase at an alarming rate and more investment into these successful RPACT programs are needed. These investments should be evidence-based and be established in communities who frequently see *Mental Health Act* related calls. Through a total investment of \$4m to expand the RPACTs in Alberta, the province can demonstrate its commitment to providing all Albertans with accessible assistance when they need it.

ⁱ December 2019. Municipalities will pay up as Alberta adds 300 RCMP officers to combat rural crime. Available at: <https://www.cbc.ca/news/canada/edmonton/alberta-rcmp-rural-crime-schweitzer-1.5383062>

ⁱⁱ Statistics Canada. Police personnel and selected crime statistics. Available at: <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=3510007601&pickMembers%5B0%5D=1.10&cubeTimeFrame.startYear=2018&cubeTimeFrame.endYear=2022&referencePeriods=20180101%2C20220101>

ⁱⁱⁱ Royal Canadian Mounted Police. RCMP Occurrence Report – 2021. Available at: <https://www.rcmp-grc.gc.ca/transparenc/police-info-policieres/calls-appels/occurence-incident/2021/index-eng.htm>

^{iv} Royal Canadian Mounted Police. RCMP Occurrence Report – 2021. Available at: <https://www.rcmp-grc.gc.ca/transparenc/police-info-policieres/calls-appels/occurence-incident/2021/index-eng.htm>

^v March 2023. RCMP's Regional Police and Crisis Teams expanding. Available at: <https://www.mountainviewtoday.ca/sundre-news/rcmps-regional-police-and-crisis-teams-expanding-6589661>

Dear Premier Smith,

The government's renewed interest in supporting public safety across the province is appreciated by my community and others. To ensure that every community across our province has the resources they need to continue to keep the public safe, I'm writing to ask you to include the Alberta RCMP in Budget 2024.

As you know, the Commissioner of the RCMP establishes a minimum level of policing in consultation with the Provincial Minister, who then decides if that standard will be met or exceeded per Article 6 of the Provincial Police Service Agreement (PPSA). The number of officers is reviewed annually by the Provincial Minister as part of planning for each upcoming fiscal year. The Provincial Minister can increase the number of Members in the service through Article 5 of the PPSA.

We are asking the Government of Alberta to invest \$80 million in our Alberta RCMP in pursuit of hiring an additional 400 new RCMP officers across the province. Our community could specifically benefit from an additional ### officers from these new positions. The government can utilize the PPSA as described above to request additional personnel that will bolster the safety of Albertans across the province, and we invite you to act on this function.

Over the past few years, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under-resourced. Starting in 2021, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to go towards reinvestment in policing, with a priority on increasing core policing.

We need your reassurance that communities served by the RCMP are just as crucial to your government's public safety plans as others. We know that the impact of crime and the number of Albertans needing help aren't limited to the boundaries of Calgary and Edmonton, which is why we are asking you to equitably invest in the Alberta RCMP.

Sincerely,

From: Admin

Sent: Friday, February 9, 2024 10:57 AM

To: April McGladdery <reception@pinchercreek.ca>

Subject: Exciting Sponsorship Opportunity for Castle Crossing Dental!

Dear Town of Pincher Creek,

I hope this email finds you well. I am reaching out on behalf of Castle Crossing Dental to explore potential sponsorship opportunities with our community. We are interested in supporting local events and activities, particularly during the hockey season and swim meets, by displaying our banner in these areas.

Allow me to introduce Castle Crossing Dental and Dr. Fraser Peterson. Dr. Peterson leads our clinic with passion and dedication. He is deeply connected to the community and is committed to providing top-notch dental care to its residents. His approachable nature and genuine concern for his patients' well-being have earned him a trusted reputation in the area. We are excited about the prospect of partnering with the Town of Pincher Creek to contribute to the local sports scene and community events. If you could provide us with more information about sponsorship packages and the logistics of banner displays, we would greatly appreciate it.

Thank you for considering our request. We look forward to the possibility of working together to support and enhance the vibrant spirit of Pincher Creek.

Warm regards,



Lori Carey

Dental Administrator

Phone : (403)632-0332

Mobile : 462-423-4718

Email : admin@castle-crossingdental.ca

1102 Chief Mountain Ave, Unit F

Pincher Creek, AB

T0K 1W0

<https://castle-crossingdental.ca>

From: [Doug Henderson](#)
To: [Kristie Green](#)
Subject: FW: You are invited to the Oldman River Health Advisory Council Zoom Meeting on Monday, February 26 @ 12 - 3 pm
Date: Friday, February 9, 2024 4:50:29 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

Distribution list please



Doug Henderson, CLGM
CAO

email: cao@pinchercreek.ca

phone: (403) 627-3156

Town of Pincher Creek, 962 St. John Ave (Box 159) Pincher Creek, AB
T0K1W0

www.pinchercreek.ca

From: Christine Osunde <Christine.Osunde@albertahealthservices.ca> **On Behalf Of** Old Man River HAC

Sent: Friday, February 9, 2024 2:38 PM

To: Old Man River HAC <oldmanriver@albertahealthservices.ca>

Subject: You are invited to the Oldman River Health Advisory Council Zoom Meeting on Monday, February 26 @ 12 - 3 pm

Hello Community Members,

Participate in the Oldman River Health Advisory Council Meeting.

