



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
November 1, 2023 – 8:30 AM  
962 St. John Avenue  
In Person & Virtually

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ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, S. Nodge, G. Cleland, D. Green, B. Wright, and W. Oliver

Staff: A. Lucas, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; K. Green, Executive Assistant; A. Levair, Director of Operations; K. Kozak, Planning and Development Officer and L. Goss, Legislative Services Manager

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 8:30 am.

2. **AGENDA APPROVAL**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek approve the November 1, 2023 Committee of the Whole Agenda as presented.

**CARRIED COTW 2023-178**

3. **DELEGATIONS**

3.1 **Rhonda Oczkowski - Communities in Bloom Evaluation**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek accept Communities in Bloom report as presented with thanks from Council.

**CARRIED COTW 2023-179**

 Initial

**4. COMMITTEE REPORTS**

**BARBER:** Oct 2 – Pincher Creek Community Early Learning Centre Board  
Oct 4 – Committee of the Whole  
Oct 5 – Strategic Planning  
Oct 10 – Regular Council  
Oct 12 – Special Council – Budget  
Oct 16 – Special Council – Budget  
Oct 18 – Special Council – Budget  
Oct 18 - Landfill  
Oct 18 – Library  
Oct 20 – Community Futures  
Oct 23 – Organizational & Regular Council  
Oct 24 - Pincher Creek Community Early Learning Centre Board  
Oct 25 - Community Futures  
Oct 26 - Special Council - Budget  
Oct 28 – Kootenai Brown Spooky Town

**CLELAND:** Oct 4 – Committee of the Whole  
Oct 5 – Strategic Planning  
Oct 10 – Regular Council  
Oct 12 – Special Council – Budget  
Oct 16 – Special Council – Budget  
Oct 18 – Special Council - Budget  
Oct 23 – Organizational & Regular Council  
Oct 25 - Elected Officials Meeting in CNP  
Oct 26 -Special Council – Budget  
Oct 28 – Kootenai Brown Spooky Town

- GREEN:** Oct 4 – Committee of the Whole  
Oct 5 – Strategic Planning  
Oct 10 – Regular Council  
Oct 12 – Special Council – Budget  
Oct 13 – ABMunis Webinar  
Oct 16 – Special Council – Budget  
Oct 18 – Special Council – Budget  
Oct 23 – Organizational & Regular Council  
Oct 24 - Pincher Creek Community Early Learning Centre Board  
Oct 25 – Pincher Creek Foundation  
Oct 25 - Elected Officials Meeting in CNP  
Oct 26 -Special Council – Budget  
Oct 30 - Pincher Creek Community Early Learning Centre Board

- OLIVER:** Oct 4 – Committee of the Whole  
Oct 5 – Strategic Planning  
Oct 10 – Regular Council  
Oct 12 – Special Council – Budget  
Oct 16 – Special Council – Budget  
Oct 18 – Special Council – Budget  
Oct 18 - MDSA  
Oct 23 – Organizational & Regular Council  
Oct 25 - Elected Officials Meeting in CNP  
Oct 26 – Pincher Creek Emergency Services Commission  
Oct 26 -Special Council – Budget

**WRIGHT:** Oct 5 – Strategic Planning  
Oct 10 – Regular Council  
Oct 16 – Special Council – Budget  
Oct 18 – Special Council – Budget  
Oct 18 - MDSA  
Oct 23 – Organizational & Regular Council  
Oct 25 - Elected Officials Meeting in CNP  
Oct 26 -Special Council – Budget  
Oct 26 – Pincher Creek Emergency Services Commission

**NODGE:** Oct 4 – Committee of the Whole  
Oct 4 – AlbertaSW  
Oct 5 – Strategic Planning  
Oct 5 – Family and Community Support Services  
Oct 10 – Regular Council  
Oct 12 – Special Council – Budget  
Oct 16 – Special Council – Budget  
Oct 23 – Organizational & Regular Council  
Oct 25 – Pincher Creek Foundation

**ANDERBERG:** Oct 2- Pincher Creek Community Early Learning Centre Board  
Oct 4 – Committee of the Whole  
Oct 5 – Strategic Planning  
Oct 6 – Mayors and Reeves  
Oct 10 – Organizational & Regular Council  
Oct 12 – Special Council – Budget  
Oct 16 – Special Council – Budget  
Oct 17 - Pincher Creek Community Early Learning Centre Board

Oct 18 – Special Council - Budget

Oct 23 – Regular Council

Oct 24 - Pincher Creek Community Early Learning Centre Board

Oct 25 - Elected Officials Meeting in CNP

Oct 26 -Special Council – Budget

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek accept the committee reports as presented.

**CARRIED COTW 2023-180**

**5. ADMINISTRATION**

**5.1 Operations Third Quarter Report**

**BARBER:**

That the Committee of the Whole for the Town of Pincher Creek accepts the Operations Third Quarter Report as information with thanks.

**CARRIED COTW 2023-181**

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Population Growth Infrastructure Capacity**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek accepts the Population Growth Infrastructure Capacity as information.

**CARRIED COTW 2023-182**

*A. Levair left meeting at 9:43 am*

**6.2 Old RCMP Building Land Rezoning**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to present the Land Use Bylaw Amendment rezoning 655 and 659 Main Street and 656 Charlotte Street (Plan 552LK, Lots 102, 13 and 14 and Plan 460B Lot 103) to Direct Control to Council for first reading.

**CARRIED COTW 2023-183**

**7. POLICY**

**8. NEW BUSINESS**

**8.1 Council Code of Conduct Bylaw 1622-18**

**OLIVER:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to prepare amendments to the Council Code of Conduct Bylaw 1622 for Council consideration.

**CARRIED COTW 2023-184**

**8.2 Council Resolution Spreadsheets**

**OLIVER**

That the Committee of the Whole for the Town of Pincher Creek accept the resolution spreadsheets as information.

**CARRIED COTW 2023-185**

*Mayor Anderberg called a recess at 10:04 am*

*Mayor Anderberg called the meeting back to order at 10:17 am*

**9. Closed Session**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek agree to move into a closed session of Council on Wednesday, November 1, 2023 at 10:20 am in accordance with section 23 of the Freedom of Information and Protection of Privacy Act with the Chief Administrative Officer; Legislative Services Manager; and Executive Assistant and in attendance.

**CARRIED COTW 2023-186**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek to move out of a closed session of Council on Wednesday, November 1, 2023 at 10:25 am.

**CARRIED COTW 2023-187**

**9.1 Real Estate Purchase Contract - FOIP s. 24**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek accept the update and information regarding the November 12, 2020 Real Estate Purchase contract for Lot 4, Block 1, Plan 0614431 (1348 Scott Avenue) and directs administration to send a thank you letter.

CARRIED COTW 2023-188


10. Adjournment

OLIVER:

That this session of Committee of the Whole be adjourned at 10:26 am.


CARRIED COTW 2023-189

APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 14<sup>th</sup> DAY OF NOVEMBER 2023



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Mayor, D. Anderberg



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CAO, A. Lucas



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Initial