



**TOWN OF PINCHER CREEK
COUNCIL MEETING AGENDA
Monday, November 27, 2023 at 6:00 p.m.**
Council Chambers, Town Hall
Zoom Link

- 1. Call to Order**
- 2. Scheduled Public Hearing**
- 3. Agenda Approval**
- 4. Scheduled Delegations**
 - 4.1 Rose Society (Page 2)
- 5. Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on November 14, 2023 (Page 12)
 - 5.2 Minutes of the Special Meeting of Council held on November 16, 2023 (Page 18)
- 6. Business Arising from the Minutes**
 - 6.1 Public Participation Policy 166-23 (Page 23)
- 7. Bylaws**
 - 7.1 Fee Structure Bylaw 1584-22A (First Reading) (Page 45)
 - 7.2 Land Use Bylaw Amendment 1547-AT (First Reading) (Page 75)
- 8. New Business**
 - 8.1 Memorandum of Understanding Kainai/Blood Tribe & Piikani Nation (Page 89)
- 9. Council Reports**
 - 9.1 Upcoming Committee Meetings and Events
- 10. Administration**
 - 10.1 Council Information Distribution List (Page 95)
- 11. Closed Session Discussion**
 - 11.1 PCCELC Discussion (No RFD) FOIP S. 24
- 12. Notice of Motion**
- 13. Adjournment**

The next Regular Council Meeting is scheduled for December 11, 2023 AT 6:00 p.m.

Oldman Rose Society of Southern Alberta

Presentation to Pincher Creek Town Council November 27/2023

Thank you for responding to our request to meet with Town Council today.

To briefly recap a bit of our history: The Rose Society was granted lease of the land East of the Lebel Mansion in 2009 and construction of the Rose Garden proceeded.

We have had a congenial relationship with the Town for the past 14 years, diligently applying and caring for the 50+ varieties of hardy roses that like growing in that location. An underground water system supplies most of the water (supplied by the town), irrigating by a drip system.

However, we now have several serious concerns, with the largest being deer predation. At considerable expense, both monetary and volunteer labour, we have tried various methods to control the deer predation: Many different sprays, motion sensitive lights and lastly, draping chicken wire over the plants. The chicken wire is time consuming, unsightly, and difficult to work around, deer continue to cause major damage to the flowers and plants. This month, we have constructed an interim fence around the rose beds made of 48" stucco wire supported by rebar to protect the plants (see picture) over this winter. It is a practical temporary solution but it will be very difficult for weeding, pruning and doing general care during the growing season, so we are looking for a permanent solution.

The other concern we have is our difficult relationship with Allied Arts administration (See July submissions by AAC to Council) and a perceived unwillingness to consider our proposed solutions for containment of the area. The summer balcony concerts also create a major intrusion into the rose beds and its infrastructure including garbage left after functions, sitting/walking on the walls and plants. There was a marked lack of respect for the garden: while the Rose Garden is meant to be enjoyed by the public at large, there must be limitations to mass disregard and damage to our leased area. We hope to meet with the AAC Board of Directors soon.

Proposal:

As long as the deer population in town is unchecked, the Rose Garden needs to be fenced. Ideally an 8 ft high decorative fence that would enclose the whole area east of the Lebel with 4 spring loaded gates on the sidewalks for access.

We request that this considerable expense be presented to 2024 budget deliberations currently underway. We are exploring various programs with the grants specialist for matching funds.

The rose garden is a treasure, a beauty spot recognized by Communities in Bloom, Pincher Planters and has frequent visitors including residents, tourists, and members of other rose societies. Proposal:

As long as the deer population is unchecked, the Rose Garden

Respectfully submitted,
Oldman Rose Society of Southern Alberta.

Nov 15/23



Nov. 15/23





Pincher Creek green thumbs want deer fencing at Lebel garden

**By Laurie Tritschler
Local Journalism
Initiative Reporter**

Rose enthusiasts in Pincher Creek are asking town council to install deer fencing around the historic Lebel Mansion's rose garden, marking a tactical shift in gardeners' roving battle with the town's hooved menace.

Past deer controls, including chicken wire, flashing lights and organic sprays, "have been totally ineffectual," Kay Weir, president of the Old Man Rose Society, said at the head of the society's delegation to council April 11.

Roses are a favourite snack among the town's sprawling mule deer population, estimated at nearly 100 strong last winter by Maria Didkowsky, a wildlife biologist with Alberta Environment and Protected Areas.

The society has cultivated the Lebel rose garden since 2007, when it entered into a rental agreement with town hall. In that time, Weir said, the society has accepted over 100 private donations, as well as donations from the town and neighbouring MD and from Shell Canada, which formerly operated the Shell Waterton Gas Plant.

That money has gone into beautifying the garden, long a popular spot for parties and a crowning feature of the town's annual Communities in Bloom contest.

The deer have ravaged the garden to the point where it might not factor in this year's contest.

"If we are to participate in Communities in Bloom, based on last year's example, there will not be very many flowers on display



For the love of roses!

From left, Old Man Rose Society members Jim and Donna Cisar, Campbell and Kay Weir, Jan Frith, and Mark and Monica Burles gave *Shootin' the Breeze* a tour of their rose garden Friday. As shown in the inset photo, the society has resorted to using chicken wire to fend off hungry deer, but the measure is plainly ineffective — and perhaps unsightly.

Photos by Laurie Tritschler

unless something is done," Weir said, adding that the society's membership has dwindled, partly due to gardeners' mounting frustrations.

Weir suggested putting up roughly 43 metres (140 feet) of fencing around the garden.

Mayor Don Anderberg said he empathized with the society's plight.

"Obviously, the deer are a problem," he said, qualifying that

deer management falls under provincial jurisdiction.

"I'm not making any excuses: we all have deer issues at our own properties," Anderberg continued.

The town's nuisance bylaw (1574-19) prohibits anyone from feeding wildlife, specifically including deer. The bylaw also forbids the use or accumulation of wildlife attractants anywhere in town. Both offences are punishable by fines between \$200 and \$500.

Council has meanwhile directed administration to look into a potential land use bylaw amendment allowing for higher fencing to keep deer out of residents' yards.

Weir said she hoped to see deer fencing at the rose garden as soon as possible.

Council is considering the society's request, which may require an amendment to this year's budget, Coun. Sahra Nodge said.

Pincher council eyes deer solutions amid mounting concerns

By Laurie Tritschler
Local Journalism
Initiative Reporter

Pincher Creek town council is weighing deer-control measures, having rejected administration's suggestion to shelve concerns brought by local rose enthusiasts.

Council unanimously voted for a cost estimate for deer fencing at Lebel Mansion's rose garden, while directing staff to look at a potential resumption of a deer aversion program last tried in the fall and winter of 2018-19.

Coun. Mark Barber tabled both initiatives at council's last regular meeting, April 24. Council didn't vote through any funding commitments, suggesting that any approved measures would probably come next spring.

"I've barely gone anywhere in the last week and not heard about the deer issue," Barber said.

Deer we go again!

Around 100 mule deer call Pincher Creek home, according to a January headcount by wildlife biologist Maria Didkowsky.

A concerned resident wrote to council in March asking if they could put up temporary deer fencing on their front lawn this spring. Council's land use bylaw currently caps front-yard fencing at three feet, and side-yard fencing at six feet.

The Oldman Rose Society called on council last month to fence off the group's rose garden next to the historic Lebel Mansion. Past control measures, including the aversion program, have done little to spare



File photo by Jess Harrington

Zena Leclercq and her specially trained helper, Jedd, working in 2019 to push mule deer out of Pincher Creek and back into the wild where they belong.

the roses from the deer's voracious appetite, society president Kay Weir told council last month.

The rose garden is unlikely to make a splash at this year's Communities in Bloom contest, where the town is judged on local floral displays, she added.

A staff memo attached to council's April 24 agenda

recommended that council accept Weir's delegation for information "with thanks for their contributions to community beautification."
To fence or chase away?

The town plainly has a deer problem, Mayor Don Anderberg said as he dispensed with staff's recommendation, briefly taken up in a motion by Coun. Sahra Nodge.

"I won't vote for that motion, but I'd vote to do something about it," Anderberg told council.

Weir had advised council that it would take roughly 450 feet of fencing to keep the deer out of the rose garden, with spring-loaded gates for human access. This would include the lot perimeter, more or less.

Barber's motion calls on administration to come up with cost estimates for a fence on that scale, plus an estimate for a smaller fence surrounding the rose garden itself.

Council would have to amend this year's budget if it were to put any measures in place this growing season, but Coun. Wayne Oliver repeatedly insisted that administration could come up with tentative numbers.

Council took up the deer problem a second time, following an agenda addition by Barber.

Council looked at bringing back the aversion program, where a trained handler and a leashed dog scare away deer in hopes that they regroup someplace else.

The program was marginally successful back in 2018-19, according to Didkowsky and Weir.

"I personally thought the deer hazing program was successful," Barber said at chambers. "I know a lot of people didn't, but we need to do something."

Council is meanwhile hoping to hear back from Alberta Fish and Wildlife officials about their plans to develop a deer program.

April 2023
May

Pincher Creek's deer problem calls for clearly identified, consistently applied control measures backed by popular consensus, according to Mark Heckbert, wildlife conflict specialist with Alberta's environment ministry.

Deer problems often become political problems because wildlife management is likely to be controversial among voters anywhere in North America. At the same time, wildlife management isn't free, and will always present some risk to animals.

Deer conflicts were addressed before town council in March and again this month, when the Old Man Rose Society asked for deer fencing at its rose garden next to Lebel Mansion at 696 Kettles St.

Senior wildlife biologist Maria Didkowsky is working on a potential management plan to include a public education component, according to town council's March 1 committee of the whole agenda.

Oh, deer! Here we go again

"The situation in Pincher Creek is that [the town and MD's resident mule deer] have grown pretty steadily in the last number of years," Heckbert said April 18.

Pincher Creek's resident mule deer numbered close to 100 as of this winter, according to Didkowsky's January headcount in and around town limits.

Heckbert estimated that the herd was somewhere between 30 and 40 strong in November 2018, when the town deployed a "strategic hazing program" where deer were scared off by a professional dog handler. The program lasted through the following April, temporarily scattering deer that encountered the on-leash dog and its professional handler.

"But [the program] did not reduce deer numbers in town," Didkowsky wrote in an email last week.

Mule deer are voracious eaters, known to devour town and MD residents' gardens — especially rose gardens.

Asked about the rose society's difficulties at Lebel Mansion, Heckbert suggested a high perimeter fence, regardless of population trends.

"It doesn't matter if it's two deer eating roses or 20 — the damage is going to be the same," he said.

Sgt. Ryan Hodge, detachment commander at Pincher Creek RCMP, said his Mounties are sometimes called to motor vehicle collisions involving deer. Local residents have called 911 asking for officers to dispatch badly injured deer — scenarios Hodge said are best left to trained wildlife officials.

Heckbert said mule deer can become aggressive towards people and pets during rutting and fawning seasons and whenever the animals feel cornered.

Urban deer also attract predators, including cougars and coyotes. The risk to people is fairly low, but these predator species are known to eat cats and small dogs.

"The occasional cougar is spotted in and around Pincher Creek," Heckbert said. "Is that something that people in the area should fear on a daily basis? No. Those cats are there to prey on deer, not people."

Bucking the trend

Pincher Creek's deer problem is very real, but it's hardly unique.

Heckbert was quick to point out that North Americans have grown to tolerate wildlife in their midst, which he said was reasonable "up to a point."

"We typically see a range of citizen responses to deer — from people who actively feed deer and actively promote their presence in urban settings, to people who show open disdain for the animals."

It's perfectly unreasonable to expect workable solutions from elected leaders wherever voters stay divided.

July 5, 2023

Letter to Shootin
The Breeze

~~Letter~~

An update on small business and

say they will struggle to do so, and
the same number would like to

Save the roses

I visited the rose garden at Lebel Mansion in Pincher Creek this week, my first look at the display in 2023. It's such a treat to see the blooms and I frequently stop in to admire and take in the delicate scents (yes, I smell every flower).

I'd read in *Shootin' the Breeze* about how deer are eating the roses, and there was a suggestion that the Town of Pincher Creek should build a fence around the entire garden.

I think this is an excellent idea. Wrapping the roses in wire detracts

from the esthetics to a huge extent, and makes it difficult to enjoy their lovely fragrance. I think an artistic wrought-iron deer-proof barricade would be a good investment for the local people and visitors.

The rose garden is such a magnificent accomplishment and it deserves protection.

Monica Field
Resident, MD of Pincher Creek





Letters and personal opinions given on this page should be about public policy issues or personalities and should be suitable for general readers. Letters should be no more than 200 words long and must be signed. Please include a return address and phone number. Letters are accepted for consideration. Please submit by email to mail@shawmedia.com or by mail to "Mailbox," c/o the publisher, Box 100, Pincher Creek, AB T0K 1W0, or drop off at 501-2 Main Street in Pincher Creek.

July 5
2023

Twenty per cent of Alberta businesses at risk of closure as CEBA repayment deadline approaches: CFIB urges government to give them more time

Over 34,000 small businesses, 20 per cent of all small businesses in Alberta, could be at risk of closing their doors unless the federal government changes the deadline to repay the Canada Emergency Business Account loan, warns the Canadian Federation of Independent Business.

If the deadline isn't extended, small businesses will lose the forgivable portion as of Dec. 31, 2023, which will add up to \$20,000 more to their debt and cause them to face five per cent interest on the full balance.

The message from small businesses is loud and clear: they need more time to repay their CEBA loan. With only half of small businesses back to normal sales, most businesses — particularly in the arts, recreation, hospitality and the service sectors — will need extra runway," says Dan Kelly, CFIB president.

"Financial institutions still have time to delay repayment processes if the government extends the CEBA deadline, but that window is closing. Ottawa needs to act now."

An update on small business and

CEBA, released by CFIB in June, also includes the following key results:

Of the nine in 10 Alberta small businesses that used CEBA, nearly three-quarters (71 per cent) accessed loans between \$40,000 and \$60,000, while nearly one in five (18 per cent) received loans of up to \$40,000.

Only 8 per cent of CEBA users in the province have repaid their loans.

A total of 47 per cent of Alberta CEBA users risk missing the current repayment deadline by the end of 2023.

Small businesses in the arts, recreation and information (62 per cent), hospitality (61 per cent) and social services (46 per cent) sectors are most likely to miss the current CEBA deadline, on a national level.

The smallest businesses, with zero to four employees, are the most likely to miss the repayment deadline (49 per cent).

Even among the 46 per cent of small business owners who indicate they will meet the 2023 deadline, almost three-quarters (74 per cent) say they will struggle to do so, and the same number would like to

see an extension of the repayment deadline.

Despite difficult economic conditions, business owners want to repay the loan on time in order to secure the forgivable portion, but many of them cannot commit to doing so under the current timeline," says Andrew Sennayah, Alberta senior policy analyst at CFIB.

"As we move closer towards the repayment deadline, the CEBA status quo creates more uncertainty for thousands of businesses already facing unpredictability in the economy. We call on Premier Smith to advocate for small businesses in the province with her federal counterparts to extend the repayment deadline for the CEBA loan to at least the end of 2024."

CFIB is pushing the federal government to provide some relief to small businesses by:

Extending the repayment deadline for the CEBA loan to the end of December 2025 or at least 2024.

Considering additional debt forgiveness.

Implementing an appeal

process for CEBA loan recipients that are now deemed ineligible.

"The CEBA loan, which once served as a pivotal economic lifeline during the nearly two years of Covid restrictions, is now a source of immense stress and anxiety for small businesses. Ottawa must give them more time, or we will see more Permanently Closed signs in the coming months," says Corinne Pohlmann, senior vice-president of national affairs at CFIB.

"If nothing changes, the consequences will be serious not just for affected businesses, but also for their employees and the wider economy."

Business owners can sign CFIB's petition to the government to extend the CEBA repayment deadline at www.cfib-fcib.ca/en/petition-national-petition-ceba-loans.

In May alone, CFIB received over 3,500 new signatures, bringing its total to over 23,000 signed petitions from small business owners calling for improvements to pandemic supports and an extension to the CEBA repayment deadline.

Canadian Federation of Independent Business

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Monica Field
Resident, MD of Pincher Creek

Emergency care concerns

We of the town, MD and vicinity of Pincher Creek are in trouble. Do you know that the emergency room at the Pincher Creek hospital closed down over the Canada Day, July 1, weekend?

As the person who greeted me last week at the hospital displayed on her apron "It's a crisis." When I asked, "What's the crisis?" she replied, "Not enough medical staff!"

What are we going to do? We might have to travel to other centres to get medical help, deliver babies and survive emergencies.

Our medical care has been top rate until recently. Were we spoiled?

What is our Alberta government going to do to help us? After 40 years in Gladstone Valley, with excellent medical care we could rely on, now suddenly Alberta health care seems to be failing us. Please let us know how you will help us in our time of need.

Hilah Simmons, Pincher Creek

Memorial sign added to Livingstone Cemetery



**Regular Council Meeting
November 14, 2023**



REGULAR MEETING OF COUNCIL
Held on Tuesday November 14, 2023
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, G. Cleland,
S. Nodge, and B. Wright

Staff: A. Lucas, Chief Administrative Officer; W.
Catonio, Director of Finance and Human
Resources and K. Green, Executive Assistant

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

GREEN:

That Council for the Town of Pincher Creek agrees to add item 11.6 EMS Agreement, 11.7 PC Foundation Update & 11.8 ICF Agreement to the November 14, 2023 Regular Council meeting agenda.

CARRIED 23-522

CLELAND:

That Council for the Town of Pincher Creek approves the November 14, 2023, Regular Council meeting agenda as amended.

CARRIED 23-523

4. DELEGATIONS

5. ADOPTION OF MINUTES

5.1 Minutes of the Special Council Meeting held on October 12, 2023

WRIGHT:

That Council for the Town of Pincher Creek approves the **Minutes of the Special Council Meeting held on October 12, 2023** as presented.

CARRIED 23-524

5.2 Minutes of the Special Council Meeting held on October 18, 2023

GREEN:

That Council for the Town of Pincher Creek approves the **Minutes of the Special Council Meeting held on October 18, 2023** as presented.

CARRIED 23-525

Regular Council Meeting
November 14, 2023

5.3 Minutes of the Organizational Meeting Council held on October 23, 2023

CLELAND:

That Council for the Town of Pincher Creek approves the **Minutes of the Organizational Meeting Council held on October 23, 2023** as presented.

CARRIED 23-526

5.4 Minutes of the Regular Meeting of Council held on October 23, 2023,
NODGE:

That Council for the Town of Pincher Creek approves **Minutes of the Regular Meeting of Council held on October 23, 2023**, as presented.

CARRIED 23-527

5.5 Minutes of the Special Council Meeting held on October 26, 2023

OLIVER:

That Council for the Town of Pincher Creek approves the **Minutes of the Special Council Meeting held on October 26, 2023** as presented.

CARRIED 23-528

5.6 Minutes of the Committee of the Whole Meeting held on November 1, 2023

BARBER:

That Council for the Town of Pincher Creek approves the **Minutes of the Committee of the Whole Meeting held on November 1, 2023** as presented.

CARRIED 23-529

6. BUSINESS ARISING FROM THE MINUTES

A. *Levair joined meeting at 6:25pm*

7. BYLAWS

8. NEW BUSINESS

8.1 Council Appointed Boards, Commissions & Committees Policy No. 101-93

OLIVER:

That Council for the Town of Pincher Creek direct Administration to review and provide an updated draft of Policy No. 101-93 to include approved updates to Schedule "A" Council Appointments and any other draft changes and updates to the Policy as needed.

CARRIED 23-530

9. COUNCIL REPORTS

9.1 Upcoming Committee Meetings and Events

WRIGHT:

That Council for the Town of Pincher Creek accept the Upcoming Committee Meetings and Events as information.

CARRIED 23-531

10. ADMINISTRATION

10.1 Council Information Distribution List

CLELAND:

That Council for the Town of Pincher Creek accepts the November 14, 2023 Council Information Distribution List as information.

CARRIED 23-532

NODGE:

That Council for the Town of Pincher Creek direct administration to prepare an RFD in response to the Oct 12th letter from Heritage in and bring it back.

CARRIED 23-533

NODGE:

That Council for the Town of Pincher Creek direct administration to respond to the October 17th letter from 7-Eleven.

CARRIED 23-534

NODGE:

That Council for the Town of Pincher Creek direct administration to bring forward the letter from October 26 from David Cox regarding REMO Budget to the next budget meeting.

CARRIED 23-536

NODGE:

That Council for the Town of Pincher Creek direct administration to respond to letter from Castle Mountain and decline invitation to sponsor advise that funding request should be directed to the joint funding process.

CARRIED 23-537

OLIVER:

That Council for the Town of Pincher Creek direct administration to investigate flag policy and lease agreement for Lebel mansion and that it reflects the charter and respond to the citizen letter from Oct 18th that its being looked into.

CARRIED 23-538

10.2 First Quarter Financial Reports

OLIVER:

That Council for the Town of Pincher Creek accepts the **First** Quarter Financial Reports as presented.

CARRIED 23-539

10.3 Second Quarter Financial Reports

OLIVER:

That Council for the Town of Pincher Creek accepts the Second Quarter Financial Reports as presented.

CARRIED 23-540

10.4 Third Quarter Financial Reports

OLIVER:

That Council for the Town of Pincher Creek accepts the Third Quarter Financial Reports as presented.

CARRIED 23-541

Regular Council Meeting

November 14, 2023

11. CLOSED MEETING DISCUSSION

GREEN:

That Council for the Town of Pincher Creek agree to move into closed session of Council on November 14, 2023 at 6:47 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance and Human Resources in attendance.

CARRIED 23-542

GREEN:

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on November 14, 2023 at 7:40 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-543

Mayor Anderberg called a recess at 7:40pm

Mayor Anderberg called the meeting back at 7:48pm

CLELAND:

That Council for the Town of Pincher Creek agree to move into closed session of Council on November 14, 2023 at 7:48pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance and Human Resources in attendance.

CARRIED 23-544

GREEN:

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on November 14, 2023 at 9:15 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-545

11.1 Pincher Creek Early Learning Centre Board Update - FOIP s. 23

NODGE:

That Council for the Town of Pincher Creek accept the Pincher Creek Early Learning Centre Board Update as information.

CARRIED 23-546

11.2 Real Estate Purchase Contract Update - FOIP s. 16

OLIVER:

That Council for the Town of Pincher Creek accept the update and information regarding the July 24, 2023 Real Estate Purchase contract for Lots 7, 8 and 9, Block 7, Plan 0613747 (1101, 1103 and 1105 Chief Mountain Avenue).

CARRIED 23-547

11.3 Multi-Purpose Facility - Lease Agreement - FOIP s. 16

OLIVER:

That Council for the Town of Pincher Creek approve and authorize the 5-year Lease Agreement with Consistent Fitness Pincher Creek.