Alberta Health Services and the Oldman River Health Advisory Council invite you to hear from AHS Leadership, the South Zone Connect Care Implementation team and the local 'Health Professional Attraction and Retention Committee'.

Date: Monday, February 26, 2024

Time: 12:00 – 3:00 pm

[Register to attend via Zoom](#)

Thank you, and we look forward to connecting with you.

Sincerely,

AHS Community Engagement & the [Oldman River Health Advisory Council](#)

Christine Osunde

Senior Advisor, Community Engagement & External Relations

[Alberta Health Services](#)



Stay informed about key public health information and opportunities to engage with AHS. [Subscribe](#) to Community Engagement's e-newsletter, Together4Health Headlines.

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

Town of Pincher Creek
Tristan Walker
962 St John Ave, Pincher Creek, AB T0K 1W0

Dear Tristan Walker,

Thank you for submitting your application to the Government of Canada's Green and Inclusive Community Buildings (GICB) program.

We received hundreds of thoughtfully prepared applications for meaningful projects to improve the quality of community spaces from coast to coast to coast. Due to the high level of interest, we regret to inform you that your project, *Multi Purpose Facility Energy Efficiency and Accessibility Upgrade (AP-000002389)*, has not been selected for funding under this program. For more information about how we evaluated applications, you may wish to consult the [Applicant Guide](#). Please note that all funding decisions are final.

We understand that your organization put significant effort into preparing this application. We commend your commitment to making your community a more sustainable place to live, and for seeking to improve the lives of all residents. Should new funding opportunities arise, Infrastructure Canada will contact you to provide more details and encourage you to submit a new application.

If you have additional questions about the program, please contact us at gicbp-pbcvi@infcc.gc.ca and we would be happy to answer them. Additionally, you can find more information about our other funding programs at www.infrastructure.gc.ca.

Thank you once again for your application, and my very best wishes for your future endeavours.

Yours sincerely,



Paul Loo
Director General
Resilient and Innovative Communities Directorate
Infrastructure Canada

From: [April McGladdery](#)
To: [Doug Henderson](#); [Kristie Green](#)
Subject: FW: Webinar Registration - Alberta's 2024 Budget Overview
Date: Tuesday, February 20, 2024 2:48:35 PM
Attachments: [Image001.png](#)

April McGladdery
Administrative Assistant
Town of Pincher Creek
(403) 627-3156 / Fax: (403) 627-4784
www.pinchercreek.ca



From: Tyler Gandam <president@abmunis.ca>
Sent: Tuesday, February 20, 2024 2:44 PM
To: April McGladdery <reception@pinchercreek.ca>
Subject: Webinar Registration - Alberta's 2024 Budget Overview

Dear Mayors, Councillors, and CAOs:

On February 29, the Government of Alberta will release its budget for the 2024-25 fiscal year. As usual, our ABmunis team will conduct a comprehensive analysis and release a report the day after that outlines how the 2024-25 provincial budget supports municipalities.

In addition to our report, we will host a webinar on March 1, 2024, at 3:00 – 4:30 p.m. where we will walk through the numbers, share our perspectives, and provide you the opportunity to ask questions. If you aren't free at that time, don't worry, we will record it and share a link to the video in the next edition of our weekly newsletter. If you aren't subscribed to The Weekly newsletter, sign up for free at <https://www.abmunis.ca/news>.

Any municipal elected official or municipal employee is welcome to attend the budget webinar. [Register for the webinar today!](#)

Lastly, a quick reminder that you are invited to attend our Spring Municipal Leaders' Caucus in Edmonton or online on March 14-15. I hope you choose to join us for two days of educational sessions, networking, and dialogue with provincial ministers and MLAs. [View the MLC agenda.](#)

Thank you,
Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



Canada Energy
Regulator

Régie de l'énergie
du Canada

Suite 210
517 Tenth Avenue SW
Calgary, Alberta
T2R 0A8

517, Dixième Avenue S.-O.
bureau 210
Calgary (Alberta)
T2R 0A8

File 4252544
16 February 2024

David Yee
NOVA Gas Transmission Ltd.
450 - 1st Street SW
Calgary, AB T2P 5H1
Email David_yee@tcenergy.com

Dear David Yee:

**NOVA Gas Transmission Ltd.
West Path Delivery 2023 Project
Certificate of Public Convenience and Necessity GC-134, as amended
Condition 25 Variance Request**

NOVA Gas Transmission Ltd. (**NGTL**) submitted to the Canada Energy Regulator (**CER**), on 15 December 2023, a request to vary Condition 25 ([C27716](#)) of Certificate of Public Convenience and Necessity GC-134 (**Certificate**) issued for NGTL West Path Delivery 2023 Project (**Project**).

For the following reasons, the Commission of the CER approves a modified version of NGTL's request to vary Condition 25 from bi-monthly reporting to monthly reporting starting on 30 April 2024 for the remainder of construction.

Background

The Commission authorized the construction of the Project through the issuance of the Certificate on 1 December 2022. The Project is approximately 39 kilometres of 1,219 millimetres Nominal Pipe Size 48 pipeline, in three pipeline section loops.

On 30 May 2023, the Commission issued Amending Order AO-001-GC-134 to add Condition 35 for technical specification updates.

