



REGULAR MEETING OF COUNCIL
Held on Tuesday November 14, 2023
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, G. Cleland,
S. Nodge, and B. Wright

Staff: A. Lucas, Chief Administrative Officer; W.
Catonio, Director of Finance and Human
Resources and K. Green, Executive Assistant

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

GREEN:

That Council for the Town of Pincher Creek agrees to add item 11.6 EMS Agreement, 11.7 PC Foundation Update & 11.8 ICF Agreement to the November 14, 2023 Regular Council meeting agenda.

CARRIED 23-522

CLELAND:

That Council for the Town of Pincher Creek approves the November 14, 2023, Regular Council meeting agenda as amended.

CARRIED 23-523

4. DELEGATIONS

5. ADOPTION OF MINUTES

5.1 Minutes of the Special Council Meeting held on October 12, 2023

WRIGHT:

That Council for the Town of Pincher Creek approves the Minutes of the Special Council Meeting held on October 12, 2023 as presented.

CARRIED 23-524

5.2 Minutes of the Special Council Meeting held on October 18, 2023

GREEN:

That Council for the Town of Pincher Creek approves the Minutes of the Special Council Meeting held on October 18, 2023 as presented.

CARRIED 23-525

5.3 Minutes of the Organizational Meeting Council held on October 23, 2023

CLELAND:

That Council for the Town of Pincher Creek approves the Minutes of the Organizational Meeting Council held on October 23, 2023 as presented.

CARRIED 23-526

5.4 Minutes of the Regular Meeting of Council held on October 23, 2023,
NODGE:

That Council for the Town of Pincher Creek approves Minutes of the Regular Meeting of Council held on October 23, 2023, as presented.

CARRIED 23-527

5.5 Minutes of the Special Council Meeting held on October 26, 2023
OLIVER:

That Council for the Town of Pincher Creek approves the Minutes of the Special Council Meeting held on October 26, 2023 as presented.

CARRIED 23-528

5.6 Minutes of the Committee of the Whole Meeting held on November 1, 2023
BARBER:

That Council for the Town of Pincher Creek approves the Minutes of the Committee of the Whole Meeting held on November 1, 2023 as presented.

CARRIED 23-529

6. BUSINESS ARISING FROM THE MINUTES

A. *Levair joined meeting at 6:25pm*

7. BYLAWS

8. NEW BUSINESS

8.1 Council Appointed Boards, Commissions & Committees Policy No. 101-93

OLIVER:

That Council for the Town of Pincher Creek direct Administration to review and provide an updated draft of Policy No. 101-93 to include approved updates to Schedule "A" Council Appointments and any other draft changes and updates to the Policy as needed.

CARRIED 23-530

9. COUNCIL REPORTS

9.1 Upcoming Committee Meetings and Events

WRIGHT:

That Council for the Town of Pincher Creek accept the Upcoming Committee Meetings and Events as information.

CARRIED 23-531

10. ADMINISTRATION

10.1 Council Information Distribution List

CLELAND:

That Council for the Town of Pincher Creek accepts the November 14, 2023 Council Information Distribution List as information.

CARRIED 23-532

NODGE:

That Council for the Town of Pincher Creek direct administration to prepare an RFD in response to the Oct 12th letter from Heritage in and bring it back.

CARRIED 23-533

NODGE:

That Council for the Town of Pincher Creek direct administration to respond to the October 17th letter from 7-Eleven.

CARRIED 23-534

NODGE:

That Council for the Town of Pincher Creek direct administration to bring forward the letter from October 26 from David Cox regarding REMO Budget to the next budget meeting.

CARRIED 23-536

NODGE:

That Council for the Town of Pincher Creek direct administration to respond to letter from Castle Mountain and decline invitation to sponsor advise that funding request should be directed to the joint funding process.

CARRIED 23-537

OLIVER:

That Council for the Town of Pincher Creek direct administration to investigate flag policy and lease agreement for Lebel mansion and that it reflects the charter and respond to the citizen letter from Oct 18th that its being looked into.