CARRIED 23-548

**Regular Council Meeting
November 14, 2023**

- 11.4 Peace Officer Shared Service Agreements & Request for Shared Bylaw Services - FOIP s. 21 & 24
GREEN:
That Council for the Town of Pincher Creek agree to terminate the Peace Officer Sale of Service Agreement between the Town of Pincher Creek and the Municipal District of Pincher Creek No. 9 dated May 12, 2021.
CARRIED 23-549
- GREEN:
That Council for the Town of Pincher Creek agree to terminate the Peace Officer Shared Service Agreement between the Town of Pincher Creek and the Village of Cowley dated March 6, 2020.
CARRIED 23-550
- GREEN:
That Council for the Town of Pincher Creek direct administration to add this to the November 21st joint council meeting for discussion.
CARRIED 23-551
- 11.5 Administration Transition - FOIP s.24
WRIGHT:
That Council for the Town of Pincher Creek accepts the Administration Transition Update as information.
CARRIED 23-552
- 11.6 EMS Agreement - FOIP s.24
NODGE:
That Council for the Town of Pincher Creek direct administration to circulate the letters sent to the MD of Pincher Creek dated September 19, 2023 and the letter from the MD of Pincher Creek letter dated October 10, 2023 to the PC EMS commission for information.
CARRIED 23-553
- NODGE:
That Council for the Town of Pincher Creek direct administration to proceed with incorporating the agreed upon changes to incorporate with the other parties.
CARRIED 23-556
- 11.7 PC Foundation Update - FOIP s.24
BARBER:
That Council for the Town of Pincher Creek accept the PC Foundation Update as information.
CARRIED 23-557
- 11.8 ICF Agreement - FOIP s.24
OLIVER:
That Council for the Town of Pincher Creek accept the ICF Joint funding agreement as information.
CARRIED 23-558

Regular Council Meeting

November 14, 2023

G. Cleland left meeting at 8:50 pm

12. NOTICE OF MOTION

13. ADJOURNMENT

OLIVER:

That this meeting of Council on November 14, 2023 be hereby adjourned at 9:25 pm.

CARRIED 23-559

MAYOR, D. Anderberg

CAO, A. Lucas

APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 27th DAY OF NOVEMBER 2023

S E A L

NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY NOVEMBER 27, 2023 AT 6:00 P.M.

**Special Council Meeting
November 16, 2023**



SPECIAL COUNCIL MEETING
Held on November 16, 2023
In Person & Virtually,
Commencing at 1:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg
Councillors: M. Barber, D. Green, G. Cleland, S. Nodge
B. Wright, and W. Oliver
Staff: A. Lucas, Chief Administrative Officer; K. Green, Executive Assistant; and W. Catonio, Director of Finance and Human Resources;

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 1:16 pm.

2. AGENDA APPROVAL

GREEN:

That Council for the Town of Pincher Creek agrees to add item 4.1 Energy Lead position, 4.2 Bylaw Officer Update, 4.3 PCCELC MD Update to the November 16, 2023, Special Council meeting agenda.

CARRIED 23-560

NODGE:

That Council for the Town of Pincher Creek agrees to add item 3.3 PC REMO Budget to the November 16, 2023, Special Council meeting agenda.

CARRIED 23-561

CLELAND:

That Council for the Town of Pincher Creek approves the November 16, 2023 Special Council meeting agenda as amended.

CARRIED 23-562

3. NEW BUSINESS

3.1 Memorandum of Changes #2

OLIVER:

That Council for the Town of Pincher Creek approve the Memo of Changes #2 as presented and to be hereby attached to the minutes with thanks.

CARRIED 23-563

3.2 Capital Budget List

OLIVER:

That Council for the Town of Pincher Creek approve the operating projects totaling 289,000 and to be hereby attached to the minutes.

CARRIED 23-564

**Special Council Meeting
November 16, 2023**

3.3 PC Remo Budget

4. CLOSED MEETING DISCUSSION

CLELAND:

That Council for the Town of Pincher Creek agree to move into closed session of Council on November 16, 2023 at 2:15 pm in accordance with sections 21 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant and Director of Finance and Human Resources in attendance.

CARRIED 23-565

WRIGHT:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on November 8, 2023 at 4:01 pm in accordance with sections 21 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-566

4.1 Energy Lead Position - FOIP s. 24

4.2 Bylaw Officer Update - FOIP s. 24

4.3 PCCELEC MD Update - FOIP s. 24

5. ADJOURNMENT

NODGE:

That this meeting of Council on November 8, 2023 at be hereby adjourned at 4:30pm.

CARRIED 23-567

MAYOR, D. Anderberg

CAO, A. Lucas

APPROVED BY RESOLUTION
OF THE COUNCIL OF THE TOWN OF PINCHER CREEK,

***Special Council Meeting
November 16, 2023***

THIS 27th DAY OF NOVEMBER 2023

S E A L

NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
TUESDAY NOVEMBER 27, 2023 AT 6:00 P.M.

DRAFT



**TOWN OF PINCHER CREEK
2024
Operating Budget Adjustments
Administration Suggestions
November 8, 2023
Memo of Changes #2**

8:22 AM
11/10/2023

| | | | | BUDGET ADJUSTMENTS | BUDGET TOTAL 2024 |
|---------------------------------|------------------------|------------------|--|-----------------------|-------------------------|
| DEPARTMENT | REV/EXP | G/L ACCOUNT # | DESCRIPTION | | |
| Net Deficit | without amortization | | Net Deficit as presented Oct 18, 2023 | | (979,425.00) |
| General Municipal | Franchise Fee Revenue | 0000001540 | increase franchise fees to maximum Fortis Alberta | 227,000.00 | (752,425.00) |
| General Municipal | Franchise Fee Revenue | 0000001540 | increase franchise fees to maximum APEX | 227,000.00 | (525,425.00) |
| Various | Benefits | various | reduction of LAPP % over YMPE | 4,040.00 | (521,385.00) |
| General Municipal | Property Taxes | various | increase taxes an additional 3% to cover increase in Grants, Insurance, Reduction in RCMP Revenue and Power Increases (total tax increase would be 5%) | 148,569.00 | (372,816.00) |
| PC Humane Society | Transfer from reserves | 2614001920 | Survey & Subdivision Humane Society (move to 2025) | 8,000.00 | (364,816.00) |
| Parks | Goods | 7105002510 | remove Playground upgrades for 2024 | 10,000.00 | (354,816.00) |
| CRC | Transfer To Reserves | 7221002760 | Remove as per Council Meeting Oct 18, 2023 | 150,000.00 | (204,816.00) |
| CRC | Transfer From Reserves | 7221001920 | Remove as per Council Meeting Oct 18, 2023 | (150,000.00) | (354,816.00) |
| Pool | Salaries and Benefits | various | Increased wages and benefits based on 2023 actual service levels | (93,000.00) | (447,816.00) |
| COUNCIL DISCUSSION ITEMS | | | | | |
| Utilities | Transfer from Reserves | Various | Transfer from reserves to cover deficit | 200,000.00 | (247,816.00) |
| Energy | Professional Services | | Municipal Energy Project Lead 2024 | 34,000.00 | (213,816.00) |
| PCCELC | Transfer from reserves | 7414001920 | Repairs and Maintenance\$14,500; Security Cameras 2 more each site; only 1 per site currently - \$2,500 (transfer from reserves) | 17,000.00 | (196,816.00) |
| PCCELC | Grant | 7414002770 | Grant \$233,584 (less 94,200 = 139,384) | 94,200.00 | (102,616.00) |
| Various | Salaries & Benefits | various | Reduce new position - PW Coordinator - Facilities | 102,660.00 | 44.00 |

Mayor Don Anderberg

CAO/Director of Finance HR



TOWN OF PINCHER CREEK
2024
Operating Projects
November 16, 2023

11:03 AM
 11/17/2023

| | | | | BUDGET |
|-------------------|----------------|--|--|-------------------|
| | | | | TOTAL |
| | | | | 2024 |
| DEPARTMENT | REVENUE | PROJECT | DESCRIPTION | |
| CRC | Reserves | CRC Facility Upgrades | 1 water heater and 2 furnaces (remove replace wastewater plumbing and decrease by 42,000 from 62,000 to 20,000) | 20,000.00 |
| Operations | Reserves | Operation Facility Upgrades | Joint Seal and Paint Main Shop; 3 window replacements; electrical panel upgrade/replacement; ATCO Trailer set up for Parks team | 56,000.00 |
| Wastewater | Reserves | Sanitary Sewer CCTV Inspections | Complete inspection of wastewater lines; complete pipe flushing and root cutting; provides information of condition of pipes | 85,000.00 |
| Water | Reserves | WTP Secondary Dam Assessment | Dam Consequence Assessment; Dam Breach simulation; flood modelling | 26,000.00 |
| Communication | Reserves | New Town Website | Creation of new Town website; website design and development; training and testing internally and externally; launch of new website | 60,000.00 |
| PC Humane Society | Reserves | Subdivide Property for Humane Society Building | Subdivision of Humane Society Building currently located on Operations Shop Land (8,000 Defer to 2025) | - |
| Arena | Reserves | Brine Line Repair | Push a new 3/4 inch line inside the existing 3/4 inch line to repair the leaks | 12,000.00 |
| Arena | Reserves | Shower Installation | Install shower in dressing room 5 to accommodate female players | 15,000.00 |
| Arena | Reserves | Fire Alarm Panel Assessment Report | Engage an engineering firm to assess existing fire alarm system and provide recommendations on replacement/upgrade (change scope from assessment to upgrades as companies will do assessment for free) | 15,000.00 |
| TOTAL | | | | 289,000.00 |

 Mayor Don Anderberg

 CAO/Director of Finance HR



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

| | |
|--|---------------------------------------|
| SUBJECT: Public Participation Policy 166-23 | |
| PRESENTED BY: Lisa Goss, Legislative Service Manager | DATE OF MEETING: 11/27/2023 |

PURPOSE:

For Council to consider updates and amendments to Public Participation Policy 166-23.

RECOMMENDATION:

That Council for the Town of Pincher Creek approve Public Participation Policy 166-23 as presented.

BACKGROUND/HISTORY:

The draft Public Participation Policy 166-23 has been reviewed by the Policy Review Committee at their April 20, May 11 and June 8, 2023 meetings respectively.

At the September 6, 2023 Committee of the Whole meeting, the committee agreed to suspend the Policy Review Committee for a period of 8 months.

At the October 4, 2023 Committee of the Whole meeting, direction was given to administration to prepare Public Participation Policy 166-23 for Council consideration.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to further amend draft Public Participation Policy 166-23.

That Council for the Town of Pincher Creek receive the information regarding draft Public Participation Policy 166-23 as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Municipal Government Act s. 216.1(1) states that Every council of a municipality must establish a public participation policy for the municipality.

Once the updated policy is approved administration will move forward with the creation and implementation of the corresponding procedures in accordance with Policy and Procedures Standards Policy 102-23.

FINANCIAL IMPLICATIONS:

The level of participation, depending on the project or decision will have varying budget implications.

PUBLIC RELATIONS IMPLICATIONS:

The updated Public Participation Policy provides clear direction for council, administration and municipal stakeholders. As with most policies the final approved document will be posted on the Town of Pincher Creek website and made available to the public.

ATTACHMENTS:

166-18 Public Participation Policy - 3294

166-23 Public Participation Policy DRAFTv3 - 3294

public_participation_and_public_notification_guide_-_final - 3294

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek approve Public Participation Policy 166-23 as presented.

Signatures:

Department Head:

Lisa Goss

CAO:

Angie Lucas

TOWN OF PINCHER CREEK

| | | |
|---|--|---------------------------------|
| Approved by: Council | Date: June 25, 2018 | Policy Number: 166-18 |
| Reference: Resolution # 18-346 | Revision Date/by: June 25, 2022 | |
| Title: PUBLIC PARTICIPATION POLICY | | |

Policy Statement

The Town of Pincher Creek shall provide guidelines and processes for Public Engagement that will contribute to service levels and project decision making by Town Council and Administration.

1. Definitions

- 1.1 Chief Elected Official - is the Mayor or in his absence the Deputy Mayor.
- 1.2 Chief Administrative Officer - is the Chief Administrative Officer appointed under the MGA.
- 1.3 Department Head – the Director of Operations, Director of Community Services, Director of Finance and Human Resources, Legislative Services Manager and Administrative Manager
- 1.4 Council - elected Council of the Town of Pincher Creek performing the duties of Councilors under MGA.
- 1.5 MGA – shall mean the Municipal Government Act RSA 2000, Chapter M26 and amendments thereto.

2. Legislation Background

Section 216 .1(1) of the *Municipal Government Act* states: Every Council of a Municipality must establish a public participation policy for the municipality.

- 2.1 Alberta Regulation 193/2017; Municipal Government Act

3. Responsibilities

- 3.1 **Chief Elected Official and Town Council**
Must establish a public participation policy by July 23, 2018

3.2 Council

- a) To provide guidelines for the public engagement processes with stakeholders
- b) to help align Council priorities with residents priorities
- c) to support the decision making process with residents opinions
- d) to ensure a consistent and clear practice for obtaining resident input
- e) to determine the appropriate level of engagement
- f) to enhance the Town's reputation of engagement and response

3.3 Chief Administrative Officer

- a) To ensure that Town department heads engage in citizen information and participation as per Policy dictate

4. Methods of Communication

The municipality will use the following methods of engaging with our municipal Residents and stakeholders:

| | |
|--|--|
| Local media | |
| Social Media | Town Website |
| iWorq (citizen comments) | Town Newsletter (paper and online) |
| Town Hall meetings | Personal letters and notifications |
| Workshops and Open Houses | Solid waste pick-up truck bulletin board |
| Occasional surveys | Public Bulletin Boards |
| Public Presentations at Shopping Mall | Local trade show |
| Electronic Signage | |
| Public Hearings and Land Use Bylaw Amendments as per statutory regulations | |

In addition, we will have ongoing collaboration with public organizations, non-profit organizations, service clubs and volunteer boards.

5. Categories of information and or circumstances for engagement

Council business – i.e. Annual budget

Planning and Development – i.e. neighborhood developments (including subdivision), Municipal Development Plan, Intermunicipal Development Plan, Area Structure Plans

Protective Services – i.e. Bylaws and enforcement, Fire Dept. and Emergency Management

Operations – i.e. – construction of infrastructure, traffic management, interruption of services

Community Services – i.e. Trail development, public facility development, recreation plans, and special activities and events

The above items are examples and not a full or complete list of areas of information sharing and engagement.

6. Responsibility

Communication requires the sharing of information in both directions. The Town will endeavor to communicate effectively with the municipal residents and stakeholders regarding services, projects, policies and programs and in return residents and stakeholders will endeavor to avail themselves of the many opportunities to be informed of activities and information relating to them, their needs and responsibilities.

7. Criteria for Engagement

The Town Council and Administration will determine on an as needed basis the methods used for communication, primarily to be determined by who is directly or indirectly affected.

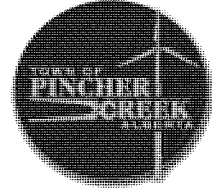
Residents and stakeholders will be invited to engage on any newly proposed municipal services or facilities, initially during the budget phase and periodically throughout the planning stages.

8. Strategy

The Town Council and or Administration will determine on an individual project basis the timing, pertinent information and collaboration methods for resident and stakeholder communication.

9. End of Policy

TOWN OF PINCHER CREEK POLICY



| | | |
|---|-------------------------------|---------------------------------|
| Approved by: Council | Date: | Policy Number: 166-23 |
| Reference Motions: 18-346 | Revision Date: 2027 | |
| Title: Public Participation Policy | | |

Policy Statement

This Public Participation Policy has been developed to encourage residents to have a voice in the decision making process, and to provide Town Council with more information to make informed decisions. The Public Participation Policy will help guide Administration and Council on appropriate times and methods to formally engage the public and make the process of public engagement more transparent.

POLICY

1. General Policy Principles

1.1 Council recognizes that good governance includes engaging in Public Participation by:

- 1.1.1 Creating opportunities for residents and other stakeholders to influence decisions which may affect them;
- 1.1.2 Promoting inclusive decisions by recognizing various municipal stakeholder interests;
- 1.1.3 Providing residents and stakeholders with the appropriate information and tools to engage in meaningful participation; and
- 1.1.4 Recognizing that engaging in Public Participation can enrich the decision making process.

2. General Considerations for Public Engagement

2.1 Reasons for Public Participation may include but are not limited to any of the following;

- 2.1.1 Changes in process/service level;
- 2.1.2 Reviewing existing programs and services;
- 2.1.3 Large scale project with major budget implications;

- 2.1.4 Budget process;
- 2.1.5 Strategic priorities;
- 2.1.6 Direction for Council
- 2.1.7 Statutory Requirements

3. Policy Expectations/Standards

- 3.1 All Public Participation will be undertaken in accordance with the Municipal Government Act, the Freedom of Information and Protection of Privacy Act, Municipal Policies and any other applicable legislation. This Policy shall also be available for public inspection.
- 3.2 The Town of Pincher Creek is committed to achieving the following standards with our Public Participation:
 - 3.2.1 **Transparency** – To be clear and open about the public process, purpose, and how the information will be used.
 - 3.2.2 **Authentic Intent** – To gather public views and ideas to help shape decisions, rather than persuade members of the public to accept a decision that has already been made.
 - 3.2.3 **Informed Participation** – Ensure participants have the information and/or access to expertise in relation to the issue at hand.
 - 3.2.4 **Accessible Participation** – To ensure our Public Participation is broadly accessible in terms of time, location, and available to all that wish to participate.
 - 3.2.5 **Feedback to Participants** – Results of Public Engagement will be reported back to Council and the public in a timely manner, along with how the results are being considered.

4. Engagement Levels/Tools

- 4.1 There are generally five levels of engagement that would have different public involvement and tools. This is reflected in the attached Public Engagement Spectrum and outlined below in order of increasing public influence.
 - 4.1.1 **Inform** – To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.
 - 4.1.2 **Consult** – To obtain public feedback on analysis, alternatives and/or decisions.
 - 4.1.3 **Involve** – To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.
 - 4.1.4 **Collaborate** – To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.
 - 4.1.5 **Empower** – To place final decision making in the hands of the public.

5. Responsibilities

5.1 Council shall:

- 5.1.1 Review and approve Public Participation Plans developed by the CAO and Directors in accordance with this Policy or as directed by Council;
- 5.1.2 Consider input obtained through Public Participation; and
- 5.1.3 Review this Policy to ensure the Policy complies with all relevant legislation, municipal policies and the spirit and intent of Public Participation;
- 5.1.4 Ensure appropriate resources are available to solicit Public Participation in accordance with this Policy;
- 5.1.5 Promote and support Public Participation; and
- 5.1.6 Request and review information from the CAO on the scope, timing, appropriate methods and resources required for Public Participation prior to directing the development of a Public Participation Plan.

5.2 The Chief Administrative Officer shall:

- 5.2.1 In accordance with this Policy or as directed by Council, develop Public Participation Plans, with the Director team, for Council approval;
- 5.2.2 Implement approved Public Participation Plans;
- 5.2.3 Report the findings of the Public Participation Process to Council;
- 5.2.4 Consider timing, resources and engagement when developing and modifying Public Participation Plans;
- 5.2.5 Evaluate the effectiveness of the Public Participation Plan and the Public Participation Tools used in a particular circumstance;
- 5.2.6 Communicate to Council and the public, when appropriate, the effectiveness of a Public Participation Plan and the Public Participation Tools used;
- 5.2.7 Develop the necessary procedures to implement this Policy; and
- 5.2.8 Assess this policy and make recommendations to Council about the Public Participation and resources.

6. Definitions

6.1 CAO means the Chief Administrative Officer for the Town of Pincher Creek.

6.2 Council means the Council for the Town of Pincher Creek, in the Province of Alberta.

6.3 Directors means all director level management positions.

6.4 Managers means all manager level management positions such as; Legislative Services Manager, Operations Manager and Recreation Manager.

6.5 MGA means the Municipal Government Act for the Province of Alberta.

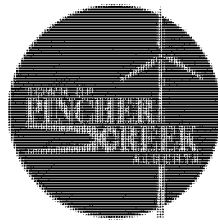
6.6 Municipal Stakeholders means the residents of the Municipality, as well as other individuals, organizations or persons that may have an interest in, or are affected by, a decision made by the Municipality.

7. End of Policy

Mayor, Town of Pincher Creek

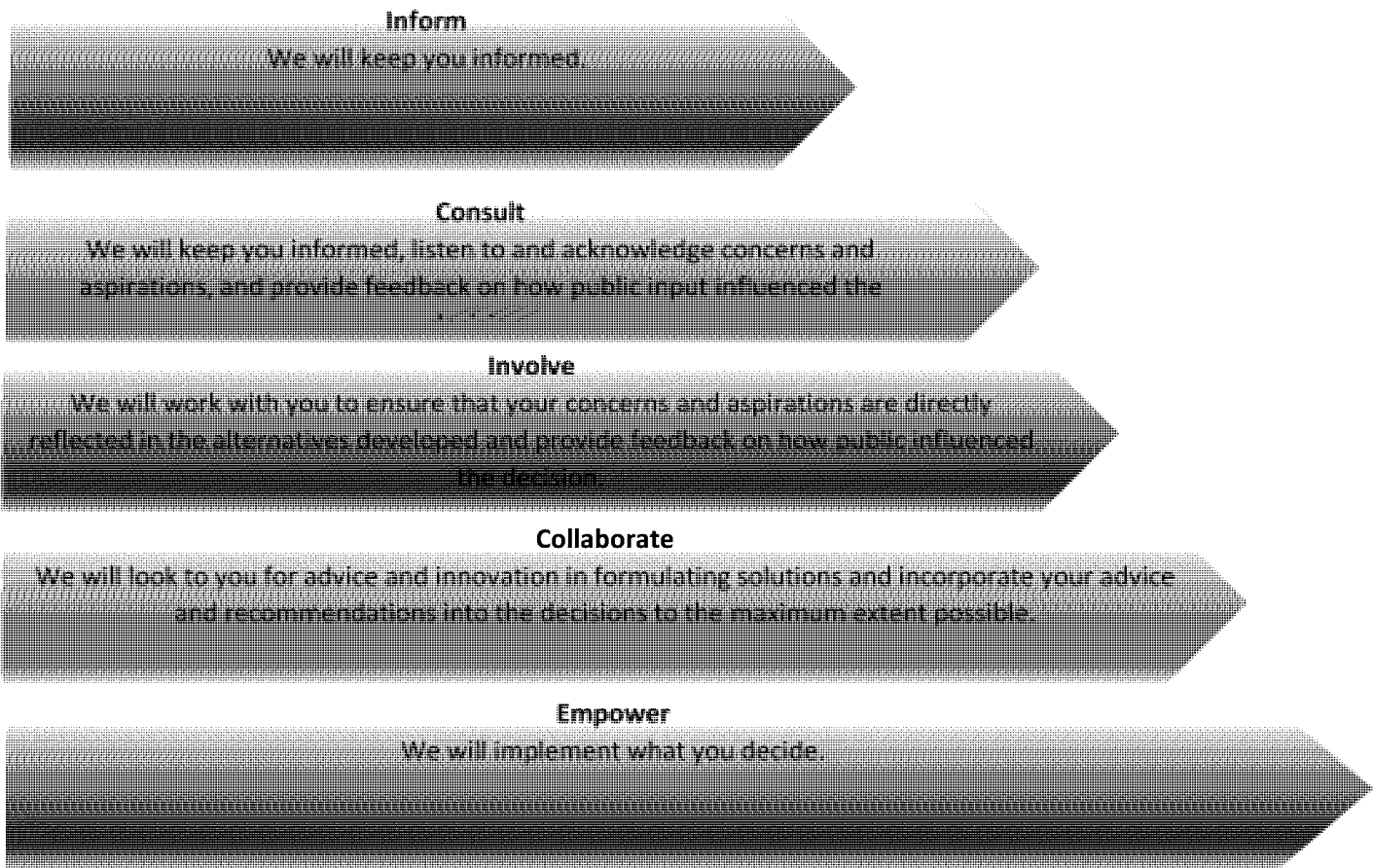
CAO, Town of Pincher Creek

DATE



Public Engagement Spectrum

Public Consultation increasing in involvement and influence.



**Our goal is to provide authentic, transparent, accessible,
and informed public engagement opportunities.**

Note: The Town's spectrum has been modified based on the International Association of Public Participation's spectrum.