On 29 September 2023, the Commission issued Amending Order AO-002-GC-134 to reflect updates to Schedule A.

On 15 December 2023, NGTL filed its Construction Progress Report No. 20 in compliance with Certificate Condition 25. In this filing, NGTL stated that construction activity will be reduced based off remaining final clean-up scope. NGTL requested that the Commission vary Condition 25 to change the frequency of Construction Progress Reporting from the 16th day and by the last day of each month, to a quarterly basis. NGTL reports that construction of the Longview section of the project is completed.

.../2

Condition 25 states:

NGTL must file with the CER, **by the 16th day and by the last day of each month during construction**, construction progress reports. The report must include:

- a. information on the activities carried out during the reporting period;
- b. any environmental, socio-economic, safety and security issues and issues of non-compliance;
- c. the measures undertaken for the resolution of each issue and non-compliance; and
- d. information on safety performance indicator trends, such as, but not limited to:
 - i. cumulative total and Contractor recordable injury rates and/or frequency;
 - ii. total and Contractor lost time injury rates and/or frequency;
 - iii. total and Contractor preventable motor vehicle incident rates and/or frequency; and
 - iv. respective benchmarks for all safety performance indicators submitted, as set by NGTL.

Condition 1 states:

NGTL must comply with all conditions contained in this Certificate, unless the Commission otherwise directs.

Commission Analysis and Findings

The Commission has considered NGTL's Condition 25 filing and reasons for the request to vary, and notes NGTL's commitment to ongoing engagement with Indigenous Peoples as well as other Certificate conditions which provide opportunities for Indigenous Peoples to have their concerns addressed by NGTL. The Commission finds that due to the reduced activity scope for remaining construction, being final clean-up, coupled with NGTL's commitment to continued engagement and other Certificate Conditions: 11 (Socio-Economic Effects Monitoring Plan), 12 (Construction Monitoring Plan for Indigenous Peoples), and 15 (Support for Indigenous Peoples to review NGTL conditions filings), the reporting frequency requested by NGTL, with a modification, is reasonable. The Commission is of the view that NGTL did not provide sufficient information to support a variation to quarterly reporting and that varying the reporting requirement from bi-monthly to monthly is preferable. This modification would not impact the safe construction and operation of the Project nor the ability for Indigenous Peoples to continue to be engaged and raise any concerns with NGTL.

Pursuant to subsections 190(1) and 190(3) of the *Canadian Energy Regulator Act* (CER Act), the Commission varies Condition 25 by revoking the Condition and replacing it as follows:

25. NGTL must file with the CER, monthly commencing on 30 April 2024 **during construction**, construction progress reports. The report must include:
- a. information on the activities carried out during the reporting period;
 - b. any environmental, socio-economic, safety and security issues and issues of non-compliance;
 - c. the measures undertaken for the resolution of each issue and non-compliance; and
 - d. information on safety performance indicator trends, such as, but not limited to:
 - i. cumulative total and Contractor recordable injury rates and/or frequency;
 - ii. total and Contractor lost time injury rates and/or frequency;
 - iii. total and Contractor preventable motor vehicle incident rates and/or frequency; and
 - iv. respective benchmarks for all safety performance indicators submitted, as set by NGTL.

The Commission reminds NGTL that Certificate GC-134 remains fully in force and the Project is subject to the terms and conditions in the Certificate, as amended.

The Commission directs NGTL to serve a copy of this letter and the attached Amending Order on all interested parties, including Indigenous communities.

Yours sincerely,

Signed by

Ramona Sladic
Secretary of the Commission

Attachment



ORDER AO-003-GC-134

IN THE MATTER OF the *Canadian Energy Regulator Act* (**CER Act**) and the regulations made thereunder; and

IN THE MATTER OF an application filed by NOVA Gas Transmission Ltd. (**NGTL**) dated 15 December 2023, assessed pursuant to subsection 190(1) and 190(3) of the CER Act, filed with the Canada Energy Regulator (**CER**) under File 4252544.

BEFORE the Commission of the CER on 14 February 2024.

WHEREAS on 1 December 2022, the Commission issued Certificate of Public Convenience and Necessity GC-134 (**Certificate**) approving the NGTL West Path Delivery 2023 Project;

AND WHEREAS on 30 May 2023, the Commission issued Amending Order AO-001-GC-134 to add Condition 35 for technical specification updates;

AND WHEREAS on 29 September 2023, the Commission issued Amending Order AO-002-GC-134 varying Schedule A of the Certificate;

AND WHEREAS on 15 December 2023, NGTL filed a variance application (**Application**) for Condition 25 of the Certificate GC-134 requesting to vary the timing requirement from the 16th day and by the last day of each month, to a quarterly basis;

AND WHEREAS the Commission has considered all matters that are relevant and directly related to the Application, and is satisfied that the proposed change to Condition timing does not impact the approval of the Project;

AND WHEREAS the Commission is of the view that Condition 25 of Certificate GC-134 should be varied to reflect a modification to the requested timing requirement change;

IT IS ORDERED THAT, pursuant to subsections 190(1) and 190(3) of the CER Act, Condition 25 of Certificate GC-134 is varied by revoking the Condition and replacing it with the following Condition 25:

.../2

25. NGTL must file with the CER, monthly commencing on 30 April 2024 **during construction**, construction progress reports. The report must include:
- a. information on the activities carried out during the reporting period;
 - b. any environmental, socio-economic, safety and security issues and issues of non-compliance;
 - c. the measures undertaken for the resolution of each issue and non-compliance; and
 - d. information on safety performance indicator trends, such as, but not limited to:
 - i. cumulative total and Contractor recordable injury rates and/or frequency;
 - ii. total and Contractor lost time injury rates and/or frequency;
 - iii. total and Contractor preventable motor vehicle incident rates and/or frequency; and
 - iv. respective benchmarks for all safety performance indicators submitted, as set by NGTL.

