

*Special Council Meeting
October 18, 2023*



**SPECIAL COUNCIL MEETING
Held on October 18, 2023
In Person & Virtually,
Commencing at 1:00 p.m.**

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, G. Cleland, B. Wright,
W. Oliver, and S. Nodge

Staff: A. Lucas, Chief Administrative Officer; K.
Green, Executive Assistant; and W. Catonio,
Director of Finance and Human Resources;

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 1:00 pm.

**2. AGENDA APPROVAL
GREEN:**

That Council for the Town of Pincher Creek accepts the October 18, 2023 Special Council meeting agenda as presented.

CARRIED 23-476

3. NEW BUSINESS

B. Wright joined meeting at 1:19pm

**4. CLOSED MEETING DISCUSSION
CLELAND:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on October 18, 2023 at 1:01 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant and Director of Finance and Human Resources in attendance.

CARRIED 23-477

GREEN:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on October 18, 2023 at 2:34 pm am in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-478

Mayor Anderberg called a recess at 2:34 pm

Mayor Anderberg called the meeting back to order at 2:48 pm

CLELAND:

That Council for the Town of Pincher Creek agree to move into closed session of Council on October 18, 2023 at 2:48 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-479

CLELAND:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on October 18, 2023 at 4:17 pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-480

4.1 2024 Operating Budget Discussions - FOIP s. 17

WRIGHT:

That Council for the Town of Pincher Creek agree to leave the Golf Course fund as is and not add anymore to the reserve in 2024

CARRIED 23-481

5. ADJOURNMENT

CLELAND:

That this meeting of Council on October 18, 2023 be hereby adjourned at 4:19 pm.

CARRIED 23-482



MAYOR, D. Anderberg

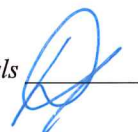


CAO, A. Lucas

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF NOVEMBER 2023**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
TUESDAY NOVEMBER 14, 2023 AT 6:00 P.M.**






**TOWN OF PINCHER CREEK
2024
Operating Budget Adjustments
Administration Suggestions
October 18, 2023
Memo of Changes #1**

3:24 PM
11/4/2023

| | | | | BUDGET ADJUSTMENTS | BUDGET TOTAL 2024 |
|-------------------|-------------------------|------------------|---|-----------------------|-------------------------|
| DEPARTMENT | REV/EXP | G/L ACCOUNT # | DESCRIPTION | | |
| Net Deficit | without amortization | | Net Deficit as presented Oct 12, 2023 | | (1,156,690.00) |
| General Municipal | Franchise fees - APEX | 0000001540 | Reduced to actual as per 2022 (524,00 to 512,000) | (12,000.00) | (1,168,690.00) |
| General Municipal | Franchise fees - Fortis | 0000001540 | Increase based on 2024 estimates | 47,000.00 | (1,121,690.00) |
| Recreation | Salaries & Benefits | various | remove Admin Assistant not filled | 74,765.00 | (1,046,925.00) |
| Streets | R&M | 3200002250 | remove dust control (15,000) | - | (1,046,925.00) |
| Streets | Professional services | 3200002230 | remove snow removal trucking \$30,000 (see attached actuals) | - | (1,046,925.00) |
| Streets | Professional Services | 3200002230 | remove Special Accommodation Snow removal program (see attached actuals) adjust from 20,000 to 10,000 | 10,000.00 | (1,036,925.00) |
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 Mayor Don Anderberg




 CAO/Director of Finance HR




TOWN OF PINCHER CREEK
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|--------------|---------|------------------|---|--------|-----------------------|-------------------------|
| DEPARTMENT | REV/EXP | G/L ACCOUNT # | DESCRIPTION | | | |
| Streets | Goods | 3200002510 | remove Christmas Decorations (2023 3,000; 2024 increased to 5,000) (Oct 18 Council reduced to 2,500) | Agreed | 2,500.00 | (1,034,425.00) |
| CRC | R&M | 7221002250 | remove fence replacement (picture attached) | Agreed | 12,000.00 | (1,022,425.00) |
| Parks | R&M | 7105002250 | remove Carriage Garden Irrigation Repair (see attached #9) | Agreed | 15,000.00 | (1,007,425.00) |
| Parks | R&M | 7105002250 | Campground kitchen ceiling replacement (see attached for explanation #5) Council agreed to fund through reserves Oct 26, 2023 | Agreed | 10,000.00 | (997,425.00) |
| Parks | Goods | 7105002510 | remove signage at parks (2023 Project not completed was to be funded from reserves in 2023) | Agreed | 5,000.00 | (992,425.00) |
| Sport Fields | Goods | 7107002510 | remove replacement of soccer frames (see attached #7) (funded through Reserves) | Agreed | 7,000.00 | (985,425.00) |



 Mayor Don Anderberg


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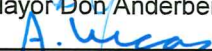
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| DEPARTMENT | REV/EXP | G/L ACCOUNT # | DESCRIPTION | | | |
| Pool | Training & Travel | 7102002210 | reduce lifeguard training incentive and complete some training in-house | Agreed | 2,500.00 | (982,925.00) |
| Pool | Goods | 7102002510 | reduce lifeguarding equipment | Agreed | 1,000.00 | (981,925.00) |
| Events | Professional Services | 7415002230 | remove garbage pickup for events (see attached #8) | Agreed | 2,500.00 | (979,425.00) |
| Council | Goods | 1100002510 | remove council float supplies | Agreed | 1,000.00 | (978,425.00) |
| Council | Goods | 1100002510 | remove Candy for parades (Oct 18 Council agreed to increase from \$1,000 to \$2,000) | Agreed | (1,000.00) | (979,425.00) |
| Waste Management | Professional Services | 4300002230 | increase recycling by 2.5% | Agreed | (2,550.00) | (981,975.00) |
| Waste Management | Sales and Service | 4300001410 | increase recycle revenue to cover 2.5% | Agreed | 2,550.00 | (979,425.00) |



 Mayor Don Anderberg



 CAO/Director of Finance HR