Public Participation Policies and Public Notification

A Guide for Municipalities



Public Participation Policies and Public Notification: A Guide for Municipalities

Table of Contents

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| Part 2: Public Participation Policy Template | 3 |
| Part 3: Public Notification and Municipalities | 9 |
| Part 4: Public Notification Bylaw Template | 10 |

The following has been prepared by the Alberta Association of Municipal Districts and Counties (AAMDC) and the Alberta Urban Municipalities Association (AUMA), in partnership with Brownlee LLP.

This Guidance Document is an educational tool that contains general information intended to assist municipalities in developing a Public Participation Policy and Public Notification Bylaw. This information is NOT a substitute for legal advice and municipalities are encouraged to consult with their legal advisors.

Part 1: Municipal Public Participation Policies

As the level of government closest to Albertans, municipalities work with residents, business, and other stakeholders to provide the services and infrastructure that is key to developing vibrant, resilient, and sustainable communities. To meet the ever-evolving needs of their residents and business communities, municipalities must work in partnership with these key stakeholders and ensure their voice is reflected in decision making.

Public participation and engagement is key to informing decisions made by municipalities and as of October 2017, municipalities are required to develop a Public Participation Policy.

Public Participation Policies, as outlined in Section 216.1 of the *Municipal Government Act*, must be publicly available and must identify how municipalities will approach public participation and engagement. The policy must also identify the types or categories of approaches the municipality will use to engage municipal stakeholders, and the types or categories of circumstances in which the municipality will engage municipal stakeholders.

Though the legislative requirements are relatively broad, they have been developed with the recognition that Alberta's municipalities are diverse and have differing needs. As a result, municipalities have the flexibility to develop a public participation policy that best meets the needs of their residents and stakeholders. The attached Public Participation Policy Template has been developed to assist municipalities in this process but municipalities are encouraged to work with their residents and stakeholders to understand how they want to be engaged and involved in municipal decision making.

Public Participation Policy – Key Dates

- Section 216.1 of the *Municipal Government Act* came into force on October 26, 2017.
- Municipalities must establish a Public Participation Policy by July 23, 2018 (270 days [9 months] from the date it came into force).

Additional Resources on Public Participation

- Alberta Municipal Affairs Regional Training Session – click [here](#).
- Public Input Toolkit – click [here](#).
- Citizen Engagement Toolkit and Social Media Resource – click [here](#).
- Elected Official Training Program (EOEP) – click [here](#).
- *Municipal Government Amendment Act* (Bill 20) – click [here](#).

Part 2: Public Participation Policy Template

The following is a sample template Public Participation Policy. It is drafted in accordance with the *Municipal Government Act* and is intended to assist municipalities in drafting their public participation policies. It should be carefully reviewed and tailored to the specific needs of each municipality. Each municipality should use their respective policy review processes to ensure consistency and accuracy.

COUNCIL POLICY REGARDING PUBLIC PARTICIPATION

I. PURPOSE AND APPLICATION

In accordance with Section 216.1 of the *Municipal Government Act*, this Public Participation Policy has been developed to recognize the value of public participation and create opportunities for meaningful public participation in decisions that directly impact the public.

This Public Participation Policy is in addition to and does not modify or replace the statutory public hearing requirements in the *Municipal Government Act*.

II. GENERAL POLICY PRINCIPLES

Council recognizes that good governance includes engaging Municipal Stakeholders in Public Participation by:

- 1) Creating opportunities for Municipal Stakeholders who are affected by a decision to influence the decision;
- 2) Promoting sustainable decisions by recognizing various Municipal Stakeholder interests;
- 3) Providing Municipal Stakeholders with the appropriate information and tools to engage in meaningful participation; and
- 4) Recognizing that although councillors are elected to consider and promote the welfare and interest of the Municipality as a whole and are generally required to vote on matters brought before Council, facilitating Public Participation for matters beyond those where public input is statutorily required can enrich the decision making process.

III. DEFINITIONS

- 1) “[insert appropriate title]” means the chief administrative officer of the Municipality or their delegate.
- 2) “**Municipal Stakeholders**” means the residents of the Municipality, as well as other individuals, organizations or persons that may have an interest in, or are affected by, a decision made by the Municipality.
- 3) “**Municipality**” means the [insert municipality name].
- 4) “**Public Participation**” includes a variety of non-statutory opportunities where Municipal Stakeholders receive information and/or provide input to the Municipality.
- 5) “**Public Participation Plan**” means a plan which identifies which Public Participation Tools to be used to obtain public input in a particular circumstance.
- 6) “**Public Participation Tools**” means the tools that may be used, alone or in combination, to create Public Participation opportunities including, but not limited to:
 - (a) in-person participation which may include at-the-counter interactions, door-knocking, interviews, meetings, round-tables, town halls, open houses and workshops;
 - (b) digital participation which may include online workbooks, chat groups, webinars, message boards/discussion forums, and online polls or surveys;
 - (c) written participation which may include written submissions, email, and mail-in surveys, polls and workbooks; and
 - (d) representative participation which may include being appointed to an advisory committee, ad hoc committee or citizen board.

IV. POLICY RESPONSIBILITIES

1) Council Responsibilities

(a) Council shall:

- i. review and approve Public Participation Plans developed by the [insert CAO title] in accordance with this Policy or as directed by Council;
- ii. consider input obtained through Public Participation; and
- iii. review this Policy to ensure the Policy complies with all relevant legislation, municipal policies and the spirit and intent of Public Participation.

- iv. [OPTIONAL] ensure appropriate resources are available to solicit Public Participation in accordance with this Policy;
- v. [OPTIONAL] promote and support Public Participation;
- vi. [OPTIONAL] request and review information from the [insert CAO title] on the scope, timing, appropriate methods and resources required for Public Participation prior to directing the development of a Public Participation Plan.

2) Administration Responsibilities

(a) [insert CAO title] shall:

- i. in accordance with this Policy or as directed by Council, develop Public Participation Plans, for Council approval;
- ii. implement approved Public Participation Plans; and
- iii. report the findings of the Public Participation to Council.
- iv. [OPTIONAL] consider timing, resources and engagement when developing and modifying Public Participation Plans;
- v. [OPTIONAL] evaluate the effectiveness of the Public Participation Plan and the Public Participation Tools used in a particular circumstance;
- vi. [OPTIONAL] communicate to Council and the public, when appropriate, the effectiveness of a Public Participation Plan and the Public Participation Tools used;
- vii. [OPTIONAL] develop the necessary procedures to implement this Policy;
- viii. [OPTIONAL] assess this Policy and make recommendations to Council about the Public Participation and resourcing;

V. PUBLIC PARTICIPATION OPPORTUNITIES

- (a) [insert CAO title] shall develop and implement a Public Participation Plan in the following circumstances: [POLICY MUST IDENTIFY CIRCUMSTANCES WHEN COUNCIL WILL SEEK PUBLIC PARTICIPATION – A LIST OF POSSIBLE OPTIONS IS PROVIDED BELOW]
- i. [OPTIONAL] when new programs or services are being established;
 - ii. [OPTIONAL] when existing programs and services are being reviewed;

- iii. [OPTIONAL] when identifying Council priorities;
- iv. [OPTIONAL] when gathering input or formulating recommendations with respect to budget;
- v. [OPTIONAL] when gathering input or formulating recommendations with respect to the Municipality's strategic plans or business plans;
- vi. [OPTIONAL] when gathering input or formulating recommendations with respect to the Municipality's capital plan and/or financial plan; or
- vii.
- viii. [OPTIONAL] as otherwise directed by Council.

VI. POLICY EXPECTATIONS

1) Legislative and Policy Implications

- (a) All Public Participation will be undertaken in accordance with the *Municipal Government Act*, the *Freedom of Information and Protection of Privacy Act* and any other applicable legislation.
- (b) All Public Participation will be undertaken in accordance with all existing municipal policies.
- (c) This Policy shall be available for public inspection and may be posted to the Municipality's website.
- (d) This Policy will be reviewed at least once every four years.

2) Public Participation Standards [OPTIONAL]

- (a) Public Participation will be conducted in a sustainable and inclusive manner having regard to different levels of accessibility.
- (b) Public Participation activities will be conducted in a professional and respectful manner.
- (c) Public Participation plans will consider early, ongoing and diverse opportunities to provide input.
- (d) Municipal Stakeholders who participate in any manner of Public Participation are required to be respectful and constructive in their participation. Municipal Stakeholders who are disrespectful, inappropriate or offensive, as determined by Administration, may be excluded from Public Participation opportunities.

- (e) The results of Public Participation will be made available to Council and Municipal Stakeholders in a timely manner in accordance with municipal policies.

VII. PUBLIC PARTICIPATION PLANS [OPTIONAL]

- a. When so directed by this Policy or Council, the [insert CAO title] shall develop a Public Participation Plan for approval by Council which shall consider the following:
 - i. the nature of the matter for which Public Participation is being sought;
 - ii. the impact of the matter on Municipal Stakeholders;
 - iii. the demographics of potential Municipal Stakeholders in respect of which Public Participation Tools to utilize, level of engagement and time for input;
 - iv. the timing of the decision and time required to gather input;
 - v. what information is required, if any, to participate; and
 - vi. available resources and reasonable costs.
- b. Public Participation Plans will, at minimum, include the following:
 - i. a communication plan to inform the public about the Public Participation plan and opportunities to provide input;
 - ii. identification of which Public Participation Tools will be utilized;
 - iii. timelines for participation;
 - iv. information about how input will be used;
 - v. the location of information required, if any, to inform the specific Public Participation.

VIII. REPORTING AND EVALUATION [OPTIONAL]

- a. Information obtained in Public Participation will be reviewed by [insert CAO title] and a report shall be provided to Council.
- b. The report shall include, at minimum, the following:
 - i. an overview of the Public Participation Plan and how it was developed;
 - ii. an assessment of the effectiveness of the plan based on the level of engagement and the quality of input;

Public Participation Policies and Public Notification: A Guide for Municipalities

- iii. a summary of the input obtained; and
 - iv. may include recommendations for future Public Participation Plans.
- c. Reports shall be provided to Council for review.

Part 3: Public Notification and Municipalities

As part of the changes to the *Municipal Government Act* amended through the *Municipal Government Amendment Act* in 2015, municipalities have been provided with enabling powers that broaden the suite of tools available to advertise and provide notice to the public about proposed bylaws, public hearings, resolutions and meetings, among other things. Specifically, these methods can now include electronic advertising such as advertising on a municipal website or the use of social media platforms (e.g. Facebook, Twitter, etc.).

Previously, a municipality was required to provide notice through newspaper advertising, mail or delivery to every residence in the area to which the bylaw or other matter related. The new legislative changes provide additional flexibility to allow municipalities to develop notification tools that will best meet the needs of their communities.

If the municipality wishes to use alternate advertising methods, such as a municipal website or social media, an authorizing bylaw must be passed. This bylaw must have the confidence of council that the method provided for in the bylaw is likely to bring the matter to the attention of substantially all residents in the relevant area, and a public hearing must be held prior to second reading of the bylaw. As well, the notice of the bylaw must be advertised in a manner consistent with the notification methods outlined in the *Municipal Government Act*. Lastly, the bylaw must be made available for public inspection.

The following sample Public Notification Bylaw Template has been designed to provide municipalities with a guide to how they develop their own public notification bylaw.

Public Notification – Key Dates

- The Public Notification Bylaw and Public Notification Methods portions of the *Municipal Government Act* came into force October 26, 2017.

Additional Resources on Public Notification

- Alberta Municipal Affairs Regional Training Session – click [here](#).
- Public Input Toolkit – click [here](#).
- Citizen Engagement Toolkit and Social Media Resource – click [here](#).
- Elected Official Training Program (EOEP) – click [here](#).
- *Municipal Government Amendment Act* (Bill 20) – click [here](#).

Part 4: Public Notification Bylaw Template

[INSERT NAME OF MUNICIPALITY]

[INSERT BYLAW NUMBER]

A BYLAW TO ESTABLISH **[insert as applicable: AN ALTERNATE METHOD [or] ALTERNATE METHODS]** FOR ADVERTISING STATUTORY NOTICES

WHEREAS, pursuant to section 606 of the *Municipal Government Act*, a council must give notice of certain bylaws, resolutions, meetings, public hearings or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under section 606.1;

AND WHEREAS, pursuant to section 606.1(1) of the *Municipal Government Act*, a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606;

AND WHEREAS Council is satisfied that the advertising method set out in this Bylaw is likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held;

NOW THEREFORE the Council of the **[insert name of municipality]**, in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be referred to as the **[insert e.g.: “Advertising Bylaw” [or] “Public Notification Bylaw.**

Advertising Method

2. Any notice required to be advertised under section 606 of the *Municipal Government Act* of a bylaw, resolution, meeting, public hearing or other thing may be given, in accordance with the timelines prescribed in section 606, **[insert the following as applicable or an alternate method:]**

electronically by posting the notice prominently on the **[insert name of municipality]** official website.

[and/or]

electronically by posting the notice prominently on any of the **[insert name of municipality]**'s official social media sites.

[and/or]

by posting the notice prominently on the bulletin board provided for that purpose in the following municipal facilities: **[insert as applicable:** Administrative Office, Recreation Centre, Community Hall, etc.]

[or]

by posting the notice prominently on roadside signage located at the following locations: **[insert as applicable** e.g. each entrance to the Municipality, specific address(es), community league facility(ies), etc.]

READ a First time this ___ day of _____ 2018.

PUBLIC HEARING held on this _____ day of _____, 2018

READ a Second time this ___ day of _____ 2018.

READ a Third time this ___ day of _____ 2018.

SIGNED AND PASSED this ___ day of _____ 2018.

[INSERT: MAYOR/REEVE]

[INSERT: CHIEF ADMINISTRATIVE OFFICER/OTHER]



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

| | |
|--|---------------------------------------|
| SUBJECT: Proposed Amendments to the Fee Structure By-Law 1584-23 | |
| PRESENTED BY: Wendy Catonio, Director of Finance and Human Resources | DATE OF MEETING: 11/27/2023 |

PURPOSE:

For Council to review the proposed changes to Schedule A & B as discussed during the 2024 budget deliberations.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree to give first reading to Fee Structure Bylaw 1584-23.

BACKGROUND/HISTORY:

Until January 2023, the Town of Pincher Creek had not increased utility rates for 10 years. During 2023 budget deliberations, Council agreed that rates need to be increased to help cover the rising costs of goods and services that the Town requires to provide these services. Council agreed that the rates should be increased gradually until utilities are once again self-sustaining. Council agreed to increase utility rates again during the 2024 budget deliberations. While reviewing the bylaw, Administration discovered other areas that required updating.

The rate increases reflected in the proposed Fee Structure Bylaw 1584-23 are:

Page 1. The Town of Pincher Creek engages TAXSERVICE to handle tax recoveries. The fees may be more than the \$20.00 in the bylaw so this area was adjusted to "Minimum \$20.00 or cost whichever is greater"

Page 1: Administration as added a section for reprinting Assessment Notices, Tax Account History Printout, Tax Receipts and Tax Notices at \$5.00 each. This process is time consuming and customers should cover the cost to perform this service.

Page 3: Water Service Charge for all meter sizes - \$4.00 per month

Page 3: Water Meter Installation fee or replacement for 1" or smaller was adjusted from \$400.00 to cost + 10% which matches the larger meters

Page 4: Wastewater Service Charge both residential and non-residential - \$2.75 per month

Page 6: Storm Drainage Service Charge Residential - \$0.17 per month; non-residential \$0.34 per month

Page 7: Garbage Collection Fixed Rate (Res and Non-Res) - \$3.25 per month

Page 7: Recycling Fixed Rate (Res and non-res) - \$1.80 per month

Page 7: Correct description for Carts - 65 Litre and 95 Litre are actually 65 Gallon and 95 Gallon - no change in rate

Page 7: New section for reprinting Utility Accounts or Utility Notices - \$5.00 each. This is a new charge so customers are covering the cost of this service.

Page 7: At the bottom of the page the section on ERRORS. This wording was removed from the water/wastewater bylaw when it was rewritten. Administration would like it added here so that Administration has the ability to correct errors in the same manner as was done historically.

Total Residential increase \$11.97 per month or \$23.94 per billing period

Total Non-Residential increase \$12.14 per month or \$24.28 per billing period

ALTERNATIVES:

That Council for the Town of Pincher Creek agree to give second reading to Fee Structure Bylaw 1584-23.

That Council for the Town of Pincher Creek agree unanimously to present Fee Structure Bylaw 1584-23 for third and final reading at the November 27, 2023 regular Council meeting.

That Council for the Town of Pincher Creek agree to give third and final reading to Fee Structure Bylaw 1584-23, and that a copy of which be attached hereto and form part of the minutes.

That Council for the Town of Pincher Creek request Administration provide further information

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Council desires utilities to eventually be self-sustaining as they were historically.

FINANCIAL IMPLICATIONS:

The 2024 budget reflects an increase in utility revenue of approximately \$227,756.28 annually.

PUBLIC RELATIONS IMPLICATIONS:

Early in 2024 the Town will be providing the public with detailed information on these changes.

ATTACHMENTS:

1. 1584-23 Fee Structure Bylaw Draft - 3302
2. DRAFT 2024 Schedules - 3302
3. 1584-23 Fee Structure Bylaw Final - 3302
4. FINAL 2024 Schedules - 3302

CONCLUSION/SUMMARY:

Administration supports Council passing the Fee Structure Bylaw #1584-23.

Signatures:

Department Head:

Wendy Catonio

CAO:

Angie Lucas

**BYLAW No. 1584-232A
OF THE
TOWN OF PINCHER CREEK**



**A BYLAW OF THE TOWN OF PINCHER CREEK, IN
THE PROVINCE OF ALBERTA, FOR THE PURPOSE
OF ESTABLISHING A FEE STRUCTURE**

WHEREAS pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta 2000, and amendments thereto, a municipality has the authority to pass bylaws regarding services provided by or on behalf of the municipality, and

WHEREAS the Town of Pincher Creek wishes to establish a Fee Structure for the Town of Pincher Creek.

NOW THEREFORE, Council of the Municipality of the Town of Pincher Creek, in the province of Alberta, hereby enacts as follows:

1. Schedule A, B & C attached hereto, shall establish a fee structure for the Town of Pincher Creek.
2. Bylaw # No. 1584-202A and amendments thereto are hereby repealed.
3. This bylaw comes into force and effect ~~September 1, 2022~~ January 1, 2023.

READ A FIRST TIME THIS ~~27th~~ 22nd DAY OF ~~JULY~~ NOVEMBER, ~~2022~~ 2023, A.D.

MAYOR, Don Anderberg

CAO, Angie Lucas~~Laurie Wilgosh~~

READ A SECOND TIME THIS ~~22nd~~ 11th DAY OF ~~AUGUST~~ DECEMBER, ~~2022~~ 2023, A.D.

MAYOR, Don Anderberg

CAO, Angie Lucas~~Laurie Wilgosh~~

Bylaw #1584-~~232A~~

READ A THIRD TIME THIS ~~30th~~-11th DAY OF ~~AUGUST~~, December, 20232, A.D.

MAYOR, Don Anderberg

CAO, Angie Lucas~~Laurie Wilgosh~~

DRAFT

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
Effective as of January 1, 2024 (unless otherwise noted)

E = GST EXEMPT I = RATE INCLUDES GST T = TAXABLE, TAX ADDED EXTRA TO THE STATED RATE

| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2023 (unless otherwise noted) | Rates effective January 1, 2024 (unless otherwise noted) | CHANGE INCR/DECR | % CHANGE |
|--|---|------------------|--|--|---------------------|----------|
| SCHEDULE "A" - CORPORATE SERVICES | | | | | | |
| Interest Charges | | | | | | |
| | Outstanding Accounts Receivables | | 2.50% | 2.50% | 0.00% | 0% |
| Taxes and Assessments | | | | | | |
| | Tax Certificates | each | \$30.00 | \$30.00 | \$0.00 | 0% |
| | Compliance Letter | each | \$50.00 | \$50.00 | \$0.00 | 0% |
| | Expedited Compliance Letter | each | \$150.00 | \$150.00 | \$0.00 | 0% |
| | Assessment Review Board Appeals - Residential 3 or fewer dwellings | per parcel | \$50.00 | \$50.00 | \$0.00 | 0% |
| | Assessment Review Board Appeals - Residential 4 or more dwellings | per parcel | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Assessment Review Board Appeals - Non-Residential | per parcel | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Land Titles Tax Recovery Notification - Searches | each | \$20.00 | minimum \$20.00 or cost (whatever is greater) | At Cost | |
| | Land Titles Tax Recovery Notification - Registration of Tax Recovery Notice | each | \$20.00 | minimum \$20.00 or cost (whatever is greater) | At Cost | |
| | Land Titles Tax Recovery Notification - Discharge of Tax Recovery Notice | each | \$20.00 | minimum \$20.00 or cost (whatever is greater) | At Cost | |
| | Land Titles Tax Recovery Notification - All other Land Title Requests | each | At Cost | At Cost | At Cost | 0% |
| | Personal Property Registry - Searches | per parcel | minimum \$20.00 or cost (whatever is greater) | minimum \$20.00 or cost (whatever is greater) | At Cost | 0% |
| | Personal Property Registry - Registration of Tax Recovery Lien | each | minimum \$20.00 or cost (whatever is greater) | minimum \$20.00 or cost (whatever is greater) | At Cost | 0% |
| | Personal Property Registry - Discharge of Tax Recovery Lien | each | minimum \$20.00 or cost (whatever is greater) | minimum \$20.00 or cost (whatever is greater) | At Cost | 0% |
| | Assessment Notice Reprint | each | | \$5.00 | \$5.00 | |
| | Tax Account History Printout | each | | \$5.00 | \$5.00 | |
| | Tax Receipt Printout Prior Years | each | | \$5.00 | \$5.00 | |
| | Tax Notice Reprint | each | | \$5.00 | \$5.00 | |
| | Personal Property Registry - All other Personal Property Registry Requests | each | minimum \$20.00 or cost (whatever is greater) | minimum \$20.00 or cost (whatever is greater) | At Cost | 0% |
| Business Licenses | | | | | | |
| Rates as per Business License Bylaw | | | | | | |
| Dog Licenses | | | | | | |
| Rates as per Animal Control Bylaw | | | | | | |
| Cemetery | | | | | | |
| Rates as per Cemetery Bylaw | | | | | | |
| Returned Cheques | | | | | | |
| | Returned Cheques | each | \$35.00 | \$35.00 | \$0.00 | 0% |
| Miscellaneous | | | | | | |
| T | Souvenir Pins | each | \$2.50 | \$2.50 | \$0.00 | 0% |
| T | Town Maps (36" x 48") | each | \$20.00 | \$20.00 | \$0.00 | 0% |
| T | Town Maps (24" x 18") | each | \$10.00 | \$10.00 | \$0.00 | 0% |
| Town Information | | | | | | |
| T | Town Business License List/per set | each | \$0.00 | \$0.00 | \$0.00 | 0% |
| T | Land Use Bylaw | each | \$0.00 | \$0.00 | \$0.00 | 0% |
| T | Municipal Development Plan | each | \$0.00 | \$0.00 | \$0.00 | 0% |
| T | Intermunicipal Development Plan | each | \$0.00 | \$0.00 | \$0.00 | 0% |
| T | Engineering Standards | each | \$0.00 | \$0.00 | \$0.00 | 0% |
| T | Council/Committee Minutes - Up to 2 sets of minutes | each | \$0.00 | \$0.00 | \$0.00 | 0% |
| T | Council/Committee Minutes - More than 2 sets/per extra set | each | \$0.00 | \$0.00 | \$0.00 | 0% |
| T | Council/Committee Minutes - Current minutes distributed on a regular basis | each | \$0.00 | \$0.00 | \$0.00 | 0% |

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
Effective as of January 1, 2024 (unless otherwise noted)