THE COMMISSION OF THE CANADA ENERGY REGULATOR

Signed by

Ramona Sladic
Secretary of the Commission

From: [Doug Henderson](#)
To: [Kristie Green](#)
Subject: FW: Join our telephone town hall on drought preparations in Alberta
Date: Wednesday, February 21, 2024 2:48:31 PM
Attachments: [image001.png](#)
[image002.png](#)

Distribution List please.



Doug Henderson, CLGM
CAO

email: cao@pinchercreek.ca

phone: (403) 627-3156

Town of Pincher Creek, 962 St. John Ave (Box 159) Pincher Creek, AB
T0K1W0

www.pinchercreek.ca

From: EPA drought <epa.drought@gov.ab.ca>
Sent: Wednesday, February 21, 2024 11:34 AM
Subject: Join our telephone town hall on drought preparations in Alberta

Hello,

You are invited to a telephone town hall with Rebecca Schulz, Minister of Environment and Protected Areas, RJ Sigurdson, Minister of Agriculture and Irrigation, Todd Loewen, Minister of Forestry and Parks, and senior government officials to discuss preparing for the risk of severe drought this year. The focus will largely be on southern Alberta and potential impacts to the agricultural sector, but all questions and attendees are welcome.

The telephone town hall is taking place on **Wednesday, March 6, from 3 p.m. to 4 p.m.** We will provide a brief update on current conditions and the long-term outlook for southern Alberta before discussing progress on water-sharing agreements and other initiatives to help ensure municipalities, farmers and ranchers, and other water users in southern Alberta and the rest of the province are well prepared for the possibility of a severe drought. The ministers and officials will then answer any questions you may have.

Please pre-register in the form below, entering your name, organization and phone number. Pre-registration ends at 4:30 p.m. on March 5. If you have registered, you will receive a call to join the townhall prior to 3:00 p.m. on March 6th.

[Register here.](#)

Associations are welcome to pass this invitation along to your members, board of directors and staff integral to your drought response. Municipalities are also encouraged to invite your councils to also attend.

There will be a Q&A portion of the Town Hall, but you can also provide questions in advance of the telephone town hall by emailing them to epa.drought@gov.ab.ca. Please include “Drought Telephone Town Hall Question” in the subject line and ensure your name, title and organization are listed along with your questions.

If you have any questions about this event, please contact epa.drought@gov.ab.ca.

Thank you.

GOA Drought Command Team

Visit our website at: <https://www.alberta.ca/drought>

Nathalie Stanley Olson
Engagement and Education Specialist
nathalie.s.olson@gov.ab.ca
587-982-0763

Intergovernmental Relations and Engagement Branch | Environment and Protected Areas
Camrose, AB | Battle River Watershed | Treaty 6 Territory



NOTICE OF ANNUAL GENERAL MEETING

May 4th, 2024

8:00am to 9:00am

Sandman Signature Cedar/Birch Room, Lethbridge AB

CALL FOR NOMINATIONS:

An important part of each Annual Meeting of the AAPG membership is election of the **Board of Directors**. In accordance with the bylaws:

Any individual who is appointed to, or nominated as, a representative of a member pursuant to paragraph 7 is eligible to be a member of the Board of Directors of the Association. Each year at the annual general meeting of the Association, membership shall elect up to eleven (11) Board of Directors. Each Officer or Director, whenever elected, shall hold office for a term of two years and may hold office up to a maximum of ten (10) consecutive years.

Seven (7) seats are available for election in 2023, Two (2) are vacant and Five (5) are incumbent:

Nominations are open to all current members. To Nominate a representative, please submit the nominee's name, member community, position nominee holds, email address and approval by the respective Chair or Municipal authority to the Alberta Association of Police Governance. To ensure adequate time to prepare for the AGM, Nominations must be forwarded to AAPG at admin@aapg.ca **no later than Friday, April 5th, 2024.**

Commitment of AAPG Directors:

Directors meet Monthly by Virtual meeting, with two in-person meetings per year (January and September, in Calgary). Normally, to allow for holidays, no meetings are scheduled in July and December.

- Virtual Board meetings are approximately 1 to 1.5 hours and typically take place at noon on Mondays.
- In-person meetings are 10:30am to 3:30pm on a Saturday, with lunch provided.
- Reasonable expenses incurred when attending in-person meetings are reimbursed by AAPG.

