



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
June 7, 2023 – 9:00 AM
962 St. John Avenue
In Person & Virtually

ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, S. Nodge, B. Wright, G. Cleland, D. Green, and W. Oliver

Staff: A. Lucas, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; K. Green, Executive Assistant; A. Hlady, FCSS Coordinator; A. Levair, Director of Operations; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; and L. Goss, Legislative Services Manager

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 9:00 am.

2. **AGENDA APPROVAL**

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek agrees to add 9.3 Personnel Update, 8.6 Huddleston Coffee with Council, 8.7 Community Facility Enhancement Program Grant Application, 8.8 Highschool Reunion Update, and 8.9 Alberta Municipalities Award Nominations to the June 7, 2023 Committee of the Whole Agenda.

CARRIED COTW 2023-084

GREEN:

That the Committee of the Whole for the Town of Pincher Creek accepts the June 7, 2023 Committee of the Whole Agenda as amended.

CARRIED COTW 2023-085

3. **DELEGATIONS**

4. COMMITTEE REPORTS

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek accept the Committee Reports as presented

CARRIED COTW 2023-086

5. Administration

5.1 SE Commercial Area Upgrades Update

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek accept the SE Commercial Area Upgrades update as information.

CARRIED COTW 2023-087

5.2 Rural Renewal Stream Community Designation Update

BARBER:

That the Committee of the Whole for the Town of Pincher Creek direct administration to bring the rural renewal program back to the July Committee of the Whole for further discussion

CARRIED COTW 2023-088

6. Business Arising from the Minutes

6.1 Discuss Territorial Acknowledgements

GREEN:

That the Committee of the Whole for the Town of Pincher Creek direct administration to draft a territorial acknowledgement for review at a future Committee of the Whole for further discussion and assign a Councillor or two to provide input.

CARRIED COTW 2023-089

7. Policy

7.1 Policy Training

8. New Business

8.1 Joint Funding Forms

GREEN:


That the Committee of the Whole for the Town of Pincher Creek accept the changes proposed to the Joint Funding forms by the Joint Funding Sub Committee pending corrections of the formatting.

CARRIED COTW 2023-090

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek request another Joint Funding Committee meeting for setting up the parameters of who needs to give a presentation for funding above \$5000.

CARRIED COTW 2023-091

 **Initial**

Mayor Anderberg called a recess at 10:32 am

M. Everts left meeting at 10:32 am

Mayor Anderberg called the meeting back to order at 10:46 am

8.2 National Indigenous Peoples

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek support National Indigenous Peoples Day and approve the Mayor to represent the Town of Pincher Creek.

CARRIED COTW 2023-092

8.3 Community Recreation Centre - Facility Condition

GREEN:

That the Committee of the Whole for the Town of Pincher Creek accept the Facility Condition Assessment of the Community Recreation Centre as information.

CARRIED COTW 2023-093

8.4 Old RCMP Building Demolition Discussion

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek rescind resolution 23-056 to proceed with the demolition of the Old RCMP Building located at 659 Main Street, Lot 103, Plan 460B, in order that prospective developers may view the property.

CARRIED COTW 2023-094

NODGE:

That the Committee of the Whole for the Town of Pincher Creek direct Administration to continue researching costs and drafting procurement documents for the Old RCMP Demolition project and bring the project back to Council prior to any procurement for demolition services, if it is determined these services are needed in the future.

CARRIED COTW 2023-095

NODGE:

That the Committee of the Whole for the Town of Pincher Creek advertise for request for proposals for redevelopment at 659 Main Street (Lot 102, Plan 552LK) 655 Main Street (Lot 13, Plan 522LK) 656 Charlotte Street (Lot 14, Plan 552LK) for housing and mixed use.

CARRIED COTW 2023-096

A. Hlady left meeting at 10:32 am

8.5 Town Snow Management Discussion

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek defer the Town Snow Management Discussion to the July Committee of the Whole.

CARRIED COTW 2023-097

8.6 Huddleston Coffee with Council

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek agree to defer the Huddleston Coffee with Council to the July Committee of the Whole.

CARRIED COTW 2023-098

8.7 Community Facility Enhancement Program Grant Application

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek direct administration to bring back the Community Facility Enhancement Program Grant Application criteria required to the June 12, 2023 Council meeting.

CARRIED COTW 2023-099

8.8 Highschool Reunion Update

BARBER:

That the Committee of the Whole for the Town of Pincher Creek accept the Highschool Reunion Update as information.

CARRIED COTW 2023-100

8.9 Alberta Municipalities Award Nominations

NODGE:

That the Committee of the Whole for the Town of Pincher Creek agree to nominate Councillor Elliott for the Alberta Municipalities award.

CARRIED COTW 2023-101

NODGE:

That the Committee of the Whole for the Town of Pincher Creek agree to nominate the Town of Pincher Creek for the Environmental Stewardship Award for Day on the Creek.

CARRIED COTW 2023-102

L. Rideout, A. Grose and L. Goss left meeting at 12:38pm

9. Closed Session

GREEN:

That the Committee of the Whole for the Town of Pincher Creek agree to move into a closed session of Council on Wednesday, June 7, 2023 at 12:38 pm in accordance with section 16 and 24 of the Freedom of Information and Protection of Privacy Act with the Chief Administrative Officer; Director of Finance & Human Resources; and Executive Assistant and in attendance.

CARRIED COTW 2023-103

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek to move out of a closed session of Council on Wednesday, June 7, 2023 at 1:03 pm.

CARRIED COTW 2023-104

Mayor Anderberg excused himself due to conflict of interest at 12:38pm

9.1 Resident Letter of Concern– FOIP s. 16

BARBER:

That the Committee of the Whole for the Town of Pincher Creek direct administration to respond to the resident letter of concern and advise that matters that the Town considers closed will not be responded to.

CARRIED COTW 2023-105

Mayor Anderberg returned to the meeting at 12:42pm

M. Everts joined meeting at 12:56pm

9.2 Property Appraisal Update– FOIP s. 16

NODGE:

That the Committee of the Whole for the Town of Pincher Creek receive the Property Appraisal Update provided as information.

CARRIED COTW 2023-106

K. Green, A. Lucas, M. Everts & A. Levair left meeting at 1:03pm

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek to move into closed session of Council on Wednesday, June 7, 2023 at 1:04pm

CARRIED COTW 2023-107

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek to move out of a closed session of Council on Wednesday, June 7, 2023 at 1:17 pm.

CARRIED COTW 2023-108

9.3 Personnel Update – FOIP s. 16

GREEN:

That the Committee of the Whole for the Town of Pincher Creek accept the Personnel Update as information.

CARRIED COTW 2023-109

10. Adjournment

CLELAND:

That this session of Committee of the Whole be adjourned at 1:18 pm.

CARRIED COTW 2023-110

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 26th DAY OF JUNE 2023**



Mayor, D. Anderberg



CAO, A. Lucas



Initial