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|-----|---|------------------|---|---|---------------------|----------|
| T | Miscellaneous Information (photocopies) | per page | \$0.25 | \$0.25 | \$0.00 | 0% |
| T | Complete Agenda Packages | each | \$0.00 | \$0.00 | \$0.00 | 0% |
| T | Draft Bylaws | each | \$0.00 | \$0.00 | \$0.00 | 0% |

TOWN OF PINCHER CREEK
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| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2023 (unless otherwise noted) | Rates effective January 1, 2024 (unless otherwise noted) | CHANGE INCR/DECR | % CHANGE |
|--|---|------------------|--|--|---------------------|----------|
| SCHEDULE "B" - OPERATIONAL SERVICES | | | | | | |
| Water Services (relating to Bylaw 1631) | | | | | | |
| | Water Service Charge - Residential Metered - 5/8" (15mm) Meter | per month | \$17.66 | \$21.66 | \$4.00 | 23% |
| | Water Service Charge - Residential Metered - 3/4" (20mm) Meter | per month | \$53.22 | \$57.22 | \$4.00 | 8% |
| | Water Service Charge - Residential Metered - 1" (25mm) Meter | per month | \$71.50 | \$75.50 | \$4.00 | 6% |
| | Water Service Charge - Residential Metered - 1-1/2" (40mm) Meter | per month | \$88.78 | \$92.78 | \$4.00 | 5% |
| | Water Service Charge - Residential Metered - 2" (50mm) Meter | per month | \$88.78 | \$92.78 | \$4.00 | 5% |
| | Water Service Charge - Residential Metered - 3" (75mm) Meter | per month | \$109.10 | \$113.10 | \$4.00 | 4% |
| | Water Service Charge - Residential Metered - 4" (100mm) Meter | per month | \$109.10 | \$113.10 | \$4.00 | 4% |
| | Water Service Charge - Non-Residential Metered - 5/8" (15mm) Meter | per month | \$17.66 | \$21.66 | \$4.00 | 23% |
| | Water Service Charge - Non-Residential Metered - 3/4" (20mm) Meter | per month | \$53.22 | \$57.22 | \$4.00 | 8% |
| | Water Service Charge - Non-Residential Metered - 1" (25mm) Meter | per month | \$71.50 | \$75.50 | \$4.00 | 6% |
| | Water Service Charge - Non-Residential Metered - 1-1/2" (40mm) Meter | per month | \$88.78 | \$92.78 | \$4.00 | 5% |
| | Water Service Charge - Non-Residential Metered - 2" (50mm) Meter | per month | \$88.78 | \$92.78 | \$4.00 | 5% |
| | Water Service Charge - Non-Residential Metered - 3" (75mm) Meter | per month | \$109.10 | \$113.10 | \$4.00 | 4% |
| | Water Service Charge - Non-Residential Metered - 4" (100mm) Meter | per month | \$109.10 | \$113.10 | \$4.00 | 4% |
| | Water Usage Charge (Town User) - Residential Metered | m3 | \$1.12 | \$1.12 | \$0.00 | 0% |
| | Water Usage Charge (Town User) - Non-Residential Metered | m3 | \$1.12 | \$1.12 | \$0.00 | 0% |
| | Water Usage Charge (Town User) - Irrigation | m3 | \$1.12 | \$1.12 | \$0.00 | 0% |
| | Residential Flat Rate (Non-Metered) | per month | \$68.07 | \$68.07 | \$0.00 | 0% |
| | Temporary Water Rate | per 30 days | \$75.00 | \$75.00 | \$0.00 | 0% |
| | Hydrant Connection Unit - Refundable Deposit | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Hydrant Connection Unit - Service Charge (minimum 7 days) | per day | \$30.00 | \$30.00 | \$0.00 | 0% |
| | Hydrant Connection Unit - Usage Charge | m3 | \$1.30 | \$1.30 | \$0.00 | 0% |
| | New Service Hookup Fee - Residential | per occurrence | \$125.00 | \$125.00 | \$0.00 | 0% |
| | New Service Hookup Fee - Non-Residential | per occurrence | \$200.00 | \$200.00 | \$0.00 | 0% |
| | Disconnection/Reconnection - Temporary Disconnection | per occurrence | \$50.00 | \$50.00 | \$0.00 | 0% |
| | Disconnection/Reconnection - Cut-Off for Non-Payment | per occurrence | \$150.00 | \$150.00 | \$0.00 | 0% |
| | Disconnection/Reconnection - Reconnection During Regular Business Hours | per occurrence | \$50.00 | \$50.00 | \$0.00 | 0% |
| | Disconnection/Reconnection - Reconnection Outside Regular Business Hours | per occurrence | \$150.00 | \$150.00 | \$0.00 | 0% |
| | Water Meters - Installation Fee - 1" (25mm) or smaller | per occurrence | \$400.00 | cost + 10% | cost + 10% | |
| | Water Meters - Installation Fee - over 1" (25mm) | per occurrence | cost + 10% | cost + 10% | | |
| | Water Meters - Replacement - 1" (25mm) or smaller | per occurrence | \$400.00 | cost + 10% | cost + 10% | |
| | Water Meters - Replacement - over 1" (25mm) | per occurrence | cost + 10% | cost + 10% | | 0% |
| | Water Meters - Removal | per occurrence | \$150.00 | \$150.00 | \$0.00 | 0% |
| | Water Meters - Additional Reads | per occurrence | \$25.00 | \$25.00 | \$0.00 | 0% |
| | Water Meters - Calibration Testing | per occurrence | \$200.00 | \$200.00 | \$0.00 | 0% |
| | Penalty - Provide False Information (Section 2.2) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Fail to Install Low Flow Plumbing Fixtures (Section 5.1) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Allow Potable Water to Run Off Parcel for 30m or more (Section 5.3) | per occurrence | \$200.00 | \$200.00 | \$0.00 | 0% |
| | Penalty - Allow Potable Water to Run Off Parcel Directly to Catch Basin (Section 5.3) | per occurrence | \$200.00 | \$200.00 | \$0.00 | 0% |
| | Penalty - Allow Spray or Stream of Potable Water to Run Into Street or Sidewalk or Parcel (Section 5.3) | per occurrence | \$200.00 | \$200.00 | \$0.00 | 0% |
| | Penalty - Outdoor Use of Water Contrary to Stage 2 Restrictions (Section 6.2) | per occurrence | \$600.00 | \$600.00 | \$0.00 | 0% |
| | Penalty - Outdoor Use of Water Contrary to Stage 3 Restrictions (Section 6.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Outdoor Use of Water Contrary to Stage 4 Restrictions (Section 6.2) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Enter Fenced Area of Water System without Permission (Section 7.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Climb Structure of Water System (Section 7.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Disobey Sign or Cross Barrier in Pincher Creek Riparian Area (Section 7.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Place Thing in Water or on Ice of Pincher Creek (Section 7.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Activity which may Pollute Pincher Creek (Section 7.2) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
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|-----|---|------------------|--|--|---------------------|----------|
| | Penalty - Climb, Damage, or Tamper with Water System (Section 7.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Damage, Destroy, Remove, Interfere with Water System (Section 7.3) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Interfere with Another Customer's Use of Water System (Section 7.3) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Use of Boosting Device to Increase Water Pressure (Section 7.3) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Prohibited Installation Upstream of Water Meter (Section 7.3) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Prohibited Installation Upstream of Premises-Isolating Cross Connection Control Device (Section 7.3) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Tamper, Break, or Removal Seal on Water Service Connection or Water Meter (Section 7.3) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Prohibited Connection to Water System (Section 7.3) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Hindrance of Town Employee or Agent (Section 7.4) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Failure to Notify of Damaged Water Meter (Section 7.5) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Failure to Notify of Broken Seal on Bypass Valve or Water Meter within 24 hours (Section 7.5) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Interfere or Tamper with Water Meter or Reading Device (Section 7.5) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Prohibited Opening of Bypass Valve or Metering Installation (Section 7.5) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Failure to Provide Meter Reading (Section 7.5) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Failure to Maintain Shut-Off Valve (Section 7.6) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Operation of a Water Service Valve (Section 7.6) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Allow Unauthorized Operation of a Water Service Valve (Section 7.6) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Cross Connection (Section 7.7) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failure to Install a Cross Connection Control Device (Section 7.7) | per occurrence | \$2,000.00 | \$2,000.00 | \$0.00 | 0% |
| | Penalty - Failure to Test a Cross Connection Control Device (Section 7.7) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failure to Retain Test Records On-Site (Section 7.7) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Fail to File Passed Testable Cross Connection Control Device Test Report within 30 Days (Section 7.7) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Fail to File Failed Testable Cross Connection Control Device Test Report within 2 Days (Section 7.7) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Fail to Replace Testable Cross Connection Control Device within 5 Days (Section 7.7) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Opening or Closing of Hydrant or Hydrant Valve (Section 7.8) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Connection to a Hydrant (Section 7.8) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Use of Water from a Hydrant (Section 7.8) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Paint or Allow to be Painted a Hydrant Unauthorized Color (Section 7.8) | per occurrence | \$100.00 | \$100.00 | \$0.00 | 0% |
| | Penalty - Allow Obstruction of a Hydrant (Section 7.8) | per occurrence | \$150.00 | \$150.00 | \$0.00 | 0% |
| | Penalty - Allow Thing to Interfere with Operation of a Hydrant (Section 7.8) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failure to Comply with Hydrant Connection Unit Requirements (Section 7.8) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized use of Alternate Source of Water (Section 8) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Connection of Alternate Water Source to Water System (Section 8) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Prohibited Sharing of Water Supply from One Premises to Other Eligible Premises (Section 8) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failure to Comply with a Requirement of the CAO (Section 10.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failure to Comply with a Requirement or Condition of a Written Approval or Permit (Section 10.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failure to Comply with a Requirement or Condition of an Agreement (Section 10.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failure to Comply with Remedial Order (Section 10.3) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Wastewater Services (relating to Bylaw 1632) | | | | | |
| | Wastewater Service Charge - Residential Metered | per month | \$18.31 | \$21.06 | \$2.75 | 15% |
| | Wastewater Service Charge - Non-Residential Metered | per month | \$8.73 | \$11.48 | \$2.75 | 32% |
| | Wastewater Service Charge - Residential Flat (Non-Metered) | per month | \$18.31 | \$21.06 | \$2.75 | 15% |
| | Wastewater Service Charge - Non-Residential Effluent Meter | per month | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Wastewater Usage Charge (Town User) - Residential Metered | m3 | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Wastewater Usage Charge (Town User) - Non-Residential Metered | m3 | 10% of water fee | 10% of water fee | \$0.00 | 0% |
| | Wastewater Usage Charge (Town User) - Non-Residential Effluent Meter | m3 | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Wastewater Surcharge Service Charge | per month | \$0.00 | \$0.00 | \$0.00 | 0% |

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
Effective as of January 1, 2024 (unless otherwise noted)

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| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2023 (unless otherwise noted) | Rates effective January 1, 2024 (unless otherwise noted) | CHANGE INCR/DECR | % CHANGE |
|-----|--|------------------|--|--|---------------------|----------|
| | Wastewater Surcharge Usage Charge - BOD Surcharge | per mg/L | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Wastewater Surcharge Usage Charge - TSS Surcharge | per mg/L | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Wastewater Surcharge Usage Charge - FOG Surcharge | per mg/L | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Hauled Wastewater Charge | | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Penalty - Installing or Operating a Wastewater Treatment Facility Without Written Approval (Section 2.1) | per occurrence | \$2,500.00 | \$2,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Comply with All Conditions or Requirements for the Installation or Operation of a Wastewater Treatment Facility (Section 2.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Ensure that the Wastewater Service Connection and Owner's Plumbing System Comply with the <i>Safety Codes Act</i> (Section 2.2) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Ensure that Any Required Permits, Inspections, or Other Approvals Required by the <i>Safety Codes Act</i> or Other Legislation are Valid and Subsisting Prior to Connection to the Wastewater System (Section 2.2) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with Any Part of the Wastewater System, or Allowing the Same (Section 5.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with Any Device Installed In or On the Wastewater System for Flow Measuring, Sampling Testing, or Contamination Prevention, or Allowing the Same (Section 5.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with a Monitoring Access Point, or Allowing the Same (Section 5.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Obstructing or Preventing Access to a Monitoring Access Point or Acting in a Manner that Obstructs or Prevents Access to a Monitoring Access Point (Section 5.1) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Entering into a Chamber, Structure, or Premises Associated with the Wastewater System Without Approval (Section 5.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Re-Using Wastewater Without Written Approval From Both the CAO and Safety Codes Officer (Section 5.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Comply with a Condition in an Approval for Wastewater Re-Use (Section 5.2) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Releasing, or Allowing the Release of Wastewater that Contains a Prohibited Substance into the Wastewater System (Section 5.3) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Releasing, or Allowing the Release of Wastewater into the Wastewater System that Contains a Substance That is Over the Concentration Limit as Defined in Schedule "B" or Schedule "C" (Section 5.3) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Releasing, or Allowing the Release of Wastewater that Does Not Comply With All Other Requirements of this Bylaw into the Wastewater System (Section 5.3) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Comply with a Condition in a Written Approval for Allowing Wastewater to Enter into the Wastewater System (Section 5.3) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Diluting Wastewater for the Purpose of Complying the Requirements of this Bylaw (Section 5.3) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Dispose of Wastewater from a Premises into Either the Wastewater System or a Private Wastewater System (Section 6.1) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Disposing of a Substance into the Wastewater System Prior to the Connection of the Plumbing System to the Wastewater System (Section 6.1) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Directing or Allowing Clear Water Waste to be Directed into the Wastewater System (Section 6.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Install, Operate, Monitor, Provide Access To, or Properly Maintain a Wastewater Pre-Treatment System (Section 6.6) | per occurrence | \$2,000.00 | \$2,000.00 | \$0.00 | 0% |
| | Penalty - Depositing, or Allowing to be Deposited, Waste Residue from a Pre-Treatment System into the Wastewater System Without Approval (Section 6.6) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Obtain and Retain Manuals, Instructions, and Specifications Related to the Installation, Operation, Maintenance, and Cleaning of the Pre-Treatment System Installed at a Premises (Section 6.6) | per occurrence | \$200.00 | \$200.00 | \$0.00 | 0% |

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| | Penalty - Failing to Maintain a Maintenance Schedule and Record of Each Maintenance for the Pre-Treatment System Installed at a Premises for a Period of Two Years, Including Records for Disposal of Waste Residue (Section 6.6) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Failing to Submit Submit Records Requested by the CAO (Section 6.6) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Failing to Install an FOG Interceptor (Section 6.7) | per occurrence | \$2,000.00 | \$2,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Monitor, Operate, Properly Maintain, and Clean Each FOG Interceptor (Section 6.7) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Ensure that Wastewater Does Not Exceed the Maximum Allowable Concentration Limits for FOG set out in Schedule "C" (Section 6.7) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Install an Interceptor (Section 6.7) | per occurrence | \$2,000.00 | \$2,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Monitor, Operate, Properly Maintain, and Clean Each Interceptor (Section 6.7) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Ensure that Wastewater Does Not Exceed the Maximum Allowable Concentration Limits for Hydrocarbons, Flammable Liquids, and TSS as set out in Schedule "B" and Schedule "C" (Section 6.7) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Install a Dental Amalgam Separator on a Fixture that may Release Dental Amalgam Waste Containing Mercury into the Wastewater System (Section 6.7) | per occurrence | \$2,000.00 | \$2,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Install a Dental Amalgam Separator on a Fixture that may Release Dental Amalgam Waste Containing Mercury into the Wastewater System that is Directly Accessible (Section 6.7) | per occurrence | \$2,000.00 | \$2,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Monitor, Operate, Maintain, and Clean a Dental Amalgam Separator (Section 6.7) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Using Emulsifiers, Enzymes, Bacteria, Solvents, Hot Water, or Other Agent to Facilitate the Passage of FOG or Hydrocarbons through an Interceptor (Section 6.7) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Provide One or More Monitoring Access Points for the Monitoring of Wastewater (Section 7.1) | per occurrence | \$2,000.00 | \$2,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Provide Direct Access to Any Monitoring Access Point Located on the Premises (Section 7.1) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Obtain Approval for Hauled Wastewater (Section 8.1) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Pay Any Fees and Charges Related to a Hauled Wastewater Approval or Agreement as set out in Schedule "H" (Section 8.1) | per occurrence | \$200.00 | \$200.00 | \$0.00 | 0% |
| | Penalty - Releasing Hauled Wastewater at an Unauthorized Location (Section 8.1) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Immediately Notify the Proper Authorities where a Substance is Released into the Wastewater System (Section 9.1) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Submit a Written Report About a Release (Section 9.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Take All Reasonable Measures to Mitigate the Release of a Substance (Section 9.1) | per occurrence | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Penalty - Failing to Have a Written Approval, Permit, or Agreement Available for Inspection on Request (Section 10.1) | per occurrence | \$200.00 | \$200.00 | \$0.00 | 0% |
| | Penalty - Failing to Comply with a Requirement of the CAO (Section 10.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Comply with a Requirement or Condition of an Agreement (Section 10.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Comply with a Requirement or Condition of a Written Approval or Permit (Section 10.1) | per occurrence | \$1,500.00 | \$1,500.00 | \$0.00 | 0% |
| | Penalty - Failing to Comply with a Remedial Order (Section 11.3) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Penalty - Obstructing an Officer, the CAO, or their Designates in the Exercise of their Powers or Duties (Section 11.4) | per occurrence | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Stormwater Services (relating to Bylaw 1630) | | | | | |
| | Storm Drainage Service Charge - Residential | per month | \$8.50 | \$8.67 | \$0.17 | 2% |
| | Storm Drainage Service Charge - Non-Residential | per month | \$17.00 | \$17.34 | \$0.34 | 2% |
| | Penalty - Release of Prohibited Material (Section 5.1) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Fail to Notify of Release (Section 5.3) | per occurrence | \$75.00 | \$75.00 | \$0.00 | 0% |
| | Penalty - Fail to Mitigate a Prohibited Release (Section 5.3) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Fail to Cover or Clearly Mark Hoses (Section 5.3) | per occurrence | \$75.00 | \$75.00 | \$0.00 | 0% |
| | Penalty - Allow Termination within 2m (Section 5.4) | per occurrence | \$75.00 | \$75.00 | \$0.00 | 0% |
| | Penalty - Connect Directly to Foundation Drain or Weeping Tile (Section 5.4) | per occurrence | \$75.00 | \$75.00 | \$0.00 | 0% |
| | Penalty - Pump/Redirect Water from a Parcel (Section 5.4) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |

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| | Penalty - Fail to Maintain Interceptor (Section 5.6) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Release Prohibited Material from an Interceptor (Section 5.6) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Use of Storm Drainage System (Section 5.7) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Allow Structure On or Over Storm Drainage Facility (Section 5.8) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Failure to Ensure Storm Drainage Facility Remains Clear of Debris (Section 5.8) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Insufficient Clearance Over a Storm Drainage Facility (Section 5.8) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Restricting flow into or within the Storm Drainage System (Section 5.8) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Connection to Storm Drainage System (Section 5.9) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Unauthorized Re-Use of Connection (Section 5.9) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Failure to Notify Town of Discontinuation of Use (Section 5.9) | per occurrence | \$75.00 | \$75.00 | \$0.00 | 0% |
| | Penalty - Violation of Approval or Condition of Approval (Section 6.1) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Fail to Comply with Remedial Order (Section 7.2) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Penalty - Hindering an Authorized Town Employee (Section 7.4) | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| Garbage Services (relating to Bylaw 1605) | | | | | | |
| | Garbage Collection Fixed Rate | per month | \$10.79 | \$14.04 | \$3.25 | 30% |
| | Recycling Fixed Rate (Residential & Commercial) | per month | \$3.58 | \$5.38 | \$1.80 | 50% |
| | Garbage Collection Cart Rate - 65G | per month | \$9.20 | \$9.20 | \$0.00 | 0% |
| | Garbage Collection Cart Rate - 95G | per month | \$11.70 | \$11.70 | \$0.00 | 0% |
| | Garbage Collection Cart Rate - 660L | per month | \$16.63 | \$16.63 | \$0.00 | 0% |
| | Garbage Collection Cart Rate - 1100L | per month | \$19.13 | \$19.13 | \$0.00 | 0% |
| | Garbage Collection Additional Pick-Up - 65G | per occurrence | \$9.20 | \$9.20 | \$0.00 | 0% |
| | Garbage Collection Additional Pick-Up - 95G | per occurrence | \$11.70 | \$11.70 | \$0.00 | 0% |
| | Garbage Collection Additional Pick-Up - 660L | per occurrence | \$16.63 | \$16.63 | \$0.00 | 0% |
| | Garbage Collection Additional Pick-Up - 1100L | per occurrence | \$19.13 | \$19.13 | \$0.00 | 0% |
| | Penalty - First Offence | per occurrence | \$50.00 | \$50.00 | \$0.00 | 0% |
| | Penalty - Second Offence | per occurrence | \$100.00 | \$100.00 | \$0.00 | 0% |
| | Penalty - Third and Subsequent Offences | per occurrence | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Utility Account History Printout | each | | \$5.00 | \$5.00 | |
| | Utility Invoice Reprint | each | | \$5.00 | \$5.00 | |
| Equipment Services | | | | | | |
| T | Rate as per current Alberta Road Builders and Heavy Equipment Association Handbook | | | | | |
| Goods | | | | | | |
| T | Sale of Goods | | Cost + 25% restocking fee | Cost + 25% restocking fee | \$0.00 | 0% |

Errors: In the event an error has occurred in the utility billing:

- a. And the town is responsible, the account will be adjusted for 3 billing periods plus the current period
- b. and the consumer is responsible, it shall be adjusted on the date notification is received.