Meeting dates for the remainder of 2024 are:

June 10 – Monday – Virtual Meeting (Election of Officers)
August 26 – Monday – Virtual Meeting
September 21 – Saturday – In Person (Calgary)
October 28 - Monday – ALL-MEMBER Virtual Meeting with ADM
November 25 – Monday – Virtual Meeting

Meeting preparation requires 30-60 minutes of pre-reading, depending on the agenda. A meeting package is provided the week prior to the meeting. Additional Director time commitment can or will include:

- Annual review of AAPG Bylaws and Policy manual;
- Annual AAPG Business Plan; set goals which may engage Directors to champion actions;
- Volunteer on a committee, when committees are determined by the Board;
- Volunteer as an Officer (Chair, Vice-chair, Treasurer or Secretary), which will require additional time commitment;
- As the opportunity arises, and dependent on Director availability, attend meetings with stakeholders or AAPG member organizations throughout the Province promoting AAPG, educating members, or representing AAPG on a stakeholder Board.

Directors advocate on behalf of, and provide support to, AAPG members, as well as educate others about the importance of civilian governance and oversight of police.



BOARD NOMINATION FORM

The Alberta Association of Police Governance Board will consist of no more than 11 members comprised of representatives from Police Commissions, Policing Committees, Police Advisory Committees, and Municipal staff (such as Community Safety, Enforcement, Protective or Emergency Services).

Members interested in a position on the Board of Directors are encouraged to complete this short Nomination form and submit to Admin@AAPG.ca by no later than **April 5th 2024**.

Name: _____

Municipality/Group Nominee will represent:

Position Nominee holds within the Group/Municipality:

Contact Email: _____

Contact Phone: _____

Current Term Expiry: _____ Eligible for Renewal? YES or NO

Chair or Municipal Authority Signature _____

Date: _____



ANNUAL GENERAL MEETING
May 4th 2024 from 8am to 9am

CALL FOR RESOLUTIONS

An important part of each Annual Meeting of the AAPG is the consideration of Resolutions prepared by the membership. To ensure adequate time for review, and in order to comply with the AAPG Bylaws, Resolutions must be forwarded to the Alberta Association of Police Governance at:

admin@aapg.ca

or PO Box 36098, Lakeview Post Office, Calgary, Alberta T3E 7C6
no later than Friday April 5th, 2024.

Following review, Resolutions will be distributed to members. Voting on Resolutions will take place as part of the Annual General Meeting on Saturday, May 4th 2024 starting at 8:00am. Although Resolutions may also be accepted from the floor at that time, it is preferred that they be submitted as above to facilitate distribution before the AGM.

Please present each Resolution in the following sample format:

RESOLUTION 2016

Review the Alberta Police Act

Submitted by the Calgary Police Commission
To the Alberta Association of Police Governance

The Police Act has been largely unchanged since its implementation; and

WHEREAS Policing in Alberta has advanced and continues to evolve correspondingly with case law, tribunal decisions, community expectations and developments in labour relations; and

WHEREAS Efficiency, integrity, fairness and transparency of police oversight systems are fundamental to public confidence and trust in the police

THEREFORE LET IT BE RESOLVED THAT the Alberta Association of Police Governance urges the Government of Alberta to consult with police agencies and stakeholders to identify areas of the Police Act that require amendments, and to initiate a timely and thorough review of the Alberta Police Act and Regulations to make the amendments necessary to enhance and preserve public confidence and transparency in Alberta policing.

Background

The Alberta *Police Act* is the foundational guiding document which defines the duties and obligations of police officers, the relationship expected between the police and community, as well as standards of professional conduct and public transparency. Subsequent incremental amendments have not substantially altered the *Police Act*'s structure and approach.

One of the most challenging aspects of the Act and related Regulations is the approach mandated for the investigation of public and internal complaints of police conduct, as well as the discipline of police officers. The purpose of the complaints and discipline process is to protect the public interest, ensure procedural fairness for citizens and officers, and build public confidence through the transparency and integrity of the system.

In recent years, the complaints and discipline system, mandated by Part 5 of the Act, has become increasingly complex, legalistic, plagued by delay, and expensive to administer. While the system may deliver integrity in the result, a lack of timeliness undermines public confidence in policing, erodes complainant and officer confidence in the disposition of their complaint, and reduces opportunities for timely and meaningful correction of officer conduct and performance where required.

As such, a comprehensive and timely review of the *Police Act* is now required, including appropriate stakeholder consultations, to make the amendments necessary to preserve and enhance public confidence and trust in Alberta policing.



Alberta Association of Police Governance

2024 Annual Conference & AGM

Hosted in Lethbridge, AB – May 3rd & 4th

Supporting excellence in civilian governance and oversight of police services in Alberta by providing our members, and potential members, with an enjoyable opportunity to learn and network.

We invite all those participating in community policing oversight to attend.

This year our venue will be at the Sandman Signature Lethbridge Lodge. The Hotel & Conference Centre boasts fantastic views from every room of the enclosed Atrium with its abundant lush greenery and indoor pool/hot tub. The location on the edge of the Coulee and within walking distance to downtown, makes it easy to explore local attractions and fare, such as viewing the famous High Level Bridge or visiting the adjacent Galt Museum. The hotel offers hide-a-beds in each room and Queen suites with separate bedrooms, so bring your family along to play in the pool! (Be sure to add-on your significant other as a Banquet guest during registration). *Must call the hotel to make your discounted reservation and reference 327368* Block of rooms are limited-BOOK BY APRIL 2ND! All rooms include breakfast voucher for the on-site breakfast buffet.

