



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
April 5, 2023 – 9:00 AM  
In Person & Virtually

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ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: M. Barber, S. Nodge, B. Wright, G. Cleland, and W. Oliver
- Regrets: D. Green
- Staff: A. Lucas, Chief Administrative Officer; L. Goss, Legislative Services; A. Grose, Recreation Manager, W. Catonio, Director of Finance and Human Resources, L. Rideout, Director of Community Services and M. Everts, Events, Marketing and Economic Development Officer

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 9:00 am.

2. **AGENDA APPROVAL**

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek agrees to add 8.3 Council Conduct Bylaw to the April 5, 2023 Committee of the Whole Agenda.

**CARRIED COTW 2023-047**

**WRIGHT:**

That the Committee of the Whole for the Town of Pincher Creek accepts the April 5, 2023 Committee of the Whole Agenda as amended.


**CARRIED COTW 2023-048**

3. **DELEGATIONS**

3.1 **Rec Advisory Committee – Kris Larson & Sheena Adamson**

4. **COMMITTEE REPORTS**

- BARBER:** Mar 1 – COTW
- Mar 1 – RCMP Town Hall
- Mar 10/11 – Community Futures Training

 **Initial**

Mar 13 – Piikani meet & greet  
Mar 13 – Regular Council  
Mar 15 – Landfill  
Mar 15 – Police Advisory  
Mar 15 – Joint Council  
Mar 15 - Library  
Mar 16 – Strategic Planning  
Mar 21 – Community Futures  
Mar 22 – Community Futures  
Mar 23 – Chinook Arch  
Mar 27 - Regular Council  
Mar 28 – PCCELC  
Mar 29 - Community Futures

**CLELAND:** Mar 1 – COTW  
Mar 13 – Piikani meet & greet  
Mar 13 – Regular Council  
Mar 15 – Joint Council  
Mar 16 – Strategic Planning  
Mar 23 – Rec Tour  
Mar 23 – Housing  
Mar 27 - Regular Council

**WRIGHT:** Mar 1 – COTW  
Mar 2 - ORRSC  
Mar 13 – Piikani meet & greet  
Mar 13 – Regular Council  
Mar 15 – Joint Council  
Mar 16 – Strategic Planning  
Mar 23 – Rec Tour  
Mar 23 – PCEC  
Mar 27 - Regular Council  
Mar 29 – Rec Advisory

**NODGE:** See attached

**OLIVER:** Mar 1 – COTW  
Mar 9 – Policy Review  
Mar 13 – Piikani meet & greet  
Mar 13 – Regular Council  
Mar 14 – Communities in Bloom  
Mar 15 – Joint Council

Mar 15 - MDSA  
Mar 16 – Strategic Planning  
Mar 23 – Housing  
Mar 27 - Regular Council

**MAYOR:** Mar 1 – COTW  
Mar 2 – AUMA Financial Course  
Mar 3 – Mayors & Reeves  
Mar 8 – PCEMS  
Mar 9 – AUMA Financial Course  
Mar 13 – Piikani meet & greet  
Mar 13 – Regular Council  
Mar 15 – Chamber AGM  
Mar 15 – Joint Council  
Mar 16 – Strategic Planning  
Mar 22 - PCCELC  
Mar 23 – Rec Tour  
Mar 23 - EMS  
Mar 23 – Housing  
Mar 24 – REMO  
Mar 24 – Alberta Town Hall – Solicitor General  
Mar 27 - Regular Council  
Mar 27 – Vertical Church  
Mar 28 – PCCELC

**Oliver:**  
That Committee of the Whole for the Town of Pincher Creek accept the  
Committee Reports as presented

**CARRIED COTW 2023-048**

*B. Wright left meeting at 9:50 am*

**5. Administration**

**5.1 Financial First Quarter Report by Department**

**OLIVER:**

That Committee of the Whole for the Town of Pincher Creek accepts the  
Financial First Quarter Report by Department as information.

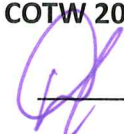
**CARRIED COTW 2023-049**

**5.2 Financial First Quarter Report by Object**

**OLIVER:**

That Committee of the Whole for the Town of Pincher Creek accepts the  
Financial First Quarter Report by Object as information.

**CARRIED COTW 2023-050**

 **Initial**

6. Business Arising from the Minutes

*Mayor Anderberg called a recess at 10:20 am*

*Mayor Anderberg called the meeting back to order at 10:32 am*

7. Policy

8. New Business

8.1 Request to record Council meetings to assist with Minute taking

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek direct administration to record meetings for the benefits of the minutes and destroy the recordings once minutes are completed

**CARRIED COTW 2023-051**

**NODGE:**

That Committee of the Whole for the Town of Pincher Creek direct administration to develop a policy on recording of council meetings for the accuracy of minute taking.

**CARRIED COTW 2023-052**

*C. Catonio left meeting at 10:45 am*

8.2 June's Public Open House

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to move forward with the June 7<sup>th</sup> Public Open House plan as discussed

**CARRIED COTW 2023-053**

*M. Everts left meeting at 10:55 am*

8.3 Council Conduct Bylaw

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to include a review of the Council Conduct Bylaw to the next Committee of the Whole Meeting.

**CARRIED COTW 2023-054**

9. Closed Session


10. Adjournment

**NODGE:**

That this session of Committee of the Whole be adjourned at 10:57 am.

**CARRIED COTW 2023-055**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 11<sup>th</sup> DAY OF APRIL 2023**

  
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Mayor, D. Anderberg

  
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CAO, A. Lucas