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| SCHEDULE "C" - COMMUNITY SERVICES | | | | | | |
| PARKS/SPORTSFIELDS | | | | | | |
| | Baseball Youth (Per Season) | per player | \$25.00 | \$25.00 | \$0.00 | 0% |
| | Slo Pitch/Baseball Adult (Per Season) | per team | \$450.00 | \$450.00 | \$0.00 | 0% |
| | Slo Pitch Tournament JJT Park | | \$750.00 | \$750.00 | \$0.00 | 0% |
| | Concession at Diamonds (per day/booking) | | \$60.00 | \$60.00 | \$0.00 | 0% |
| | Concession at Diamonds (OOR) | | \$110.00 | \$110.00 | \$0.00 | 0% |
| | Bleacher Rental | per set | \$85.00 | \$85.00 | \$0.00 | 0% |
| | Park/Sports field Booking Fee | per booking | \$40.00 | \$40.00 | \$0.00 | 0% |
| | Soccer Youth (Per Season) | per player | \$25.00 | \$25.00 | \$0.00 | 0% |
| | Soccer Adult Team (Per Season) | per team | \$450.00 | \$450.00 | \$0.00 | 0% |
| | Football Youth (Per Season) | per player | \$25.00 | \$25.00 | \$0.00 | 0% |
| | School Use (Joint Use Agreement) | | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Campground Reservation Fee | per reservation | One Night Campground Fee as Below | One Night Campground Fee as Below | \$0.00 | 0% |
| | Campground (Full Service - Power, Sewer & Water) | per night | \$40.00 | \$40.00 | \$0.00 | 0% |
| | Campground (Partial Service - Power) | per night | \$35.00 | \$35.00 | \$0.00 | 0% |
| | Capground (Tent) | per night | \$25.00 | \$25.00 | \$0.00 | 0% |
| | Firewood Bundle | per bundle | \$10.00 | \$10.00 | \$0.00 | 0% |
| Arena - Summer (in effect May 1 - August 31) | | | | | | |
| | Arena Slab-Profit Making/Trade Fair | per day | \$850.00 | \$850.00 | \$0.00 | 0% |
| | Arena Slab Set-up Profit Making/Trade Fair | per day | \$425.00 | \$425.00 | \$0.00 | 0% |
| | Arena Main Arena Youth | per hour | \$30.00 | \$30.00 | \$0.00 | 0% |
| | Arena Main Arena Adult | per hour | \$40.00 | \$40.00 | \$0.00 | 0% |
| | Arena Lobby-Profit Making | per hour | \$20.00 | \$20.00 | \$0.00 | 0% |
| | Arena Lobby-Non Profit | per hour | \$10.00 | \$10.00 | \$0.00 | 0% |
| | Arena Concession | per day | \$60.00 | \$60.00 | \$0.00 | 0% |
| Arena - Winter (in effect September 1 - April 30) | | | | | | |
| | Minor Hockey, Figure Skating, Youth | per hour | \$75.00 | \$75.00 | \$0.00 | 0% |
| | Recreation Hockey, Adult | per hour | \$130.00 | \$130.00 | \$0.00 | 0% |
| | Minor Hockey, Figure Skating Youth (OOR) | per hour | \$175.00 | \$175.00 | \$0.00 | 0% |
| | Shinny Hockey Drop In (Daytime) | per player | \$8.00 | \$8.00 | \$0.00 | 0% |
| | Parent 'N Tot Drop in | | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Statutory Holiday Rental (Boxing Day) | per hour | \$150.00 | \$150.00 | \$0.00 | 0% |
| | Public/Family Skating Sponsorship | per season | \$3,000.00 | \$3,000.00 | \$0.00 | 0% |
| | Non-Prime Time Usage | Dollars off per hour | \$10.00 | \$10.00 | \$0.00 | 0% |
| | Board Advertising | per year | \$450.00 | \$450.00 | \$0.00 | 0% |
| | Wall Advertising | per year | \$250.00 | \$250.00 | \$0.00 | 0% |
| | Centre Ice Advertising | per year | \$650.00 | \$650.00 | \$0.00 | 0% |
| | Neutral Zone Advertising | per year | \$500.00 | \$500.00 | \$0.00 | 0% |
| | Zamboni Advertising | per year | \$650.00 | \$650.00 | \$0.00 | 0% |
| | Concession Lease (Winter Season) | per year | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Senior Citizen Centre Lease | per year | \$1,000.00 | \$1,000.00 | \$0.00 | 0% |
| | Arena Event Set-Up/Take Down | | half price | half price | \$0.00 | 0% |
| | Schools (Joint Use Agreement) | | \$2.00 | \$2.00 | \$0.00 | 0% |
| Pool | | | | | | |
| | Infant/Preschool (0-3 Years) Drop In | | \$0.00 | \$0.00 | \$0.00 | 0% |
| | Hot Tub/ Shower | | \$2.00 | \$2.00 | \$0.00 | 0% |
| | Child (4-7Years) Drop In | | \$3.00 | \$3.00 | \$0.00 | 0% |
| | Youth (8-17 Years) Drop In | | \$5.00 | \$5.00 | \$0.00 | 0% |

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| | Adult (18+ Years) Drop In | | \$7.00 | \$7.00 | \$0.00 | 0% |
| | Senior (55+ Years) Drop In | | \$6.00 | \$6.00 | \$0.00 | 0% |
| | Family | | \$15.00 | \$15.00 | \$0.00 | 0% |
| | Sr. Aquafit Drop In | | \$6.00 | \$6.00 | \$0.00 | 0% |
| | Masters/Boot Camp/Aquafit Drop In/Boot Camp | | \$8.00 | \$8.00 | \$0.00 | 0% |
| | 1 Month Pass Child | per month | \$24.00 | \$24.00 | \$0.00 | 0% |
| | 1 Month Pass Youth | per month | \$32.00 | \$32.00 | \$0.00 | 0% |
| | 1 Month Pass Family | per month | \$80.00 | \$80.00 | \$0.00 | 0% |
| | 1 Month Pass Pre-school (0-3 Years) | per month | \$0.00 | \$0.00 | \$0.00 | 0% |
| | 1 Month Pass Adult | per month | \$50.00 | \$50.00 | \$0.00 | 0% |
| | 1 Month Pass Senior (55+ Years) | per month | \$40.00 | \$40.00 | \$0.00 | 0% |
| | 1 Month Pass Aquafit | per month | \$52.00 | \$52.00 | \$0.00 | 0% |
| | 1 Month Pass Sr. Aquafit (55+ Years) | per month | \$42.00 | \$42.00 | \$0.00 | 0% |
| | 6 Month Pass Child | per 6 months | \$99.00 | \$99.00 | \$0.00 | 0% |
| | 6 Month Pass Youth | per 6 months | \$136.00 | \$136.00 | \$0.00 | 0% |
| | 6 Month Pass Family | per 6 months | \$338.00 | \$338.00 | \$0.00 | 0% |
| | 6 Month Pass Pre-school (0-3 Years) | per 6 months | \$0.00 | \$0.00 | \$0.00 | 0% |
| | 6 Month Pass Adult | per 6 months | \$210.00 | \$210.00 | \$0.00 | 0% |
| | 6 Month Pass Senior (55+ Years) | per 6 months | \$170.00 | \$170.00 | \$0.00 | 0% |
| | 6 Month Pass Aquafit | per 6 months | \$215.00 | \$215.00 | \$0.00 | 0% |
| | 6 Month Pass Sr. Aquafit (55+ Years) | per 6 months | \$180.00 | \$180.00 | \$0.00 | 0% |
| | 1 Year Pass Child | per year | \$165.00 | \$165.00 | \$0.00 | 0% |
| | 1 Year Pass Youth | per year | \$224.00 | \$224.00 | \$0.00 | 0% |
| | 1 Year Pass Family | per year | \$565.00 | \$565.00 | \$0.00 | 0% |
| | 1 Year Pass Adult | per year | \$340.00 | \$340.00 | \$0.00 | 0% |
| | 1 Year Pass Senior (55+ Years) | per year | \$280.00 | \$280.00 | \$0.00 | 0% |
| | 1 Year Pass Aquafit | per year | \$350.00 | \$350.00 | \$0.00 | 0% |
| | 1 Year Pass Sr. Aquafit (55+ Years) | per year | \$300.00 | \$300.00 | \$0.00 | 0% |
| | 10 Punch Child | | \$27.00 | \$27.00 | \$0.00 | 0% |
| | 10 Punch Youth | | \$45.00 | \$45.00 | \$0.00 | 0% |
| | 10 Punch Adult | | \$63.00 | \$63.00 | \$0.00 | 0% |
| | 10 Punch Senior (55+ Years) | | \$54.00 | \$54.00 | \$0.00 | 0% |
| | 10 Punch Aquafit/Masters/Bootcamp | | \$72.00 | \$72.00 | \$0.00 | 0% |
| | 10 Punch Sr. Aquafit (55+ Years) | | \$54.00 | \$54.00 | \$0.00 | 0% |
| | 10 Punch Family Swim | | \$145.00 | \$145.00 | \$0.00 | 0% |
| | 20 Punch Child | | \$57.00 | \$57.00 | \$0.00 | 0% |
| | 20 Punch Youth | | \$85.00 | \$85.00 | \$0.00 | 0% |
| | 20 Punch Adult | | \$119.00 | \$119.00 | \$0.00 | 0% |
| | 20 Punch Senior (55+ Years) | | \$102.00 | \$102.00 | \$0.00 | 0% |
| | 20 Punch Aquafit/Masters/Bootcamp | | \$136.00 | \$136.00 | \$0.00 | 0% |
| | 20 Punch Sr. Aquafit (55+ Years) | | \$102.00 | \$102.00 | \$0.00 | 0% |
| | 20 Punch Family Pass | | \$255.00 | \$255.00 | \$0.00 | 0% |
| E | Junior Lifeguard Club Session | | \$180.00 | \$180.00 | \$0.00 | 0% |
| | Water Safety Instructor Course | per course | \$325.00 | \$325.00 | \$0.00 | 0% |
| | Water Safety Instructor Re-cert | per course | \$95.00 | \$95.00 | \$0.00 | 0% |
| | Lifesaving Instructor Course | per course | \$325.00 | \$325.00 | \$0.00 | 0% |
| | Lifesaving Instructor Re-cert | per course | \$60.00 | \$60.00 | \$0.00 | 0% |
| | National Lifeguard Course | per course | \$367.00 | \$367.00 | \$0.00 | 0% |
| | National Lifeguard Re-cert | per course | \$60.00 | \$60.00 | \$0.00 | 0% |
| E | First Aid Course | per course | \$180.00 | \$180.00 | \$0.00 | 0% |
| | First Aid Course Re-cert | per course | \$80.00 | \$80.00 | \$0.00 | 0% |

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
Effective as of January 1, 2024 (unless otherwise noted)

E = GST EXEMPT I = RATE INCLUDES GST T = TAXABLE, TAX ADDED EXTRA TO THE STATED RATE

| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2023 (unless otherwise noted) | Rates effective January 1, 2024 (unless otherwise noted) | CHANGE INCR/DECR | % CHANGE |
|-----------------|--|------------------|--|--|---------------------|----------|
| E | Bronze Medallion/Bronze Cross - Combined Course | per course | \$225.00 | \$225.00 | \$0.00 | 0% |
| | Bronze Medallion or Bronze Cross - Full Course | per course | \$160.00 | \$160.00 | \$0.00 | 0% |
| E | Babysitting Course | per course | \$84.00 | \$84.00 | \$0.00 | 0% |
| E | Boating Manual | each | \$20.00 | \$20.00 | \$0.00 | 0% |
| | Boating exam | per exam | \$25.00 | \$25.00 | \$0.00 | 0% |
| I | Concession Room (Not-for-profit, Public) | per hour | \$10.00 | \$10.00 | \$0.00 | 0% |
| I | Concession Room (Not-for-profit, Public) | per half day | \$20.00 | \$20.00 | \$0.00 | 0% |
| I | Concession Room (Not-for-profit, Public) | per full day | \$40.00 | \$40.00 | \$0.00 | 0% |
| I | Concession Room (Commercial, Profit Making) | per hour | \$20.00 | \$20.00 | \$0.00 | 0% |
| I | Concession Room (Commercial, Profit Making) | per half day | \$40.00 | \$40.00 | \$0.00 | 0% |
| I | Concession Room (Commercial, Profit Making) | per full day | \$80.00 | \$80.00 | \$0.00 | 0% |
| I | Private Pool Rental | per hour | \$140.00 | \$140.00 | \$0.00 | 0% |
| I | Private Pool Rental Extra Guard | per guard | \$30.00 | \$30.00 | \$0.00 | 0% |
| | Private Rental Pool Toy | per hour | \$30.00 | \$30.00 | \$0.00 | 0% |
| I | Sponsored Swim | per swim | \$170.00 | \$170.00 | \$0.00 | 0% |
| I | Swim Club All Lanes/Full Pool | per hour | \$70.00 | \$70.00 | \$0.00 | 0% |
| I | Swim Club Lane Rental | per lane | \$16.00 | \$16.00 | \$0.00 | 0% |
| I | Kayak Club Full Pool | per hour | \$70.00 | \$70.00 | \$0.00 | 0% |
| I | Locker Rental – Per Month | per month | \$7.50 | \$7.50 | \$0.00 | 0% |
| I | Locker Rental – Per Year | per year | \$75.00 | \$75.00 | \$0.00 | 0% |
| E | Private Lessons | 1/2 hour | \$22.50 | \$22.50 | \$0.00 | 0% |
| E | Private Lessons | 1 hour | \$30.00 | \$30.00 | \$0.00 | 0% |
| E | Semi-Private Lessons | 1/2 hour/person | \$17.50 | \$17.50 | \$0.00 | 0% |
| E | Semi-Private Lessons | 1 hour/person | \$25.00 | \$25.00 | \$0.00 | 0% |
| E | 5 Week Red Cross Lessons (Pre-school-SK2) | | \$47.00 | \$47.00 | \$0.00 | 0% |
| E | 5 Week Red Cross Lessons (Swim Kids 3-6) | | \$50.00 | \$50.00 | \$0.00 | 0% |
| E | 5 Week Red Cross Lessons (Swim Kids 7-10) | | \$52.00 | \$52.00 | \$0.00 | 0% |
| E | 8 Week Red Cross Lessons (Pre-school-SK2) | | \$62.50 | \$62.50 | \$0.00 | 0% |
| E | 8Week Red Cross Lessons (Swim Kids 3-6) | | \$65.00 | \$65.00 | \$0.00 | 0% |
| E | 8Week Red Cross Lessons (Swim Kids 7-10) | | \$67.50 | \$67.50 | \$0.00 | 0% |
| E | School Lessons (Full Red Cross/Student) | | \$36.50 | \$36.50 | \$0.00 | 0% |
| E | School Lessons (Certificate Program) | | \$26.50 | \$26.50 | \$0.00 | 0% |
| E | Fitness/Stroke Improvement (Per Student/Day) | | \$5.00 | \$5.00 | \$0.00 | 0% |
| | School Kayaking/Student | | \$6.00 | \$6.00 | \$0.00 | 0% |
| | School Open Swim - 1 Hour (Per Student) | | \$3.50 | \$3.50 | \$0.00 | 0% |
| | School Open Swim – 2 Hours (Per Student) | | \$4.00 | \$4.00 | \$0.00 | 0% |
| Programs | | | | | | |
| | Aerobics Adult | | \$7.00 | \$7.00 | \$0.00 | 0% |
| E | Summer Games Registration Fee (\$25.00 is charged but \$12.00 is forwarded on to host community) | | \$10.00 | \$10.00 | \$0.00 | 0% |
| | Programs i.e. Clinics and Workshops | | Offered on a break-even basis. Offered on a break-even basis. | | \$0.00 | 0% |

**BYLAW No. 1584-23
OF THE
TOWN OF PINCHER CREEK**



**A BYLAW OF THE TOWN OF PINCHER CREEK, IN
THE PROVINCE OF ALBERTA, FOR THE PURPOSE
OF ESTABLISHING A FEE STRUCTURE**

WHEREAS pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta 2000, and amendments thereto, a municipality has the authority to pass bylaws regarding services provided by or on behalf of the municipality, and

WHEREAS the Town of Pincher Creek wishes to establish a Fee Structure for the Town of Pincher Creek.

NOW THEREFORE, Council of the Municipality of the Town of Pincher Creek, in the province of Alberta, hereby enacts as follows:

1. Schedule A, B & C attached hereto, shall establish a fee structure for the Town of Pincher Creek.
2. Bylaw # No. 1584-22A and amendments thereto are hereby repealed.
3. This bylaw comes into force and effect January 1, 2024.

READ A FIRST TIME THIS 27th DAY OF November, 2023, A.D.

MAYOR, Don Anderberg

CAO, Angie Lucas

READ A SECOND TIME THIS 11th DAY OF December, 2023, A.D.

MAYOR, Don Anderberg

CAO, Angie Lucas

Bylaw #1584-23

READ A THIRD TIME THIS 11th DAY OF December, 2023, A.D.

MAYOR, Don Anderberg

CAO, Angie Lucas

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
Effective as of January 1, 2024 (unless otherwise noted)

E = GST EXEMPT I = RATE INCLUDES GST T = TAXABLE, TAX ADDED EXTRA TO THE STATED RATE

| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2024 (unless otherwise noted) |
|--|---|------------------|--|
| SCHEDULE "A" - CORPORATE SERVICES | | | |
| Interest Charges | | | |
| | Outstanding Accounts Receivables | | 2.50% |
| Taxes and Assessments | | | |
| | Tax Certificates | each | \$30.00 |
| | Compliance Letter | each | \$50.00 |
| | Expedited Compliance Letter | each | \$150.00 |
| | Assessment Review Board Appeals - Residential 3 or fewer dwellings | per parcel | \$50.00 |
| | Assessment Review Board Appeals - Residential 4 or more dwellings | per parcel | \$500.00 |
| | Assessment Review Board Appeals - Non-Residential | per parcel | \$500.00 |
| | Land Titles Tax Recovery Notification - Searches | each | minimum \$20.00 or cost (whatever is greater) |
| | Land Titles Tax Recovery Notification - Registration of Tax Recovery Notice | each | minimum \$20.00 or cost (whatever is greater) |
| | Land Titles Tax Recovery Notification - Discharge of Tax Recovery Notice | each | minimum \$20.00 or cost (whatever is greater) |
| | Land Titles Tax Recovery Notification - All other Land Title Requests | each | At Cost |
| | Personal Property Registry - Searches | per parcel | minimum \$20.00 or cost (whatever is greater) |
| | Personal Property Registry - Registration of Tax Recovery Lien | each | minimum \$20.00 or cost (whatever is greater) |
| | Personal Property Registry - Discharge of Tax Recovery Lien | each | minimum \$20.00 or cost (whatever is greater) |
| | Assessment Notice Reprint | each | \$5.00 |
| | Tax Account History Printout | each | \$5.00 |
| | Tax Receipt Printout Prior Years | each | \$5.00 |
| | Tax Notice Reprint | each | \$5.00 |
| | Personal Property Registry - All other Personal Property Registry Requests | each | minimum \$20.00 or cost (whatever is greater) |
| Business Licenses | | | |
| | Rates as per Business License Bylaw | | |
| Dog Licenses | | | |
| | Rates as per Animal Control Bylaw | | |
| Cemetery | | | |
| | Rates as per Cemetery Bylaw | | |
| Returned Cheques | | | |
| | Returned Cheques | each | \$35.00 |

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
Effective as of January 1, 2024 (unless otherwise noted)

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| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2024 (unless otherwise noted) |
|-------------------------|--|------------------|--|
| Miscellaneous | | | |
| T | Souvenir Pins | each | \$2.50 |
| T | Town Maps (36" x 48") | each | \$20.00 |
| T | Town Maps (24" x 18") | each | \$10.00 |
| Town Information | | | |
| T | Town Business License List/per set | each | \$0.00 |
| T | Land Use Bylaw | each | \$0.00 |
| T | Municipal Development Plan | each | \$0.00 |
| T | Intermunicipal Development Plan | each | \$0.00 |
| T | Engineering Standards | each | \$0.00 |
| T | Council/Committee Minutes - Up to 2 sets of minutes | each | \$0.00 |
| T | Council/Committee Minutes - More than 2 sets/per extra set | each | \$0.00 |
| T | Council/Committee Minutes - Current minutes distributed on a regular basis | each | \$0.00 |
| T | Miscellaneous Information (photocopies) | per page | \$0.25 |
| T | Complete Agenda Packages | each | \$0.00 |
| T | Draft Bylaws | each | \$0.00 |

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
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| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2024 (unless otherwise noted) |
|--|--|------------------|--|
| SCHEDULE "B" - OPERATIONAL SERVICES | | | |
| Water Services (relating to Bylaw 1631) | | | |
| | Water Service Charge - Residential Metered - 5/8" (15mm) Meter | per month | \$21.66 |
| | Water Service Charge - Residential Metered - 3/4" (20mm) Meter | per month | \$57.22 |
| | Water Service Charge - Residential Metered - 1" (25mm) Meter | per month | \$75.50 |
| | Water Service Charge - Residential Metered - 1-1/2" (40mm) Meter | per month | \$92.78 |
| | Water Service Charge - Residential Metered - 2" (50mm) Meter | per month | \$92.78 |
| | Water Service Charge - Residential Metered - 3" (75mm) Meter | per month | \$113.10 |
| | Water Service Charge - Residential Metered - 4" (100mm) Meter | per month | \$113.10 |
| | Water Service Charge - Non-Residential Metered - 5/8" (15mm) Meter | per month | \$21.66 |
| | Water Service Charge - Non-Residential Metered - 3/4" (20mm) Meter | per month | \$57.22 |
| | Water Service Charge - Non-Residential Metered - 1" (25mm) Meter | per month | \$75.50 |
| | Water Service Charge - Non-Residential Metered - 1-1/2" (40mm) Meter | per month | \$92.78 |
| | Water Service Charge - Non-Residential Metered - 2" (50mm) Meter | per month | \$92.78 |
| | Water Service Charge - Non-Residential Metered - 3" (75mm) Meter | per month | \$113.10 |
| | Water Service Charge - Non-Residential Metered - 4" (100mm) Meter | per month | \$113.10 |
| | Water Usage Charge (Town User) - Residential Metered | m3 | \$1.12 |
| | Water Usage Charge (Town User) - Non-Residential Metered | m3 | \$1.12 |
| | Water Usage Charge (Town User) - Irrigation | m3 | \$1.12 |
| | Residential Flat Rate (Non-Metered) | per month | \$68.07 |
| | Temporary Water Rate | per 30 days | \$75.00 |
| | Hydrant Connection Unit - Refundable Deposit | per occurrence | \$500.00 |
| | Hydrant Connection Unit - Service Charge (minimum 7 days) | per day | \$30.00 |
| | Hydrant Connection Unit - Usage Charge | m3 | \$1.30 |
| | New Service Hookup Fee - Residential | per occurrence | \$125.00 |
| | New Service Hookup Fee - Non-Residential | per occurrence | \$200.00 |
| | Disconnection/Reconnection - Temporary Disconnection | per occurrence | \$50.00 |
| | Disconnection/Reconnection - Cut-Off for Non-Payment | per occurrence | \$150.00 |
| | Disconnection/Reconnection - Reconnection During Regular Business Hours | per occurrence | \$50.00 |
| | Disconnection/Reconnection - Reconnection Outside Regular Business Hours | per occurrence | \$150.00 |
| | Water Meters - Installation Fee - 1" (25mm) or smaller | per occurrence | cost + 10% |
| | Water Meters - Installation Fee - over 1" (25mm) | per occurrence | cost + 10% |
| | Water Meters - Replacement - 1" (25mm) or smaller | per occurrence | cost + 10% |
| | Water Meters - Replacement - over 1" (25mm) | per occurrence | cost + 10% |
| | Water Meters - Removal | per occurrence | \$150.00 |
| | Water Meters - Additional Reads | per occurrence | \$25.00 |
| | Water Meters - Calibration Testing | per occurrence | \$200.00 |
| | Penalty - Provide False Information (Section 2.2) | per occurrence | \$1,000.00 |

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
Effective as of January 1, 2024 (unless otherwise noted)