Sandman Signature BOOKING | P. 403-328-1123

Standard Double	\$169 + \$10per additional guest (2 or more), applicable fees & taxes
Standard King	\$169 + \$10per additional guest (2 or more), applicable fees & taxes
Queen (Family) Suite	\$169 + \$10per additional guest (2 or more), applicable fees & taxes

WestJet has provided a Discount Code for those of you wishing to fly into Lethbridge; 5% off Econo & 10% off Premium!
Enter Coupon Code 2X6W5ZL in the search screen. Valid for travel into Lethbridge April 24th to May 11th.

Along with a schedule filled with Educational Presentations and Round-table sessions, we have prepared the following **Entertaining Events**:

Friday 2:30pm to 4:00pm: Lethbridge Historic Cemetery Tour or Galt Museum!

Static Display of Lethbridge Police Service new Rescue Vehicle

Thursday or Saturday Evening or Guest Daytime on-your-own Experiences!

Canada's Food Tour: *MUST book tour here in ADVANCE* <https://tourismlethbridge.com/food/itinerary>

Theoretically Brewing & Casino Lethbridge: www.theorybrew.ca/ www.purecasinolethbridge.com/

Paradise Canyon Golf Course: <https://www.playinparadise.com>

Nikka Yuko Japanese Garden: *Confirm Spring hours of operation.* <https://nikkayuko.com/>

Head-Smashed-In Buffalo Jump, Writing-on-Stone Prov Park & MORE! <https://tourismlethbridge.com/stories/travel>

Friday Evening Banquet Extraordinaire at the NEW Agri-Food Hub!

Networking Reception with Taiko Drummer welcome, youth music, silent auction, **Keynote Speaker Dan Jones "The Victim-Offender Overlap"**, 3 well-drink tickets, Smoked Brisket, Miso Glazed Cod, Fried Parmesan Brussel Sprouts, Jalapeno & Cheese Cornbread, Maple Sweet Potato Mash, Rice Pilaf with Sauteed Mushrooms & Green Pea supper with wine, and Crème Brulee or Chocolate & Banana Bread Pudding!

**Shuttle service will be provided to and from the Banquet from the Conference Venue.

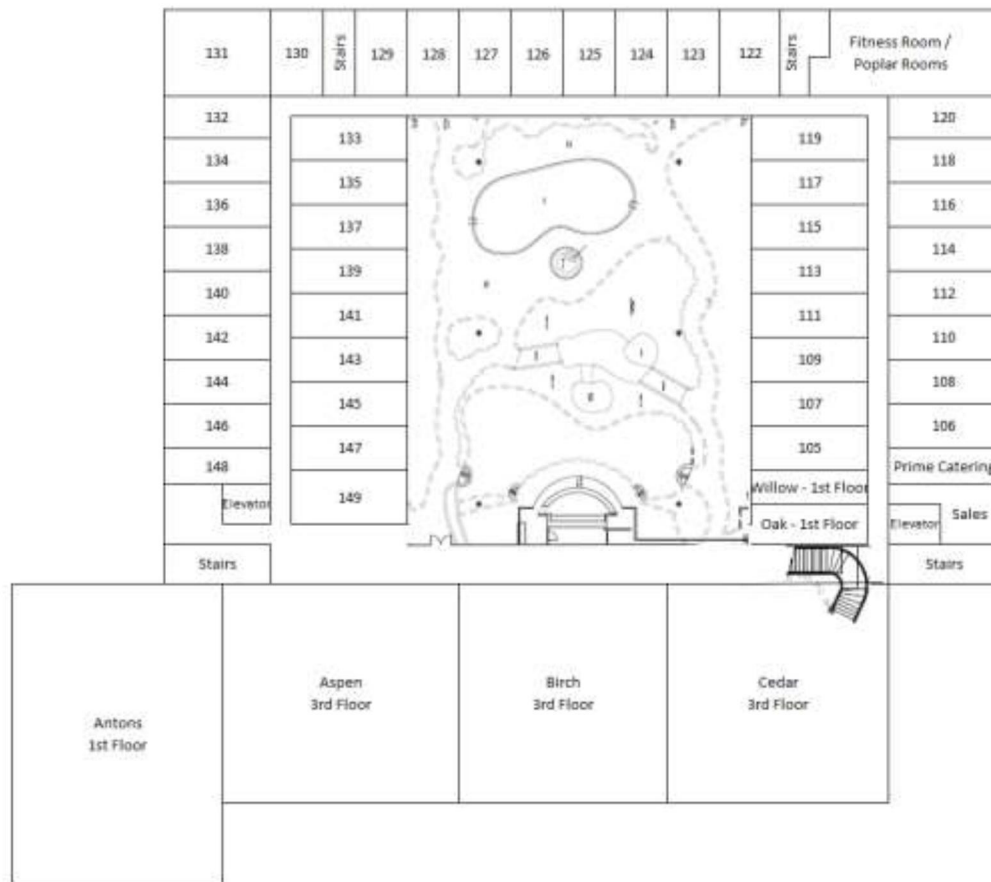
Register by emailing admin@aapg.ca. E-transfer, EFT and invoicing is available for registration payment.

