



AGENDA
TOWN OF PINCHER CREEK
SPECIAL COUNCIL MEETING AGENDA
Thursday February 2, 2023 AT 6:00 P.M.
Council Chambers, 962 St. John Avenue

1. **Call to Order**
2. **Agenda Approval**
3. **Closed Session Discussion**
 - 3.1 Curling Rink Task Force Committee Recommendations - s.16
4. **Adjournment**

*THE NEXT REGULAR COUNCIL MEETING IS SCHEDULED for Monday, February 13, 2023
at 6:00 pm.*

Town of Pincher Creek

REQUEST FOR DECISION

Council

SUBJECT: Curling Club proposal	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 2/2/2023

PURPOSE:

For Council to receive the recommendation from the Curling Rink Task Force on the choice of RFP submission contractor, and for Council to decide whether or not to proceed with the creation of a new curling rink facility.

RECOMMENDATION:

That Council for the Town of Pincher Creek approve the proposal to construct a new Town owned curling rink facility on the land described as Plan 3880BD, Block 1 and Plan 3562GP, Block E, Roll # 0440000 as discussed.

That Council for the Town of Pincher Creek approve the Task Force Committee recommendation to approve Bruce Thurber of BDT Engineering, as engineering consultant and project manager.

That Council for the Town of Pincher Creek agree to the recommendation of the consultant, Recreation Dept. administration and Curling Rink Task Force to award the curling rink design build contract to Southwest Design & Construction Ltd. for the cost of \$4,000,000.

That the Curling Rink Task Force be dissolved, and that a project team be comprised of Bruce Thurber, BDT Engineering, Adam Grose, Recreation Manager, and one town council member.

that Council for the Town of Pincher Creek direct administration to amend the 2024 Capital Budget Plan to include an additional \$2,750.000 for the curling rink facility project to be funded through long term financing.

BACKGROUND/HISTORY:

The proposal to build a new curling rink in the Town of Pincher Creek has been in discussion phases since the present curling facility underwent a building condition assessment in 2010. The Building was found to be in poor condition at that time, and Town Council supplemented the occasional expense to help the curling club meet the building code standards of the day. In addition, Town Council agreed to share the cost of a new portable ice plant with the Curling Club and the M.D. of Pincher Creek with the intention to be able to relocate the ice plant if and when a new facility was constructed. The present curling club building belongs to the Club and the land belongs to the Town.

Studies were conducted to identify the best location and ultimately Town Council chose the golf course parking lot with a connection to the Golf Club house. This location was chosen primarily to coordinate the seasonal use of both activities, which would help to ensure year round facility usage.

The Curling Club recently drafted a curling rink design concept, which Council directed administration to use as the basis of an RFP (request for proposals) which was advertised on the Alberta Purchasing Connection website. The consultant who was hired to prepare the RFP and help with the submission reviews was instructed to inform the contractor submissions that this process was meant to be a project cost estimate exercise, and that there was no guarantee that the project would advance further until Council was fully aware of the proposed cost and agreed to proceed with the build.

Other considerations: Project funding:

- will Town Council request a specific funding contribution from the M.D. of Pincher Creek Council - if so, when?
- Will the project be funded from Town reserves or will Council approve either borrowing the funds, or using (increasing) the Town's line of credit?
- that the town open up opportunities for local business to sponsor and contribute to the construction costs of the new facility with some form of public recognition
- that the proposed Poplar St. road redesign be scheduled accordingly through the Operations dept. with appropriate neighborhood communication
- will the Curling Club itself make a financial contribution to the capital costs of the new facility?
- Will Town Council authorize the Curling Club with the assistance of grant specialist Liza Dawber to apply for the CFEP (Community Foundation and Enhancement Program) grant?
- Will Council direct the Energy Lead Tristan Walker to apply for the Green Communities and Energy Efficiency funding programs which will require the project to be built to a net zero design
- For Council to recognize administration's role in project oversight, and if desired to authorize one councillor to be a direct contact between the consultant, the Recreation Manager - Town Lead, and the council.
- To schedule another meeting to review the proposed curling club business plan which should include how the facility will accommodate the general public in the use of the facility; ie. public bookings, the curling club operating the facility for public use during facility open hours and the annual proposed operating costs, including revenue and expense projections

- that council will direct administration to draft a proposed lease agreement between the Town and the Curling Club which will ensure that the Curling Rink Facility is open and operated as a public facility, on a year round basis
- that the demolition of the old curling club be scheduled immediately following the opening of the new facility in 2024
- that Council direct administration to develop a project communication plan to keep the public informed on the status of the project
- that Council direct administration to meet with the Pincher Creek Foundation to discuss the shared Fire and Service lane requirements

ALTERNATIVES:

That Council for the Town of Pincher Creek defer the curling rink proposed approval to the February 27th, 2023 Council meeting to provide additional information, as requested.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Krystal Engineering Curling Club Facility assessment

Talberra Curling Club design proposals

Gibbs Gage Report

FINANCIAL IMPLICATIONS:

\$4,000,000 Town funding, less any grants, donations, and fund raising

PUBLIC RELATIONS IMPLICATIONS:

The public participated in the Recreation Master Plan and declared the need for a curling club as the third priority for the community.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council consider all of the proposed resolutions and the sources of funding, and project oversight.

Signatures:

Department Head:

Lannie Wilgosh

CAO:

Lannie Wilgosh