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| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2024 (unless otherwise noted) |
|-----|---|------------------|--|
| | Penalty - Fail to Install Low Flow Plumbing Fixtures (Section 5.1) | per occurrence | \$500.00 |
| | Penalty - Allow Potable Water to Run Off Parcel for 30m or more (Section 5.3) | per occurrence | \$200.00 |
| | Penalty - Allow Potable Water to Run Off Parcel Directly to Catch Basin (Section 5.3) | per occurrence | \$200.00 |
| | Penalty - Allow Spray or Stream of Potable Water to Run Into Street or Sidewalk or Parcel (Section 5.3) | per occurrence | \$200.00 |
| | Penalty - Outdoor Use of Water Contrary to Stage 2 Restrictions (Section 6.2) | per occurrence | \$600.00 |
| | Penalty - Outdoor Use of Water Contrary to Stage 3 Restrictions (Section 6.2) | per occurrence | \$1,500.00 |
| | Penalty - Outdoor Use of Water Contrary to Stage 4 Restrictions (Section 6.2) | per occurrence | \$3,000.00 |
| | Penalty - Enter Fenced Area of Water System without Permission (Section 7.1) | per occurrence | \$1,500.00 |
| | Penalty - Climb Structure of Water System (Section 7.1) | per occurrence | \$1,500.00 |
| | Penalty - Disobey Sign or Cross Barrier in Pincher Creek Riparian Area (Section 7.2) | per occurrence | \$1,500.00 |
| | Penalty - Place Thing in Water or on Ice of Pincher Creek (Section 7.2) | per occurrence | \$1,500.00 |
| | Penalty - Activity which may Pollute Pincher Creek (Section 7.2) | per occurrence | \$3,000.00 |
| | Penalty - Climb, Damage, or Tamper with Water System (Section 7.2) | per occurrence | \$1,500.00 |
| | Penalty - Damage, Destroy, Remove, Interfere with Water System (Section 7.3) | per occurrence | \$1,500.00 |
| | Penalty - Interfere with Another Customer's Use of Water System (Section 7.3) | per occurrence | \$1,500.00 |
| | Penalty - Use of Boosting Device to Increase Water Pressure (Section 7.3) | per occurrence | \$1,500.00 |
| | Penalty - Prohibited Installation Upstream of Water Meter (Section 7.3) | per occurrence | \$1,500.00 |
| | Penalty - Prohibited Installation Upstream of Premises-Isolating Cross Connection Control Device (Section 7.3) | per occurrence | \$1,500.00 |
| | Penalty - Tamper, Break, or Removal Seal on Water Service Connection or Water Meter (Section 7.3) | per occurrence | \$1,500.00 |
| | Penalty - Prohibited Connection to Water System (Section 7.3) | per occurrence | \$1,500.00 |
| | Penalty - Hindrance of Town Employee or Agent (Section 7.4) | per occurrence | \$1,000.00 |
| | Penalty - Failure to Notify of Damaged Water Meter (Section 7.5) | per occurrence | \$1,000.00 |
| | Penalty - Failure to Notify of Broken Seal on Bypass Valve or Water Meter within 24 hours (Section 7.5) | per occurrence | \$1,000.00 |
| | Penalty - Interfere or Tamper with Water Meter or Reading Device (Section 7.5) | per occurrence | \$1,000.00 |
| | Penalty - Prohibited Opening of Bypass Valve or Metering Installation (Section 7.5) | per occurrence | \$1,000.00 |
| | Penalty - Failure to Provide Meter Reading (Section 7.5) | per occurrence | \$500.00 |
| | Penalty - Failure to Maintain Shut-Off Valve (Section 7.6) | per occurrence | \$1,500.00 |
| | Penalty - Unauthorized Operation of a Water Service Valve (Section 7.6) | per occurrence | \$1,500.00 |
| | Penalty - Allow Unauthorized Operation of a Water Service Valve (Section 7.6) | per occurrence | \$1,500.00 |
| | Penalty - Unauthorized Cross Connection (Section 7.7) | per occurrence | \$1,500.00 |
| | Penalty - Failure to Install a Cross Connection Control Device (Section 7.7) | per occurrence | \$2,000.00 |
| | Penalty - Failure to Test a Cross Connection Control Device (Section 7.7) | per occurrence | \$1,500.00 |
| | Penalty - Failure to Retain Test Records On-Site (Section 7.7) | per occurrence | \$500.00 |
| | Penalty - Fail to File Passed Testable Cross Connection Control Device Test Report within 30 Days (Section 7.7) | per occurrence | \$500.00 |
| | Penalty - Fail to File Failed Testable Cross Connection Control Device Test Report within 2 Days (Section 7.7) | per occurrence | \$500.00 |
| | Penalty - Fail to Replace Testable Cross Connection Control Device within 5 Days (Section 7.7) | per occurrence | \$1,500.00 |

TOWN OF PINCHER CREEK
Bylaw #1584-22A - Schedules
Effective as of January 1, 2024 (unless otherwise noted)

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| GST | SERVICE | UNITS OF MEASURE | Rates effective January 1, 2024 (unless otherwise noted) |
|-----|---|------------------|--|
| | Penalty - Unauthorized Opening or Closing of Hydrant or Hydrant Valve (Section 7.8) | per occurrence | \$1,500.00 |
| | Penalty - Unauthorized Connection to a Hydrant (Section 7.8) | per occurrence | \$1,500.00 |
| | Penalty - Unauthorized Use of Water from a Hydrant (Section 7.8) | per occurrence | \$1,500.00 |
| | Penalty - Paint or Allow to be Painted a Hydrant Unauthorized Color (Section 7.8) | per occurrence | \$100.00 |
| | Penalty - Allow Obstruction of a Hydrant (Section 7.8) | per occurrence | \$150.00 |
| | Penalty - Allow Thing to Interfere with Operation of a Hydrant (Section 7.8) | per occurrence | \$1,500.00 |
| | Penalty - Failure to Comply with Hydrant Connection Unit Requirements (Section 7.8) | per occurrence | \$1,500.00 |
| | Penalty - Unauthorized use of Alternate Source of Water (Section 8) | per occurrence | \$1,500.00 |
| | Penalty - Unauthorized Connection of Alternate Water Source to Water System (Section 8) | per occurrence | \$1,500.00 |
| | Penalty - Prohibited Sharing of Water Supply from One Premises to Other Eligible Premises (Section 8) | per occurrence | \$1,500.00 |
| | Penalty - Failure to Comply with a Requirement of the CAO (Section 10.2) | per occurrence | \$1,500.00 |
| | Penalty - Failure to Comply with a Requirement or Condition of a Written Approval or Permit (Section 10.2) | per occurrence | \$1,500.00 |
| | Penalty - Failure to Comply with a Requirement or Condition of an Agreement (Section 10.2) | per occurrence | \$1,500.00 |
| | Penalty - Failure to Comply with Remedial Order (Section 10.3) | per occurrence | \$1,000.00 |
| | Wastewater Services (relating to Bylaw 1632) | | |
| | Wastewater Service Charge - Residential Metered | per month | \$21.06 |
| | Wastewater Service Charge - Non-Residential Metered | per month | \$11.48 |
| | Wastewater Service Charge - Residential Flat (Non-Metered) | per month | \$21.06 |
| | Wastewater Service Charge - Non-Residential Effluent Meter | per month | \$0.00 |
| | Wastewater Usage Charge (Town User) - Residential Metered | m3 | \$0.00 |
| | Wastewater Usage Charge (Town User) - Non-Residential Metered | m3 | 10% of water fee |
| | Wastewater Usage Charge (Town User) - Non-Residential Effluent Meter | m3 | \$0.00 |
| | Wastewater Surcharge Service Charge | per month | \$0.00 |
| | Wastewater Surcharge Usage Charge - BOD Surcharge | per mg/L | \$0.00 |
| | Wastewater Surcharge Usage Charge - TSS Surcharge | per mg/L | \$0.00 |
| | Wastewater Surcharge Usage Charge - FOG Surcharge | per mg/L | \$0.00 |
| | Hauled Wastewater Charge | | \$0.00 |
| | Penalty - Installing or Operating a Wastewater Treatment Facility Without Written Approval (Section 2.1) | per occurrence | \$2,500.00 |
| | Penalty - Failing to Comply with All Conditions or Requirements for the Installation or Operation of a Wastewater Treatment Facility (Section 2.1) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Ensure that the Wastewater Service Connection and Owner's Plumbing System Comply with the <i>Safety Codes Act</i> (Section 2.2) | per occurrence | \$1,000.00 |
| | Penalty - Failing to Ensure that Any Required Permits, Inspections, or Other Approvals Required by the <i>Safety Codes Act</i> or Other Legislation are Valid and Subsisting Prior to Connection to the Wastewater System (Section 2.2) | per occurrence | \$1,000.00 |
| | Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with Any Part of the Wastewater System, or Allowing the Same (Section 5.1) | per occurrence | \$1,500.00 |

TOWN OF PINCHER CREEK
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|-----|--|------------------|--|
| | Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with Any Device Installed In or On the Wastewater System for Flow Measuring, Sampling Testing, or Contamination Prevention, or Allowing the Same (Section 5.1) | per occurrence | \$1,500.00 |
| | Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with a Monitoring Access Point, or Allowing the Same (Section 5.1) | per occurrence | \$1,500.00 |
| | Penalty - Obstructing or Preventing Access to a Monitoring Access Point or Acting in a Manner that Obstructs or Prevents Access to a Monitoring Access Point (Section 5.1) | per occurrence | \$500.00 |
| | Penalty - Entering into a Chamber, Structure, or Premises Associated with the Wastewater System Without Approval (Section 5.1) | per occurrence | \$1,500.00 |
| | Penalty - Re-Using Wastewater Without Written Approval From Both the CAO and Safety Codes Officer (Section 5.2) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Comply with a Condition in an Approval for Wastewater Re-Use (Section 5.2) | per occurrence | \$1,500.00 |
| | Penalty - Releasing, or Allowing the Release of Wastewater that Contains a Prohibited Substance into the Wastewater System (Section 5.3) | per occurrence | \$3,000.00 |
| | Penalty - Releasing, or Allowing the Release of Wastewater into the Wastewater System that Contains a Substance That is Over the Concentration Limit as Defined in Schedule "B" or Schedule "C" (Section 5.3) | per occurrence | \$3,000.00 |
| | Penalty - Releasing, or Allowing the Release of Wastewater that Does Not Comply With All Other Requirements of this Bylaw into the Wastewater System (Section 5.3) | per occurrence | \$3,000.00 |
| | Penalty - Failing to Comply with a Condition in a Written Approval for Allowing Wastewater to Enter into the Wastewater System (Section 5.3) | per occurrence | \$1,500.00 |
| | Penalty - Diluting Wastewater for the Purpose of Complying the Requirements of this Bylaw (Section 5.3) | per occurrence | \$1,000.00 |
| | Penalty - Failing to Dispose of Wastewater from a Premises into Either the Wastewater System or a Private Wastewater System (Section 6.1) | per occurrence | \$1,000.00 |
| | Penalty - Disposing of a Substance into the Wastewater System Prior to the Connection of the Plumbing System to the Wastewater System (Section 6.1) | per occurrence | \$1,000.00 |
| | Penalty - Directing or Allowing Clear Water Waste to be Directed into the Wastewater System (Section 6.1) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Install, Operate, Monitor, Provide Access To, or Properly Maintain a Wastewater Pre-Treatment System (Section 6.6) | per occurrence | \$2,000.00 |
| | Penalty - Depositing, or Allowing to be Deposited, Waste Residue from a Pre-Treatment System into the Wastewater System Without Approval (Section 6.6) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Obtain and Retain Manuals, Instructions, and Specifications Related to the Installation, Operation, Maintenance, and Cleaning of the Pre-Treatment System Installed at a Premises (Section 6.6) | per occurrence | \$200.00 |
| | Penalty - Failing to Maintain a Maintenance Schedule and Record of Each Maintenance for the Pre-Treatment System Installed at a Premises for a Period of Two Years, Including Records for Disposal of Waste Residue (Section 6.6) | per occurrence | \$500.00 |
| | Penalty - Failing to Submit Records Requested by the CAO (Section 6.6) | per occurrence | \$500.00 |
| | Penalty - Failing to Install an FOG Interceptor (Section 6.7) | per occurrence | \$2,000.00 |

TOWN OF PINCHER CREEK
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|-----|---|------------------|--|
| | Penalty - Failing to Monitor, Operate, Properly Maintain, and Clean Each FOG Interceptor (Section 6.7) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Ensure that Wastewater Does Not Exceed the Maximum Allowable Concentration Limits for FOG set out in Schedule "C" (Section 6.7) | per occurrence | \$3,000.00 |
| | Penalty - Failing to Install an Interceptor (Section 6.7) | per occurrence | \$2,000.00 |
| | Penalty - Failing to Monitor, Operate, Properly Maintain, and Clean Each Interceptor (Section 6.7) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Ensure that Wastewater Does Not Exceed the Maximum Allowable Concentration Limits for Hydrocarbons, Flammable Liquids, and TSS as set out in Schedule "B" and Schedule "C" (Section 6.7) | per occurrence | \$3,000.00 |
| | Penalty - Failing to Install a Dental Amalgam Separator on a Fixture that may Release Dental Amalgam Waste Containing Mercury into the Wastewater System (Section 6.7) | per occurrence | \$2,000.00 |
| | Penalty - Failing to Install a Dental Amalgam Separator on a Fixture that may Release Dental Amalgam Waste Containing Mercury into the Wastewater System that is Directly Accessible (Section 6.7) | per occurrence | \$2,000.00 |
| | Penalty - Failing to Monitor, Operate, Maintain, and Clean a Dental Amalgam Separator (Section 6.7) | per occurrence | \$1,500.00 |
| | Penalty - Using Emulsifiers, Enzymes, Bacteria, Solvents, Hot Water, or Other Agent to Facilitate the Passage of FOG or Hydrocarbons through an Interceptor (Section 6.7) | per occurrence | \$1,000.00 |
| | Penalty - Failing to Provide One or More Monitoring Access Points for the Monitoring of Wastewater (Section 7.1) | per occurrence | \$2,000.00 |
| | Penalty - Failing to Provide Direct Access to Any Monitoring Access Point Located on the Premises (Section 7.1) | per occurrence | \$1,000.00 |
| | Penalty - Failing to Obtain Approval for Hauled Wastewater (Section 8.1) | per occurrence | \$3,000.00 |
| | Penalty - Failing to Pay Any Fees and Charges Related to a Hauled Wastewater Approval or Agreement as set out in Schedule "H" (Section 8.1) | per occurrence | \$200.00 |
| | Penalty - Releasing Hauled Wastewater at an Unauthorized Location (Section 8.1) | per occurrence | \$3,000.00 |
| | Penalty - Failing to Immediately Notify the Proper Authorities where a Substance is Released into the Wastewater System (Section 9.1) | per occurrence | \$1,000.00 |
| | Penalty - Failing to Submit a Written Report About a Release (Section 9.1) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Take All Reasonable Measures to Mitigate the Release of a Substance (Section 9.1) | per occurrence | \$3,000.00 |
| | Penalty - Failing to Have a Written Approval, Permit, or Agreement Available for Inspection on Request (Section 10.1) | per occurrence | \$200.00 |
| | Penalty - Failing to Comply with a Requirement of the CAO (Section 10.1) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Comply with a Requirement or Condition of an Agreement (Section 10.1) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Comply with a Requirement or Condition of a Written Approval or Permit (Section 10.1) | per occurrence | \$1,500.00 |
| | Penalty - Failing to Comply with a Remedial Order (Section 11.3) | per occurrence | \$1,000.00 |
| | Penalty - Obstructing an Officer, the CAO, or their Designates in the Exercise of their Powers or Duties (Section 11.4) | per occurrence | \$1,000.00 |
| | Stormwater Services (relating to Bylaw 1630) | | |
| | Storm Drainage Service Charge - Residential | per month | \$8.67 |
| | Storm Drainage Service Charge - Non-Residential | per month | \$17.34 |

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|--|---|------------------|--|
| | Penalty - Release of Prohibited Material (Section 5.1) | per occurrence | \$500.00 |
| | Penalty - Fail to Notify of Release (Section 5.3) | per occurrence | \$75.00 |
| | Penalty - Fail to Mitigate a Prohibited Release (Section 5.3) | per occurrence | \$500.00 |
| | Penalty - Fail to Cover or Clearly Mark Hoses (Section 5.3) | per occurrence | \$75.00 |
| | Penalty - Allow Termination within 2m (Section 5.4) | per occurrence | \$75.00 |
| | Penalty - Connect Directly to Foundation Drain or Weeping Tile (Section 5.4) | per occurrence | \$75.00 |
| | Penalty - Pump/Redirect Water from a Parcel (Section 5.4) | per occurrence | \$500.00 |
| | Penalty - Fail to Maintain Interceptor (Section 5.6) | per occurrence | \$500.00 |
| | Penalty - Release Prohibited Material from an Interceptor (Section 5.6) | per occurrence | \$500.00 |
| | Penalty - Unauthorized Use of Storm Drainage System (Section 5.7) | per occurrence | \$500.00 |
| | Penalty - Allow Structure On or Over Storm Drainage Facility (Section 5.8) | per occurrence | \$500.00 |
| | Penalty - Failure to Ensure Storm Drainage Facility Remains Clear of Debris (Section 5.8) | per occurrence | \$500.00 |
| | Penalty - Insufficient Clearance Over a Storm Drainage Facility (Section 5.8) | per occurrence | \$500.00 |
| | Penalty - Restricting flow into or within the Storm Drainage System (Section 5.8) | per occurrence | \$500.00 |
| | Penalty - Unauthorized Connection to Storm Drainage System (Section 5.9) | per occurrence | \$500.00 |
| | Penalty - Unauthorized Re-Use of Connection (Section 5.9) | per occurrence | \$500.00 |
| | Penalty - Failure to Notify Town of Discontinuation of Use (Section 5.9) | per occurrence | \$75.00 |
| | Penalty - Violation of Approval or Condition of Approval (Section 6.1) | per occurrence | \$500.00 |
| | Penalty - Fail to Comply with Remedial Order (Section 7.2) | per occurrence | \$500.00 |
| | Penalty - Hindering an Authorized Town Employee (Section 7.4) | per occurrence | \$500.00 |
| Garbage Services (relating to Bylaw 1605) | | | |
| | Garbage Collection Fixed Rate | per month | \$14.04 |
| | Recycling Fixed Rate (Residential & Commercial) | per month | \$5.38 |
| | Garbage Collection Cart Rate - 65G | per month | \$9.20 |
| | Garbage Collection Cart Rate - 95G | per month | \$11.70 |
| | Garbage Collection Cart Rate - 660L | per month | \$16.63 |
| | Garbage Collection Cart Rate - 1100L | per month | \$19.13 |
| | Garbage Collection Additional Pick-Up - 65G | per occurrence | \$9.20 |
| | Garbage Collection Additional Pick-Up - 95G | per occurrence | \$11.70 |
| | Garbage Collection Additional Pick-Up - 660L | per occurrence | \$16.63 |
| | Garbage Collection Additional Pick-Up - 1100L | per occurrence | \$19.13 |
| | Penalty - First Offence | per occurrence | \$50.00 |
| | Penalty - Second Offence | per occurrence | \$100.00 |
| | Penalty - Third and Subsequent Offences | per occurrence | \$500.00 |
| | Utility Account History Printout | each | \$5.00 |
| | Utility Invoice Reprint | each | \$5.00 |
| Equipment Services | | | |

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|--------------|--|------------------|--|--|
| T | Rate as per current Alberta Road Builders and Heavy Equipment Association Handbook | | | |
| Goods | | | | |
| T | Sale of Goods | | | Cost + 25% restocking fee |

Errors: In the event an error has occurred in the utility billing:
a. And the town is responsible, the account will be adjusted for 3 billing periods plus the current period
b. and the consumer is responsible, it shall be adjusted on the date notification is received.

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|--|--|----------------------|--|
| SCHEDULE "C" - COMMUNITY SERVICES | | | |
| PARKS/SPORTSFIELDS | | | |
| | Baseball Youth (Per Season) | per player | \$25.00 |
| | Slo Pitch/Baseball Adult (Per Season) | per team | \$450.00 |
| | Slo Pitch Tournament JJT Park | | \$750.00 |
| | Concession at Diamonds (per day/booking) | | \$60.00 |
| | Concession at Diamonds (OOR) | | \$110.00 |
| | Bleacher Rental | per set | \$85.00 |
| | Park/Sports field Booking Fee | per booking | \$40.00 |
| | Soccer Youth (Per Season) | per player | \$25.00 |
| | Soccer Adult Team (Per Season) | per team | \$450.00 |
| | Football Youth (Per Season) | per player | \$25.00 |
| | School Use (Joint Use Agreement) | | \$0.00 |
| | Campground Reservation Fee | per reservation | One Night Campground Fee as Below |
| | Campground (Full Service - Power, Sewer & Water) | per night | \$40.00 |
| | Campground (Partial Service - Power) | per night | \$35.00 |
| | Capground (Tent) | per night | \$25.00 |
| | Firewood Bundle | per bundle | \$10.00 |
| Arena - Summer (in effect May 1 - August 31) | | | |
| | Arena Slab-Profit Making/Trade Fair | per day | \$850.00 |
| | Arena Slab Set-up Profit Making/Trade Fair | per day | \$425.00 |
| | Arena Main Arena Youth | per hour | \$30.00 |
| | Arena Main Arena Adult | per hour | \$40.00 |
| | Arena Lobby-Profit Making | per hour | \$20.00 |
| | Arena Lobby-Non Profit | per hour | \$10.00 |
| | Arena Concession | per day | \$60.00 |
| Arena - Winter (in effect September 1 - April 30) | | | |
| | Minor Hockey, Figure Skating, Youth | per hour | \$75.00 |
| | Recreation Hockey, Adult | per hour | \$130.00 |
| | Minor Hockey, Figure Skating Youth (OOR) | per hour | \$175.00 |
| | Shinny Hockey Drop In (Daytime) | per player | \$8.00 |
| | Parent 'N Tot Drop in | | \$0.00 |
| | Statutory Holiday Rental (Boxing Day) | per hour | \$150.00 |
| | Public/Family Skating Sponsorship | per season | \$3,000.00 |
| | Non-Prime Time Usage | Dollars off per hour | \$10.00 |
| | Board Advertising | per year | \$450.00 |
| | Wall Advertising | per year | \$250.00 |

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|-----|---|------------------|--|
| | Centre Ice Advertising | per year | \$650.00 |
| | Neutral Zone Advertising | per year | \$500.00 |
| | Zamboni Advertising | per year | \$650.00 |
| | Concession Lease (Winter Season) | per year | \$1,000.00 |
| | Senior Citizen Centre Lease | per year | \$1,000.00 |
| | Arena Event Set-Up/Take Down | | half price |
| | Schools (Joint Use Agreement) | | \$2.00 |
| | Pool | | |
| | Infant/Preschool (0-3 Years) Drop In | | \$0.00 |
| | Hot Tub/ Shower | | \$2.00 |
| | Child (4-7Years) Drop In | | \$3.00 |
| | Youth (8-17 Years) Drop In | | \$5.00 |
| | Adult (18+ Years) Drop In | | \$7.00 |
| | Senior (55+ Years) Drop In | | \$6.00 |
| | Family | | \$15.00 |
| | Sr. Aquafit Drop In | | \$6.00 |
| | Masters/Boot Camp/Aquafit Drop In/Boot Camp | | \$8.00 |
| | 1 Month Pass Child | per month | \$24.00 |
| | 1 Month Pass Youth | per month | \$32.00 |
| | 1 Month Pass Family | per month | \$80.00 |
| | 1 Month Pass Pre-school (0-3 Years) | per month | \$0.00 |
| | 1 Month Pass Adult | per month | \$50.00 |
| | 1 Month Pass Senior (55+ Years) | per month | \$40.00 |
| | 1 Month Pass Aquafit | per month | \$52.00 |
| | 1 Month Pass Sr. Aquafit (55+ Years) | per month | \$42.00 |
| | 6 Month Pass Child | per 6 months | \$99.00 |
| | 6 Month Pass Youth | per 6 months | \$136.00 |
| | 6 Month Pass Family | per 6 months | \$338.00 |
| | 6 Month Pass Pre-school (0-3 Years) | per 6 months | \$0.00 |
| | 6 Month Pass Adult | per 6 months | \$210.00 |
| | 6 Month Pass Senior (55+ Years) | per 6 months | \$170.00 |
| | 6 Month Pass Aquafit | per 6 months | \$215.00 |
| | 6 Month Pass Sr. Aquafit (55+ Years) | per 6 months | \$180.00 |
| | 1 Year Pass Child | per year | \$165.00 |
| | 1 Year Pass Youth | per year | \$224.00 |
| | 1 Year Pass Family | per year | \$565.00 |
| | 1 Year Pass Adult | per year | \$340.00 |
| | 1 Year Pass Senior (55+ Years) | per year | \$280.00 |
| | 1 Year Pass Aquafit | per year | \$350.00 |