THANK YOU TO OUR 2024 CONFERENCE SPONSORS !!



AAPG 2024 Conference Program

SANDMAN SIGNATURE HOTEL ROOM/CONFERENCE FLOOR LAYOUT



Thursday May 2nd, 2024

6:00 pm – 7:30 pm	Early Registration Open; CEDAR room (2nd floor), Sandman Signature 320 Scenic Drive S., Lethbridge Alberta T1J 4B4
OPTIONAL EVENTS!	Arrive Early and choose your activity from our list of exciting on-your-own Experiences!!! Not included in Conference Fee

8:30 am – 2:30pm	Registration: CEDAR room (2 nd flr), Sandman Signature 320 Scenic Drive S., Lethbridge Alberta T1J 4B4 Silent Auction Open		
7 am – 8:30 am	Breakfast: Included with Hotel Room Only (All-day Coffee/Tea at Venue)		
8:30 am – 9 am	Smudge – for those who wish to attend (Location: Cedar/Birch Rooms; 2 nd Floor) First Nation Elders		
9 am – 10 am	<p align="center">OPENING CEREMONIES (Location: Cedar/Birch Rooms; 2nd Floor)</p> <p align="center">Lethbridge Police Service Colours & Piper Entrance; VIPs & Board, Rise for O’Canada sung by TBD, First Nations Elder Blessing Welcome Address and Greeting: Minister of Law Enforcement, K-Division, City of Lethbridge Mayor, Lethbridge Police Commission Chair and AAPG Board Chair Ian Sanderson (VIPs: MP, MLA and Board attendance recognition)</p>		
10 am – 10:15 am	Health Break: Coffee & Tea with Spudniks		
10:15 am – 11:45 am Option 1, 2 or 3	<p align="center">Policing Commissions</p> <p><u>EDUCATION & TRAINING</u> (Location: Cedar/Birch 2nd Floor)</p> <p>New Commission Member Orientation This is an attendee directed session that will discuss the role of a Police Commission, the basics of police oversight and governance, the structure of the municipal police service and board basics. Presented by: AAPG Commission Board Member</p>	<p align="center">Policing Committees & Advisory Members</p> <p><u>EDUCATION & TRAINING</u> (Location: Antons 1st Floor)</p> <p>New Member Committee & Policing Advisory Orientation This is an attendee directed session that will discuss the role of Policing Committees, the basics of police oversight and governance, the structure of the RCMP, board basics, and FOIP legislation. Presented by: AAPG Committee Board Member</p>	<p align="center">Experienced Members</p> <p><u>EDUCATION & TRAINING</u> (Location: Poplar 1st Floor)</p> <p>The Role of the Chair How to run effective meetings, Chair communication, Address conflicts of interest, Selecting a Chair, Elections, and more! Presented by: TBC-Wendy Moshuk, LEO</p>
11:45 am – 12:30 pm ubihub	<p align="center">Lunch Buffet Choose your Sandwich, Soup and/or Salad * Location: Cedar/Birch Rooms; 2nd Floor Noon Sponsor Presentation TBC – Energy Network Services; CCTV smart-streetlighting</p>		
12:30 pm – 1 pm	<p align="center"><u>PRESENTATION</u> Internal Evaluation Review (Location: Cedar/Birch Rooms; 2nd Floor)</p> <p>Governing bodies need to identify the effectiveness of the group and its individuals. The AAPG self-assessment/annual review tool provides Commissions and Committees with the ability to identify strengths and areas for additional training or discussion. Facilitated by: AAPG Board Member</p>		
1 pm – 2:15 pm	<p align="center"><u>PRESENTATION</u> Policing Policy for Reconciliation (To Be Confirmed Chief Delorme) <u>OR</u> Body Worn Cameras; Evidence & Impacts (To Be Confirmed) (Location: Cedar/Birch Rooms; 2nd Floor) Presented by: TBD</p>		
2:15pm – 2:30pm	Health Break: Coffee & Tea with Cookies		
2:30 pm – 3:55 pm	<p align="center">Lethbridge Historic Cemetery Tour for All Attendees + Banquet Guests Meet in the front lobby. Event is outdoors with walking approx. a KM and no rest rooms. Please wear comfortable shoes. Discover stories of Lethbridge’s past buried in the cemetery as you take a guided walk led by local historian and author, Belinda Crowson.</p> <p align="center">OR</p> <p align="center">Galt Museum on-your-own The Museum is a short walk south along the coulee, at the rear of the hotel. Visit the interpretive area of the Museum. Entrance fee paid.</p>		
4:05 pm Bus 1 4:45 pm Bus 2	Bus from the Sandman Parking Lot to the Lethbridge Agri-Food Hub (Only 2 buses, please ensure you are on-time)		
4:30 pm Doors Open	<p align="center">BANQUET Extraordinaire; Lakeview Room of Agrifood-Hub!</p> <p>NETWORKING: Taiko Drummers & Hutterian Singers or Youth Musicians and Cash Bar with 3 Drink Tickets provided per attendee Silent Auction: <u>bid to take home your choice of Silent Auction Donations!</u></p>		
5:45 pm – Dinner	<p>Buffet Dinner includes:</p> <ul style="list-style-type: none"> Smoked Brisket, Miso Glazed Cod, Fried Parmesan Brussel Sprouts, Jalapeno & Cheese Cornbread, Maple Sweet Potato Mash, Rice Pilaf with Sauteed Mushrooms & Green Peas, and Spinach or Roasted Broccoli Salad to start. Crème Brulee or Chocolate Banana Bread Pudding to finish your evening! 		
7:00 pm – Keynote Speaker	<p>Keynote Speaker: Dan Jones, MSt “The Victim-Offender Overlap” Dan worked 3 years as a correctional officer and 22 years as a Police Officer; obtaining the rank of Inspector. He is currently a PhD Candidate with his focus of study looking at how research & evidence-based practice can create positive systems change.</p>		
8:30pm - 9:30pm Bus to Hotel	Bus to Sandman Hotel (8:30pm to 9:30pm, every 30 minutes from the Agri-food Hub)		

