



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
May 10, 2023 – 3:30 PM  
In Person & Virtually

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ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, S. Nodge, B. Wright, G. Cleland, D. Green, and W. Oliver

Staff: A. Lucas, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; K. Green, Executive Assistant; and L. Goss, Legislative Services

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 3:30 Pm.

2. **AGENDA APPROVAL**

**OLIVER:**

That the Committee of the Whole for the Town of Pincher Creek agrees to add 8.4 Football Canada letter of concern to the May 10, 2023 Committee of the Whole Agenda.

**CARRIED COTW 2023-067**

**Green:**

That the Committee of the Whole for the Town of Pincher Creek accepts the May 10, 2023 Committee of the Whole Agenda as amended.

**CARRIED COTW 2023-068**

3. **DELEGATIONS**

4. **COMMITTEE REPORTS**

5. **Administration**

6. **Business Arising from the Minutes**

7. **Policy**

**8. New Business**

**8.1 Alberta Municipalities Convention Sept 27 - 29, 2023**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to register all Councillors & CAO for the Alberta Municipalities Convention to be held at the Edmonton Convention Centre on Sep 27 - 29, 2023.

**CARRIED COTW 2023-069**

**8.2 Committee of the Whole Bylaw 1608-20**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to prepare an amendment to the Committee of the Whole Bylaw 1608-20 for Council consideration.

**CARRIED COTW 2023-070**

**8.3 Council Code of Conduct Bylaw 1622-18**

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to amend Bylaw 1622-18 and bring back a draft amendment

**CARRIED COTW 2023-071**

**8.4 Letter of Concern – Football**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek defer the information provided by Councillor Barber to the next meeting and to bring back further information from the football association.

**CARRIED COTW 2023-072**

*L. Goss left meeting at 4:15pm*

**9. Closed Session**

**OLIVER:**

That the Committee of the Whole for the Town of Pincher Creek agree to move into a closed session of Council on Wednesday, May 10, 2023 at 4:20 pm in accordance with section 16 of the Freedom of Information and Protection of Privacy Act with the Chief Administrative Officer; Director of Finance & HR; and Executive Assistant and in attendance.

**CARRIED COTW 2023-073**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek to move out of a closed session of Council on Wednesday, May 10, 2023 at 5:20 pm.

**CARRIED COTW 2023-074**

**9.1 Pincher Creek Early Learning Centre Financial Statements – FOIP S. 16**

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek receive the Pincher Creek Early Learning Centre Financial Statements as information.

**CARRIED COTW 2023-075**

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek set up a meeting with the Council and the Early Learning Centre Board to discuss the relationship between the town of Pincher Creek and the Early Learning Centre.

**CARRIED COTW 2023-076**

**9.2 AHS Update – FOIP S. 16**

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek accept the AHS update as information.

**CARRIED COTW 2023-077**

**9.3 Personnel Update – FOIP S. 16**

*Councillor Green recused himself at 5:20pm*

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek agree to move into a closed session of Council on Wednesday, May 10, 2023 at 5:21 pm in accordance with section 16 of the Freedom of Information and Protection of Privacy Act with the Chief Administrative Officer; Director of Finance & HR; and Executive Assistant and in attendance.

**CARRIED COTW 2023-078**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek to move out of a closed session of Council on Wednesday, May 10, 2023 at 5:36 pm.

**CARRIED COTW 2023-079**


*Councillor Green returned to meeting at 5:40 pm*

**9.4 Letter of Concern – FOIP S. 16**

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to create a process for after receiving a complaint that are guided by concerns of administrative fairness, expediency and appeals that includes a method of yearly review and sign off by Council.

**CARRIED COTW 2023-080**

 **Initial**

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek agree the complaint is valid and issue the following sanctions to Councillor Green, that a formal apology letter be provided to the complainant.

**CARRIED COTW 2023-081**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek send a letter of acknowledgement to the complainant of the receipt of the complaint and that the compliant has been dealt with by Council by due process

**CARRIED COTW 2023-082**

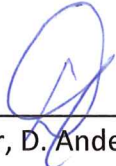
**10. Adjournment**

**OLIVER:**

That this session of Committee of the Whole be adjourned at 5:45 pm.

**CARRIED COTW 2023-083**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 23<sup>rd</sup> DAY OF MAY 2023**

  
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Mayor, D. Anderberg

  
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CAO, A. Lucas