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|-----|---|------------------|--|
| | 1 Year Pass Sr. Aquafit (55+ Years) | per year | \$300.00 |
| | 10 Punch Child | | \$27.00 |
| | 10 Punch Youth | | \$45.00 |
| | 10 Punch Adult | | \$63.00 |
| | 10 Punch Senior (55+ Years) | | \$54.00 |
| | 10 Punch Aquafit/Masters/Bootcamp | | \$72.00 |
| | 10 Punch Sr. Aquafit (55+ Years) | | \$54.00 |
| | 10 Punch Family Swim | | \$145.00 |
| | 20 Punch Child | | \$57.00 |
| | 20 Punch Youth | | \$85.00 |
| | 20 Punch Adult | | \$119.00 |
| | 20 Punch Senior (55+ Years) | | \$102.00 |
| | 20 Punch Aquafit/Masters/Bootcamp | | \$136.00 |
| | 20 Punch Sr. Aquafit (55+ Years) | | \$102.00 |
| | 20 Punch Family Pass | | \$255.00 |
| E | Junior Lifeguard Club Session | | \$180.00 |
| | Water Safety Instructor Course | per course | \$325.00 |
| | Water Safety Instructor Re-cert | per course | \$95.00 |
| | Lifesaving Instructor Course | per course | \$325.00 |
| | Lifesaving Instructor Re-cert | per course | \$60.00 |
| | National Lifeguard Course | per course | \$367.00 |
| | National Lifeguard Re-cert | per course | \$60.00 |
| E | First Aid Course | per course | \$180.00 |
| | First Aid Course Re-cert | per course | \$80.00 |
| E | Bronze Medallion/Bronze Cross - Combined Course | per course | \$225.00 |
| | Bronze Medallion or Bronze Cross - Full Course | per course | \$160.00 |
| E | Babysitting Course | per course | \$84.00 |
| E | Boating Manual | each | \$20.00 |
| | Boating exam | per exam | \$25.00 |
| I | Concession Room (Not-for-profit, Public) | per hour | \$10.00 |
| I | Concession Room (Not-for-profit, Public) | per half day | \$20.00 |
| I | Concession Room (Not-for-profit, Public) | per full day | \$40.00 |
| I | Concession Room (Commercial, Profit Making) | per hour | \$20.00 |
| I | Concession Room (Commercial, Profit Making) | per half day | \$40.00 |
| I | Concession Room (Commercial, Profit Making) | per full day | \$80.00 |
| I | Private Pool Rental | per hour | \$140.00 |
| I | Private Pool Rental Extra Guard | per guard | \$30.00 |
| | Private Rental Pool Toy | per hour | \$30.00 |
| I | Sponsored Swim | per swim | \$170.00 |

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| I | Swim Club All Lanes/Full Pool | per hour | \$70.00 |
| I | Swim Club Lane Rental | per lane | \$16.00 |
| I | Kayak Club Full Pool | per hour | \$70.00 |
| I | Locker Rental – Per Month | per month | \$7.50 |
| I | Locker Rental – Per Year | per year | \$75.00 |
| E | Private Lessons | 1/2 hour | \$22.50 |
| E | Private Lessons | 1 hour | \$30.00 |
| E | Semi-Private Lessons | 1/2 hour/person | \$17.50 |
| E | Semi-Private Lessons | 1 hour/person | \$25.00 |
| E | 5 Week Red Cross Lessons (Pre-school-SK2) | | \$47.00 |
| E | 5 Week Red Cross Lessons (Swim Kids 3-6) | | \$50.00 |
| E | 5 Week Red Cross Lessons (Swim Kids 7-10) | | \$52.00 |
| E | 8 Week Red Cross Lessons (Pre-school-SK2) | | \$62.50 |
| E | 8Week Red Cross Lessons (Swim Kids 3-6) | | \$65.00 |
| E | 8Week Red Cross Lessons (Swim Kids 7-10) | | \$67.50 |
| E | School Lessons (Full Red Cross/Student) | | \$36.50 |
| E | School Lessons (Certificate Program) | | \$26.50 |
| E | Fitness/Stroke Improvement (Per Student/Day) | | \$5.00 |
| | School Kayaking/Student | | \$6.00 |
| | School Open Swim - 1 Hour (Per Student) | | \$3.50 |
| | School Open Swim – 2 Hours (Per Student) | | \$4.00 |
| Programs | | | |
| | Aerobics Adult | | \$7.00 |
| E | Summer Games Registration Fee (\$25.00 is charged but \$12.00 is forwarded on to host community) | | \$10.00 |
| | Programs i.e. Clinics and Workshops | | Offered on a break-even basis. |



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

| | |
|--|---------------------------------------|
| SUBJECT: Land Use Bylaw Amendment 1547-AT - First Reading | |
| PRESENTED BY: Lisa Goss, Legislative Service Manager | DATE OF MEETING: 11/27/2023 |

PURPOSE:

For Council to consider amending the Land Use Bylaw to redesignate the lands located at 806 Main Street from Downtown / Retail Commercial - C1 to Transitional Commercial - C4 Land Use District, which allows for Rowhouses.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree and give first reading to Land Use Bylaw Amendment 1547-AT, for the redesignate the lands located at 806 Main Street (portion of Lot 18, Plan 7756AL) from Downtown / Retail Commercial -C1 to Transitional Commercial - C4 Land Use District.

That Council for the Town of Pincher Creek agrees to hold a Public Hearing on Bylaw 1547-AT amending the Land Use Bylaw 1547 on January 8, 2024, before consideration of second and/or third reading.

BACKGROUND/HISTORY:

See attached.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives Bylaw 1547-AT amending the Land Use Bylaw 1547 as information.

That Council for the Town of Pincher Creek direct administration to bring back Bylaw 1547-AT with amendments for consideration.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

See attached.

FINANCIAL IMPLICATIONS:

Advertisement and adjacent property owner notification. in addition, the Land Use Bylaw is to be updated accordingly.

PUBLIC RELATIONS IMPLICATIONS:

In addition to the Towns' Department referral comments, the adjacent property owners are to be notified in accordance with the Land Use Bylaw section 50 and the Municipal Government Act sections 216.4, 606 and 692. Subsequent to first reading of Bylaw 1547-AT, the Notice of Public Hearing on Bylaw 1547-AT is to be published for two consecutive weeks in the local weekly newspaper as per Advertising for Public Hearing Policy 103-93. The suggested dates for advertising are December 20 and 27, 2023, respectively.

ATTACHMENTS:

Application For A Land Use Bylaw Amendment - 3303

Pincher Creek - Portion of Lot 18, Plan 7756AL-LUD REDESIGNATION - 3303

Town Pincher Creek LUB 1547 Amendment - Bylaw 1547-AT redesignate C1 to C4 - 3303

Letter from Applicant with attachments - 3303

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek agree and give Bylaw 1547-AT amending the Land Use Bylaw 1547 first reading and to hold a Public Hearing on January 8, 2024, as residential development is needed in the Town.

Signatures:

Department Head:

Lisa Goss

CAO:

Angie Lucas

RECEIVED

OCT 26 2023

SCHEDULE 11
Form I

TOWN OF PINCHER CREEK

Town of Pincher Creek

Box 159, 962 St. John Avenue, Pincher Creek, AB T0K 1W0
403-627-3156 fax: 403-627-4784 e-mail: reception@pinchercreek.ca

APPLICATION FOR A LAND USE BYLAW AMENDMENT

APPLICATION NO. 23-00053

APPLICANT: SITEFINDERS REAL ESTATE SERVICES

ADDRESS: 1703 VISTA ROAD Calgary T2E 6H7

REGISTERED OWNER: PINCHER CREEK MOOCCO PROP. COOP

ADDRESS: 806 MAIN STREET

LEGAL DESCRIPTION: Lot(s) 18 Block _____ Plan 7756 AL

Quarter _____ Section _____ Township _____ Range _____

PROPOSED AMENDMENT:

FROM: C1

TO: C4

APPLICANT'S SUBMISSION:

Please state your reasons for applying for this amendment. Attach a separate sheet if necessary.

See attached.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF:

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application.

Fees Submitted \$ 500.00

Receipt No. _____

DATE: Oct 12/23

SIGNED: [Signature]
Applicant



Thursday, October 12, 2023

Redistricting Application

806 Main Street

Town Of Pincher Creek

Pincher Creek Modco Development Corp. is making an application to redistrict our property to C4.

Our property is located between the Provincial building and the St. John's Anglican Church and has not fared well as a commercial building.

Sitefinders typically invests in small-town Alberta and invested in the Pincher Creek property because we work with a variety of national and retail tenants looking to locate in strong retail locations in local markets.

We badly misjudged the value of this location. We did have a national retail Tenant who withdrew from the location as soon as they could as their store was performing the second worst of all their Canada-wide locations.

Since then, we have struggled to find local tenants, and when they do, they have barely managed to survive.

Sitefinders is in the process of doing an affordable housing project in High River, and it seems to me that converting this property into 4 affordable residential units would help alleviate some housing troubles that Pincher Creek is facing and will have the advantage of the property's central local.

To meet the requirements for parking, we have arranged with the Province for long-term parking for the development.

We have reviewed our idea with the planning department, and it seems that our idea meets both the requirements of your LUB | Land Use [Zoning] Bylaw and is supported by the Downton Plan.

Please find attached:

ALLAN MATTHEWS

1

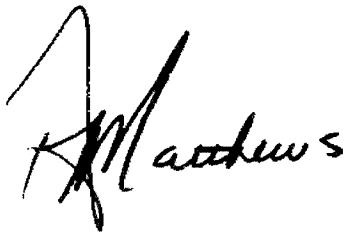
C:\Users\Amatthews\AppData\Local\Microsoft\Windows\Inetcache\Content.Outlook\PTADTEL7\Landuse Application October 12 2023_.Docx

1. The application form - *See attachment 1.*
2. A sketch of how the current building will be subdivided. We intend to create patios for each unit on the East side as well as a pleasing space adjacent to the Church.
3. A copy of the title
4. A Real Property Report [RPR].

Once you confirm that the application is completed, we will forward the \$500 application fee to you by check made to the Town Of Pincher Creek.

Please call with questions.

Kind Regards

A handwritten signature in black ink that reads "Allan S. Matthews". The signature is written in a cursive style with a large, stylized initial "A".

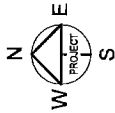
Allan S. Matthews

President

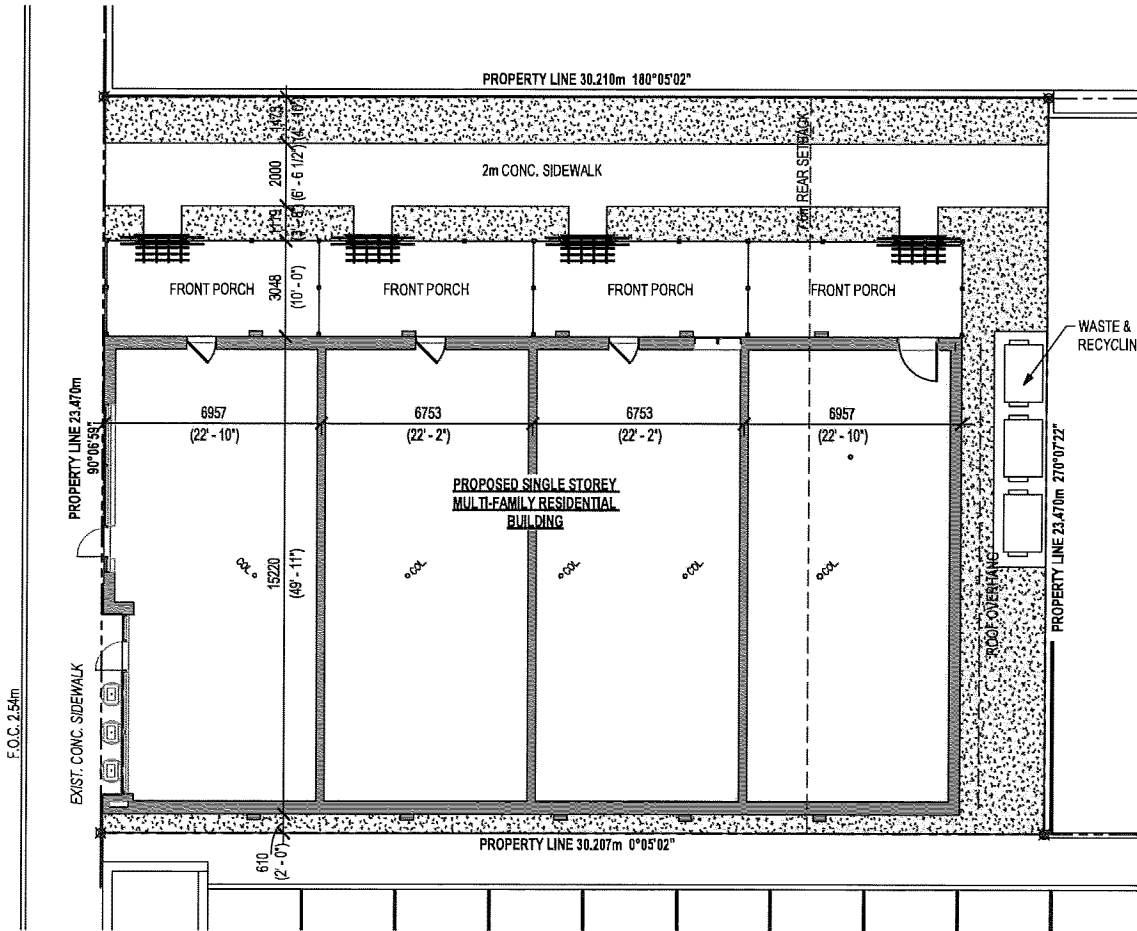
P403 | 802 | 5289

ALLAN MATTHEWS

2



MAIN STREET



SITE INFORMATION

MUNICIPAL ADDRESS
806 MAIN STREET
PINCHER CREEK, ALBERTA

LEGAL ADDRESS
NORTH HALF OF THE EAST 23.470m
OF THE WEST 33.528m OF LOT 18,
PLAN 7756AL

LOT AREA
+/- 7,627 ft² | 709 m² | 0.175 acres | 0.071 ha

ZONING
C1 - DOWNTOWN / RETAIL COMMERCIAL (CURRENT)
C4 - TRANSITIONAL COMMERCIAL (PROPOSED)

USE
FOURPLEX (DISCRETIONARY)
ROWHOUSE (DISCRETIONARY)

BUILDING AREA:

| | |
|--------------------|---------------------------|
| MAIN FLOOR: | 4,455 ft² (414 m²) |
| BASEMENT: | 1,098 ft² (102 m²) |
| TOTAL AREA: | 5,553 ft² (516 m²) |
| FOOTPRINT: | 4,455 ft² (414 m²) |

PARCEL COVERAGE:
BUILDING FOOTPRINT = 414 m² (4,455 ft²)
LOT AREA = 709 m²
414 m² / 709 m² = 58% PARCEL COVERAGE

FAR: 516 m² (G.F.A.) / 709 m² (LOT AREA) = 0.73

PARKING:
ROWHOUSE
(ROWHOUSE = 1.5 STALL / UNIT)
= 1.5 x 4 = 6
= 6 STALLS

| | |
|-------------------------|----------|
| TOTAL PARKING REQUIRED: | 6 STALLS |
| TOTAL PARKING PROVIDED: | 0 STALLS |

① **SITE LAYOUT**
1 : 150

COM-TECH
www.comtechdesign.com
306 1235 26th Avenue S.E.
Calgary, Alberta. T2G 1R7
403.283.3040

CLIENT:
Sitefinders
Group of Companies
P: 403.217.5299 F: 403.217.5290

| REVISIONS | | |
|-----------|------|-------------|
| REV | DATE | DESCRIPTION |
| | | |

PINCHER CREEK TOWNHOMES RENO
PROJECT
806 MAIN STREET
PINCHER CREEK, ALBERTA

DRAWN BY:
JLC
SCALE:
As indicated
DATE:
06 OCT 23

SITE LAYOUT
SD0.0



CERTIFIED COPY OF
Certificate of Title

S

LINC
0013 916 432

SHORT LEGAL
7756AL;;18

TITLE NUMBER: 131 180 538
TRANSFER OF LAND
DATE: 25/07/2013

AT THE TIME OF THIS CERTIFICATION

PINCHER CREEK MODCO DEVELOPMENT CORPORATION.
OF 22 PROMINENCE VIEW SW
CALGARY
ALBERTA T3H 3M8

IS THE OWNER OF AN ESTATE IN FEE SIMPLE
OF AND IN

PLAN PINCHER CREEK 7756AL
THE NORTH HALF OF THE EAST SEVENTY SEVEN (77) FEET OF THE
WEST ONE HUNDRED AND TEN (110) FEET OF LOT EIGHTEEN (18)

EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

| NUMBER | DATE (D/M/Y) | PARTICULARS |
|-------------|--------------|--|
| 131 180 539 | 25/07/2013 | MORTGAGE MORTGAGEE - THE PINCHER CREEK CREDIT UNION, LIMITED. BOX 1660, PINCHER CREEK ALBERTA T0K1W0 ORIGINAL PRINCIPAL AMOUNT: \$311,800 |
| 131.180 540 | 25/07/2013 | CAVEAT RE : ASSIGNMENT OF RENTS AND LEASES CAVEATOR - THE PINCHER CREEK CREDIT UNION, LIMITED. 22 PROMINENCE VIEW SW CALGARY ALBERTA T3H3M8 AGENT - F MURRAY PRITCHARD |

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE
REPRESENTED HEREIN THIS 25 DAY OF JULY ,2013



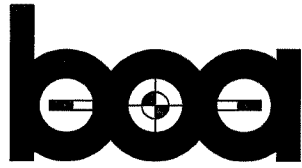
(CONTINUED)

Certificate of Title

TITLE NUMBER: 131 180 538

SUPPLEMENTARY INFORMATION

VALUE: \$300,000
CONSIDERATION: CASH & MORTGAGE
MUNICIPALITY: TOWN OF PINCHER CREEK
REFERENCE NUMBER:
041 417 207
ATS REFERENCE:
4;30;6;23;SW
TOTAL INSTRUMENTS: 002



brown okamura & associates ltd.

STREET ADDRESS: 514 STAFFORD DRIVE NORTH, LETHBRIDGE, ALBERTA, T1H 2B2
MAILING ADDRESS: P.O. BOX 655, LETHBRIDGE, ALBERTA, T1J 3Z4

TELEPHONE: (403) 329-4688
FAX: (403) 320-9144

ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

To: Cormode & Dickson Construction (Calgary) Ltd.
119, 11929-40th Street S.E.
Calgary, Alberta
T2Z 4M8

Re: The North half of the east 23.47 meters of the west 33.53 meters of lot 18, Plan 7756 AL
806A, 806B-Main Street, Pincher Creek, Alberta ("the Property")

Date of Survey: March 14, 2014

Date of Title Search: March 11, 2014

CERTIFICATION:

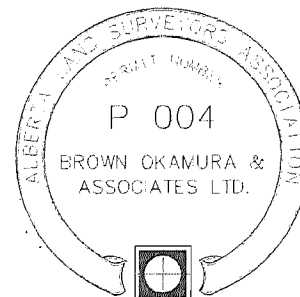
I hereby certify that this report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Alberta Land Surveyors' Association's Manual of Standard Practice and supplements thereto. Accordingly, within those standards as of the date of this report, **I am of the opinion that:**

1. the Plan illustrates the boundaries of the Property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice and registered easements and rights-of-way affecting the extent of the title to the Property.
2. the improvements are entirely within the boundaries of the Property. **Except for awning encroachment into street and retaining wall encroachment into remainder of lot 18, as shown.**
3. no visible encroachments exist on the Property from any improvements situated on an adjoining property.
4. no visible encroachments exist on registered easements or rights-of-way affecting the extent of Property.

PURPOSE: This Report and attached plan have been prepared for the benefit of the Property owner, subsequent owners, and any of their agents for the purpose of (a land conveyance, support of a subdivision application, a mortgage application, a submittal to the Municipality for a compliance certificate, etc.). Copying is permitted only for the benefit of these parties, and only if the plan remains attached. Where applicable, registered easements and utility rights-of-way affecting the extent of the Property have been shown on the attached plan. Unless shown otherwise, property corner markers have not been placed during the survey for this report. The attached plan should not be used to establish property boundaries due to the risk of misinterpretation or measurement error by the user. The information shown on this Real Property Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements.

Dated at Lethbridge, Alberta
March 20, 2014 File No. 348-90

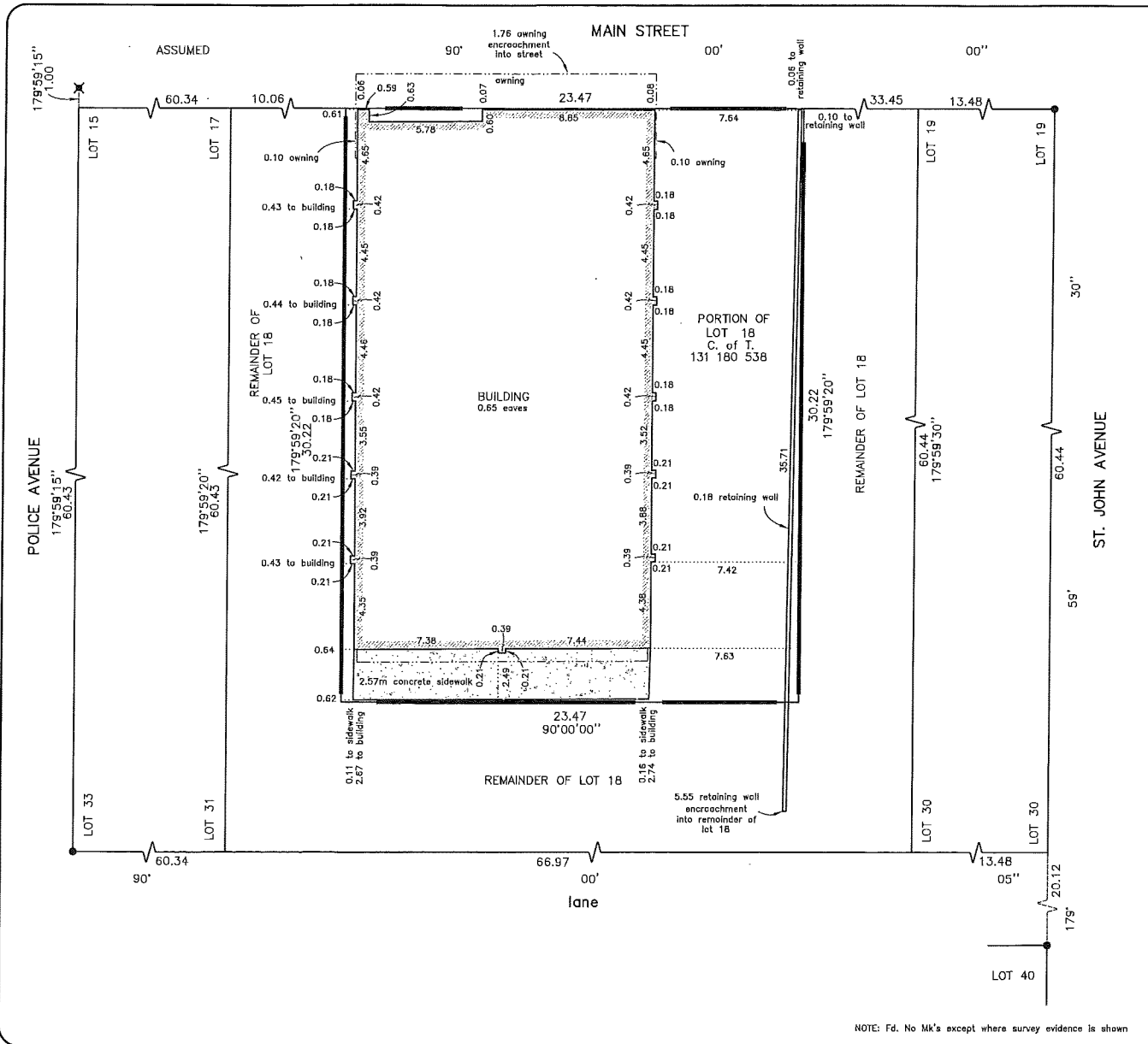
D. J. Amantea, ALS
(copyright reserved)



This document is not valid unless it bears an original signature and a permit stamp (in blue ink)

Page 1 of 2

PROFESSIONAL SURVEYORS



NOTE: Fd. No MK's except where survey evidence is shown



*Alberta Land Surveyor's
Real Property Report*

NOTE:
This plan is Page 2 of a Real Property Report and is ineffective if it is detached from Page 1.