Saturday May 4th, 2024

7 am – 8:30 am 7:45 am – 9:00 am	<p>Breakfast Included with Hotel Room Only (All-day Coffee/Tea at Venue) Registration CEDAR room (2nd flr), Sandman Signature, 320 Scenic Drive S., Lethbridge Alberta T1J 4B4</p>	
8:00 am – 9:00 am	<p align="center">Annual General Meeting (Location: Cedar/Birch Rooms; 2nd Floor) <i>A representative from ALL AAPG Members and Associate Members should attend – see Agenda</i> Facilitated by: Ian Sanderson, Chair of AAPG</p>	
9:05 am – 9:30 am	<p align="center"><u>ALERT-CAC and Alberta Interim Police Advisory Board Updates</u> (Location: Cedar/Birch Rooms; 2nd Floor) <i>Update on the ALERT-CAC and Alberta Police Advisory Board</i> Facilitated by: ALERT-CAC + AIPAB Representatives</p>	
9:30 am – 10:30 am	<p align="center"><u>PRESENTATION</u> Panel on Community Engagement; Gaining Input into Policing (Location: Cedar/Birch Rooms; 2nd Floor) <i>Example programs on how to engage the Community in Policing Priorities through Multi-stakeholder Partnerships</i> Facilitated by: TBD</p>	
10:30am – 10:45am	<p align="center">Break: Coffee & Tea with Cinnamon Buns</p>	
10:50 am– Noon Option 1 & 2	<p align="center"><i>Policing Commissions</i></p> <p><u>EDUCATION & TRAINING</u> (Location: William Hite Room) How to Review & Write Police Policy Reviewing the many policies of the Police Service is a role of the Commission. How does the Commission tackle such a large job and collaborate with the service on new policy. Presented by: Calgary/Edmonton Police Commission Policy Analysts</p>	<p align="center"><i>Policing Committees & Advisory Members</i></p> <p><u>EDUCATION & TRAINING</u> (Location: Antons 1st Floor) Creation of a Policing Committee Regulation requirements, ballpark costs and resources. Presented by: Wendy Moshuk, Manager of Contract Policing, LEO</p>
Noon – 12:45pm	<p align="center">Lunch Hot Buffet Italian Table Buffet * Location: Cedar/Birch Rooms; 2nd Floor 12:15 Sponsor Presentation</p>	
12:45 pm – 1:45 pm	<p align="center"><u>PRESENTATION</u> Changing Systemic Discrimination in the Service (To Be Confirmed CACP President Smyth) <u>OR</u> Proactive Model of Community Policing (To Be Confirmed Dr.Zaheer Lakhani) (Location: Cedar/Birch Rooms; 2nd Floor) Presented by: TBD</p>	
1:45 pm – 2:45 pm	<p align="center"><u>PRESENTATION</u> Role of Police Governance (Location: Cedar/Birch Rooms; 2nd Floor) Developing robust Police Governance structures has long been understood as the best institutional means to foster trusting police-community relationships. Looking at current trends in policing tells us a lot about current directions in politics & economics. Facilitated by: TBC (Michael Kempa, Ph.D. University of Ottawa Faculty of Social Sciences)</p>	
2:45 pm – 2:55 pm	<p align="center">Break: Coffee & Tea with Assorted Squares **SILENT AUCTION CLOSES</p>	
3 pm – 3:45 pm Option 1 & 2	<p align="center"><i>Police Commissions</i></p> <p><u>ROUND TABLE DISCUSSIONS</u> (Location Cedar/Birch Rooms; 2nd Floor) Question & Answer and Sharing session Facilitated by AAPG Board Members</p>	<p align="center"><i>Policing Committees & Advisory Members</i></p> <p><u>ROUND TABLE DISCUSSION</u> (Location: Antons; 1st Floor) Question & Answer and Sharing session Facilitated by AAPG Board Members</p>
3:45 pm – 4:30 pm	<p align="center"><u>PRESENTATION</u> Police Amendment Act Update (Location: Cedar/Birch Rooms; 2nd Floor) The status of Regulations: Provincial Appointment process, Public Complaints, Body Worn Camera implementation, etc. Presented by: Ministry of Law Enforcement</p>	
4:30 pm – 4:45 pm	<p align="center"><u>CLOSING ADDRESS</u> (Location: Cedar/Birch Rooms; 2nd Floor) Please fill out Evaluation Forms!</p>	