CARRIED 23-538

10.2 First Quarter Financial Reports

OLIVER:

That Council for the Town of Pincher Creek accepts the First Quarter Financial Reports as presented.

CARRIED 23-539

10.3 Second Quarter Financial Reports

OLIVER:

That Council for the Town of Pincher Creek accepts the Second Quarter Financial Reports as presented.

CARRIED 23-540

10.4 Third Quarter Financial Reports

OLIVER:

That Council for the Town of Pincher Creek accepts the Third Quarter Financial Reports as presented.

CARRIED 23-541

11. CLOSED MEETING DISCUSSION

GREEN:

That Council for the Town of Pincher Creek agree to move into closed session of Council on November 14, 2023 at 6:47 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance and Human Resources in attendance.

CARRIED 23-542

GREEN:

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on November 14, 2023 at 7:40 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-543

*Mayor Anderberg called a recess at 7:40pm
Mayor Anderberg called the meeting back at 7:48pm*

CLELAND:

That Council for the Town of Pincher Creek agree to move into closed session of Council on November 14, 2023 at 7:48pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance and Human Resources in attendance.

CARRIED 23-544

GREEN:

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on November 14, 2023 at 9:15 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-545

11.1 Pincher Creek Early Learning Centre Board Update - FOIP s. 23

NODGE:

That Council for the Town of Pincher Creek accept the Pincher Creek Early Learning Centre Board Update as information.

CARRIED 23-546

11.2 Real Estate Purchase Contract Update - FOIP s. 16

OLIVER:

That Council for the Town of Pincher Creek accept the update and information regarding the July 24, 2023 Real Estate Purchase contract for Lots 7, 8 and 9, Block 7, Plan 0613747 (1101, 1103 and 1105 Chief Mountain Avenue).

CARRIED 23-547

11.3 Multi-Purpose Facility - Lease Agreement - FOIP s. 16

OLIVER:

That Council for the Town of Pincher Creek approve and authorize the 5-year Lease Agreement with Consistent Fitness Pincher Creek.

CARRIED 23-548

11.4 Peace Officer Shared Service Agreements & Request for Shared Bylaw Services - FOIP s. 21 & 24

GREEN:

That Council for the Town of Pincher Creek agree to terminate the Peace Officer Sale of Service Agreement between the Town of Pincher Creek and the Municipal District of Pincher Creek No. 9 dated May 12, 2021.

CARRIED 23-549

GREEN:

That Council for the Town of Pincher Creek agree to terminate the Peace Officer Shared Service Agreement between the Town of Pincher Creek and the Village of Cowley dated March 6, 2020.

CARRIED 23-550

GREEN:

That Council for the Town of Pincher Creek direct administration to add this to the November 21st joint council meeting for discussion.

CARRIED 23-551

11.5 Administration Transition - FOIP s.24

WRIGHT:

That Council for the Town of Pincher Creek accepts the Administration Transition Update as information.

CARRIED 23-552

11.6 EMS Agreement - FOIP s.24

NODGE:

That Council for the Town of Pincher Creek direct administration to circulate the letters sent to the MD of Pincher Creek dated September 19, 2023 and the letter from the MD of Pincher Creek letter dated October 10, 2023 to the PC EMS commission for information.

CARRIED 23-553

NODGE:

That Council for the Town of Pincher Creek direct administration to proceed with incorporating the agreed upon changes to incorporate with the other parties.

CARRIED 23-554

11.7 PC Foundation Update - FOIP s.24

BARBER:

That Council for the Town of Pincher Creek accept the PC Foundation Update as information.

CARRIED 23-555

11.8 ICF Agreement - FOIP s.24

OLIVER:

That Council for the Town of Pincher Creek accept the ICF Joint funding agreement as information.


CARRIED 23-556

12. NOTICE OF MOTION

**13. ADJOURNMENT
OLIVER:**

That this meeting of Council on November 14, 2023 be hereby adjourned at 9:25 pm.

CARRIED 23-557



MAYOR, D. Anderberg



CAO, A. Lucas

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 27th DAY OF NOVEMBER 2023**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY NOVEMBER 27, 2023 AT 6:00 P.M.**