PROPERTY DESCRIPTION

PLAN 7756 AL
THE NORTH HALF OF THE EAST 23.47 METERS OF
THE WEST 33.53 METERS OF LOT 18

— Property is subject to :
Mortgage; Instrument No. 131 180 539
Caveat Re: Assignment of Rents and Leases;
Instrument No. 131 180 540

LEGEND

- Property boundaries shown thus
- Distances from property boundaries are shown to siding
- Eaves dimensioned to the line of the fascia.
- Statutory Iron Posts shown thus... ● found
- Drill hole shown thus... ✕ found

D. J. Amantea, Alberta Land Surveyor, 2014

boa brown okamura & associates ltd.
P.O. BOX 655 - 514 Stafford Drive N., Lethbridge, Alberta T1J 3Z4
© copyright brown, okamura & associates ltd. 2014

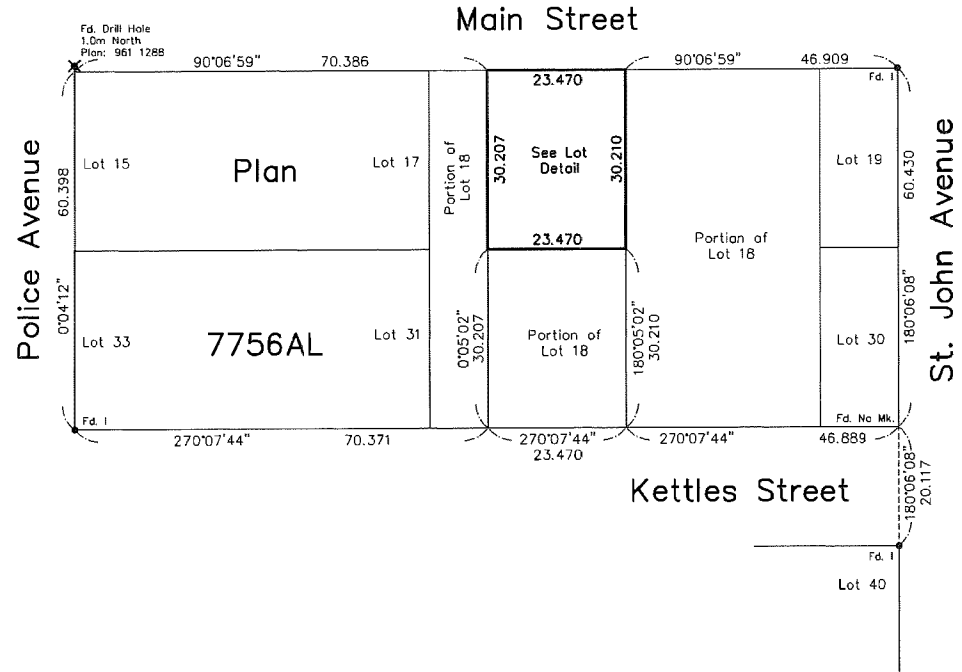
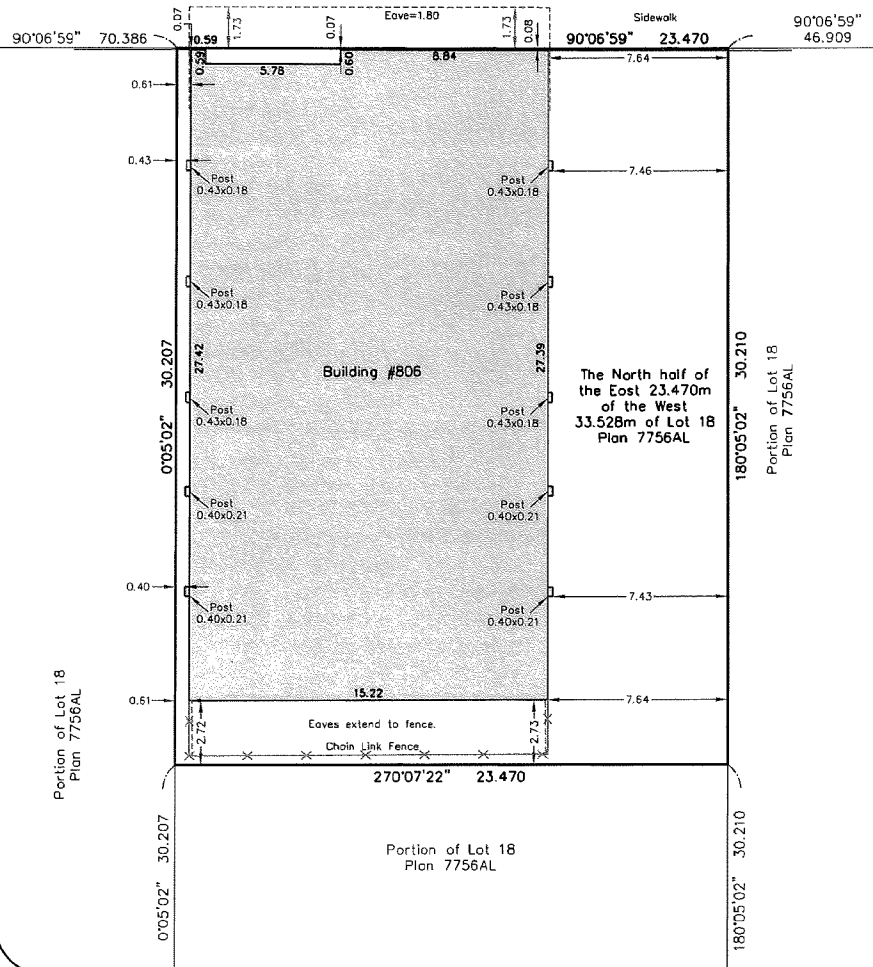
| | | |
|--------|----------------|---------------------|
| Scale: | 1:200 | (metric) |
| File: | 348-90 | Ref. file: 14-12212 |
| Drawn: | HF | |
| Date: | March 20, 2014 | |

Lot Detail
Scale 1:200

Plan Detail
Scale 1:800

Main Street

Encroachment #1 - Eaves encroach into municipal property (Main Street) as shown.



Alberta Land Surveyor's Real Property Report

LEGEND

- Legal survey monuments are shown thus:
found ● Fd. I
- Fd. No Mk. indicates found no mark.
- Star Drill Marks are shown thus:
found * Fd. Drill Hole
- Buildings and eaves are shown thus
- Concrete is shown thus
- Property boundaries are shown thus
- Fences lines are shown thus *
- Dimensions are in metres and decimals thereof.
- Distances are to the existing exterior cladding of the buildings at the time of the survey, unless otherwise shown.

- Eaves are dimensioned from building edge to outside fascio edge, excluding eavestroughing.
- Fences are dimensioned to the centreline of the fenceline.
- Fences which appear to define property lines are within 0.20 metres of property line, unless otherwise noted
- Bearings shown are 3TM grid derived from GPS.
- No representations are made as to encumbrances that may exist against the title of this property.

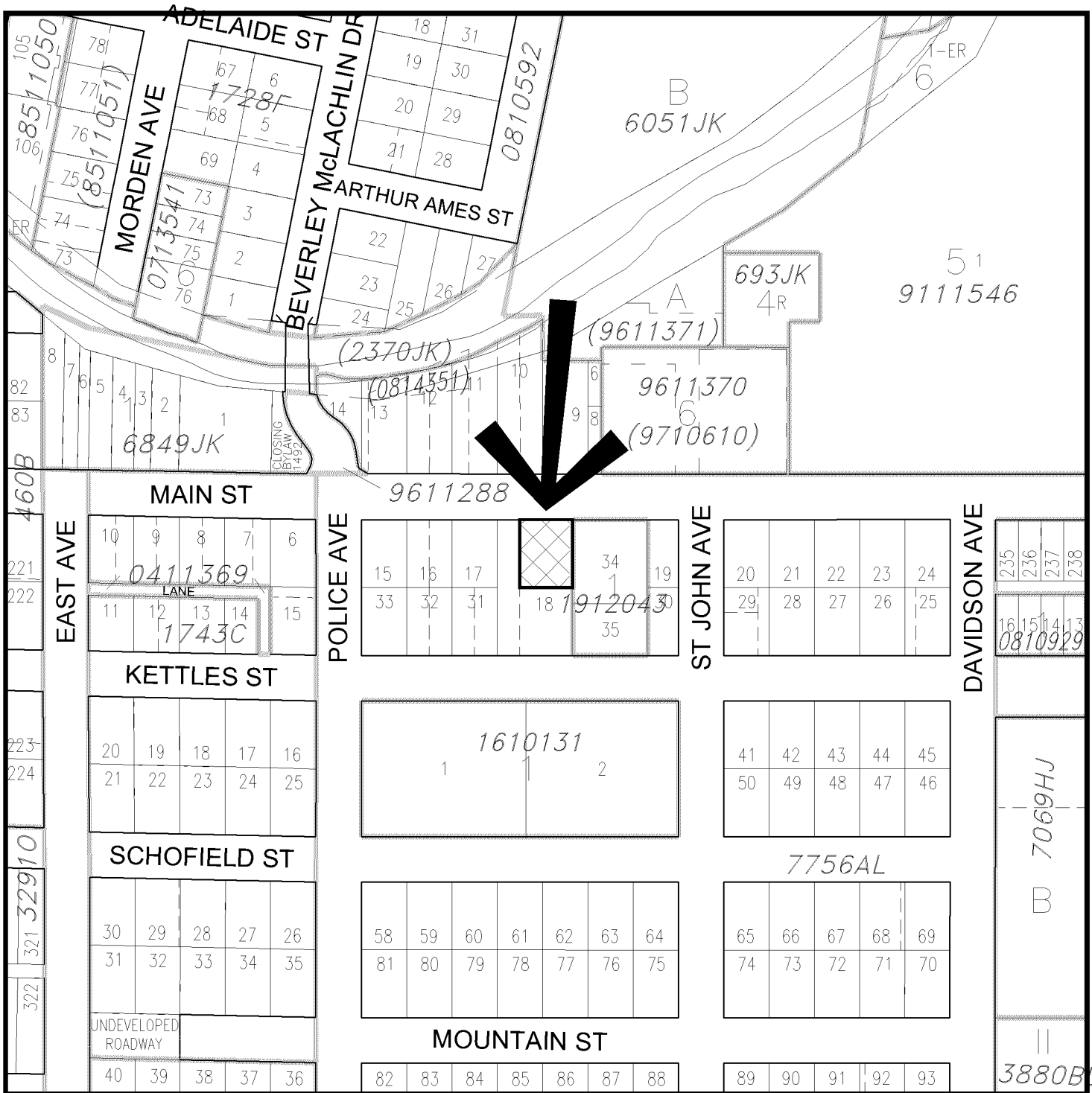
This Plan is Page 2 of a Real Property Report and is ineffective if it is detached from Page 1 and 3. Page 2 of 3

SCALE: As Noted

File No. 082165RPR

Drawn by:
Tyler Dalton

MARTIN GEOMATIC CONSULTANTS LTD.
ALBERTA LAND SURVEYORS
255 - 31st Street North
Lethbridge, Alberta
T1H 3Z4
Phone: 329-0050 Fax: 329-6594
E-mail: geomort@mgcl.net ©2008



**LAND USE DISTRICT REDESIGNATION
SCHEDULE 'A'**

Bylaw #: 1547-AT
Date: _____



FROM: Downtown/Retail Commercial C1
TO: Transitional Commercial C4

PLAN PINCHER CREEK 7756AL THE NORTH HALF OF THE EAST SEVENTY SEVEN (77) FEET OF THE WEST ONE HUNDRED AND TEN (110) FEET OF LOT EIGHTEEN (18)
WITHIN SW 1/4 SEC 23, TWP 6, RGE 30, W 4 M
MUNICIPALITY: TOWN OF PINCHER CREEK
DATE: NOVEMBER 1, 2023



0 50 100 150 200
Metres



November 01, 2023 N:\Pincher-Creek-MD\Pincher-Creek\Pincher-Creek LUD & Land Use Redesignations\Pincher Creek - Portion of Lot 18. Plan 7756AL.dwg

**TOWN OF PINCHER CREEK
BYLAW NO. 1547-AT**

BEING a bylaw of the Town of Pincher Creek in the Province of Alberta, to amend Bylaw No. 1547, being the municipal Land Use Bylaw;

WHEREAS the Council of the Town of Pincher Creek is in receipt of an application to redesignate lands within its corporate limits to allow for the conversion of an existing commercial building into multi-unit affordable housing (rowhousing) accommodation units on the subject land;

AND WHEREAS the purpose of proposed Bylaw No. 1547-AT is to redesignate lands located at 806 Main Street (portion of Lot 18, Plan 7756AL) and legally described as PLAN PINCHER CREEK 7756AL THE NORTH HALF OF THE EAST SEVENTY SEVEN (77) FEET OF THE WEST ONE HUNDRED AND TEN (110) FEET OF LOT EIGHTEEN (18) lying within the SW $\frac{1}{4}$ -23-2-30-W4M from "Downtown/Retail Commercial – C1" to "Transitional Commercial – C4" to accommodate the said use;

AND WHEREAS the said lands are shown on the map in Schedule A attached hereto;

AND WHEREAS the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Pincher Creek in the Province of Alberta duly assembled does hereby enact the following:

1. Lands legally described as PLAN PINCHER CREEK 7756AL THE NORTH HALF OF THE EAST SEVENTY SEVEN (77) FEET OF THE WEST ONE HUNDRED AND TEN (110) FEET OF LOT EIGHTEEN (18) within SW $\frac{1}{4}$ -23-2-30-W4M from "Downtown/Retail Commercial – C1" to "Transitional Commercial – C4" as shown on the map in Schedule A.
2. Bylaw No. 1547, being the municipal Land Use Bylaw, is hereby amended.
3. The land use district map shall be amended to reflect this change.
4. This bylaw shall come into effect upon third and final reading hereof.

READ a **first** time this ____ day of _____, 2023.

Mayor – Don Anderberg

Chief Administrative Officer – Angie Lucas

READ a **second** time this ____ day of _____, 2023.

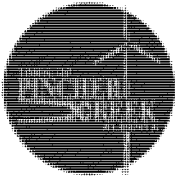
Mayor – Don Anderberg

Chief Administrative Officer – Angie Lucas

READ a **third** time and finally passed this ____ day of _____, 2023.

Mayor – Don Anderberg

Chief Administrative Officer – Angie Lucas



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

| | |
|---|---------------------------------------|
| SUBJECT: Memorandum of Understanding | |
| PRESENTED BY: Angie Lucas, Chief Administrative Officer | DATE OF MEETING: 11/27/2023 |

PURPOSE:

To review the Memorandum of Understanding between the Kainai/Blood Tribe & Piikani Nation (the "Blackfoot") and the Town of Cardston, Cardston County, MD of Pincher Creek, Town of MaGrath, Town of Pincher Creek and Town of Fort MacLeod (the "Region").

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the draft Memorandum of Understanding as presented and attached to the Minutes.

BACKGROUND/HISTORY:

The purpose of the Memorandum of Understanding is to establish a protocol to advance issues of common interest and resolve issues of common concern and help to promote discussions regarding matters of mutual interest between the Blackfoot and the Region.

Areas of mutual interest and cooperation include discussing and striving to share information, create mutually beneficial opportunities and resolve issues in the following areas,

- _Health and Wellness (including Housing, Education, Justice and Racism and Discrimination);
- _Economic Development and Employment;
- _Community Planning (including Land Use Planning, the Environment, Cultural Resources Management and Emergency Response); and
- _Communications

ALTERNATIVES:

Accept as information

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

N/A

FINANCIAL IMPLICATIONS:

Unknown at this time.

PUBLIC RELATIONS IMPLICATIONS:

Support and build relationships with Blackfoot and Regional neighbours.

ATTACHMENTS:

MEMORANDA OF RESPECT v2 (1) - 3299

CONCLUSION/SUMMARY:

The Town of Pincher Creek Council has worked with all members of the Region and Blackfoot Councils to create the draft Memorandum of Agreement and look forward to seeing the document receive final signatures in the near future.

Signatures:

Department Head:

Angie Lucas

CAO:

Angie Lucas

Kitsii'ihkoaaminooniksi – “We are all Neighbours”

**MEMORANDA OF RESPECT, UNDERSTANDING
AND PARTNERSHIP BETWEEN THE**

KAINAI/BLOOD TRIBE & PIIKANI NATION (*the “Blackfoot”*)

**AND THE TOWN OF CARDSTON, CARDSTON COUNTY, MD OF PINCHER CREEK, TOWN
OF MAGRATH, TOWN OF PINCHER CREEK, & TOWN OF FORT MACLEOD (*the “Region”*)**

REGARDING MATTERS OF MUTUAL INTEREST (*the “Neighbourly Agreement”*) 2024

Whereas Southern Alberta is part of the ancestral territory of the Blackfoot and;

Whereas the Municipalities in the Region are located within the Blackfoot territory making the parties neighbors since the settlement of the early pioneers in 1887 and;

Whereas the Blackfoot are First Nations governments with their own inherent governing authority as well as under the *Indian Act R.S.C., 1985, c. 1-5*;

Whereas the Municipalities in the Region are municipalities under the authority of the *Municipal Government Act RSA 2000, c M-26* and;

Whereas each party has its own jurisdiction and right to govern within its boundaries and authorities;

Whereas the parties wish to establish a healthy and productive relationship founded in mutual respect and guided by the principles of the United Nations Declaration on the Rights of Indigenous Peoples, the Calls to Action of the Truth and Reconciliation Commission and the Calls to Justice of the National Inquiry into Missing and Murdered Indigenous Women and Girls;

Whereas the parties wish to establish a protocol to advance issues of common interest and resolve issues of common concern and;

Whereas these discussions are intended to lead to actions that will improve the social and economic outcomes of the Blackfoot and the Region;

Now therefore the Councils of the Blackfoot and the Region agree as follows:

AREAS OF MUTUAL INTEREST AND COOPERATION

To discuss and strive to share information, create mutually beneficial opportunities and resolve issues in the following areas,

- _Health and Wellness (including Housing, Education, Justice and Racism and Discrimination);
- _Economic Development and Employment;
- _Community Planning (including Land Use Planning, the Environment, Cultural Resources Management and Emergency Response); and
- _Communications;

To establish working committees comprised of appropriate representatives of both parties, identify joint courses of action, advance shared opportunities and resolve identified and other issues, as they may arise;

To use the principles of the United Nations Declaration on the Rights of Indigenous Peoples, the Calls to Action of the Truth and Reconciliation Commission and the Calls to Justice of the National Inquiry into Missing and Murdered Indigenous Women and Girls, and the values of respect, understanding and strong communication to guide the work of the working committees;

To make best efforts to achieve joint courses of action and acknowledge that this will require both parties to contribute to an environment of mutual recognition, respect and openness; and

For each party to take responsibility for success in achieving a productive working relationship.

WORKING COMMITTEES AND MEETINGS

Senior Administrative Officers of the parties (Senior Executive Officer for Kainai/Blood Tribe and Piikani Nation, and Chief Administrative Officers for the respective municipalities in the Region) may establish and oversee working committees for each, of the identified areas of mutual interest and cooperation;

Each working committee will be comprised of the appropriate representatives of each party, appointed by Senior Administrative Officers;

External parties may be invited to participate on the working committee with the agreement of both Senior Administrative Officers to help advance joint courses of action;

Each working committee will develop a work plan and reasonable timelines;

Wherever useful, each party agrees to undertake joint advocacy and to share information with respect to existing initiatives, funding opportunities or any other information to further the implementation of the work plans and the achievement of success;

Each working committee will report quarterly to the Senior Administrative Officers, jointly; and

The Blackfoot Councils and the Region Councils will meet quarterly to receive reports from all working committees on the implementation of the work plans and to discuss and seek resolution of any obstacles that may have arisen.

CONSULTATION

The Blackfoot and the Region will be guided by the values of respect, understanding and strong communication, and will endeavor to ensure that the perspective of the other party is adequately and meaningfully considered in any work that may affect the other party's social, cultural, environmental and economic interests;

The Blackfoot and the Region will also both endeavor to share information with the other party that may affect the other party's social, cultural, environmental and/ or economic interests; and

The Blackfoot and the Region, when seeking the perspective of the other party, will commit to direct communication through the Senior Administrative Officers to ensure awareness and coordination of referrals.

GENERAL PROVISIONS

The parties agree to review this Agreement every two years to ensure its continued effectiveness, or as issues arise.

This Agreement may be dissolved at any time by mutual consent of the parties; OR

Either party may cause the Agreement to be dissolved. Before dissolution however, the parties will engage in one further meeting to be chaired by a mutually acceptable facilitator/mediator with a view to achieving agreement, which would result in the Protocol being continued.

Nothing in the Protocol Agreement shall be interpreted so as to affect, add to or take away from any of the existing Aboriginal or Treaty rights of Kainai/Blood Tribe, which are recognized and affirmed by Section 35 of the *Constitution Act, 1982*.

Once signed, Senior Officials from the Region and the Blackfoot will work collaboratively to develop an action plan to guide the effective and efficient implementation of the commitments set out in this Protocol.

Agreed this day of January 26th, 2023 at
10:00AM

FOR: KAINAI/BLOOD TRIBE

Chief Makiinima Roy Fox

PIIKANI NATION

Chief Troy Knowlton

FOR: TOWN OF CARDSTON

_____ **Mayor**
Maggie Kronen

CARDSTON COUNTY

_____ **Reeve**

MD OF PINCHER CREEK

_____ **Reeve**

TOWN OF FORT MACLEOD

_____ **Mayor**

TOWN OF PINCHER CREEK

_____ **Mayor**

TOWN OF MAGRATH

_____ **Mayor**



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
November 27, 2023**

| <u>Item No.</u> | <u>Date</u> | <u>Received From</u> | <u>Information</u> |
|------------------------|--------------------|-----------------------------|--|
| 1. | Nov 8, 2023 | Alberta Ability Network | AAN Ice and Snow Removal Petition Letter |

November 6, 2023

Dear Mayor Anderberg,

We are writing on behalf of the Alberta Ability Network, a collaborative of over 210 stakeholders, people with lived experience and those who support them, health practitioners, community advocates, and government that strives to address systemic barriers facing persons with disabilities, strengthen the disability sector and influence policy and decision-making. Our Accessible and Affordable Transportation Table promotes inclusive, accessible & affordable transportation through advocacy, as well as ensuring that all aspects of community inclusion are considered across Alberta.

An ongoing annual concern for our members is the numerous challenges to persons with disabilities presented by our winter climate. We appreciate your past support in providing enhanced funding for snow clearing. As you approach the annual budget cycle, we urge you to continue to support enhanced funding for snow clearing and ice control, to promote accessibility for everyone and to direct operational departments accordingly. Areas of particular concern are as follows:

1. Windrows left by snowplows that impede access to bus stops and curb cuts.
2. Sidewalks crossing laneways, which continue to be a “no man’s land” for snow clearing.
3. Ice on sidewalks and bus stops that present a significant slip and fall hazard for everyone.
4. Follow-up and enforcement after complaints of non-compliance for sidewalk clearing is inconsistent and often well after the fact.

We would be happy to provide any input and guidance that may be useful to you from the perspective of persons with disabilities.

Thank you for your ongoing support of this critical initiative in our community.

Respectfully,

On behalf of
Alberta Ability Network
Accessible and Affordable Transportation Table

Co-chair Tonia LaRiviere
Co-chair Jim Brown

